

**HARRIS COUNTY BAIL BOND BOARD APPLICATION
FOR
INDIVIDUAL LICENSE**

DATE OF APPLICATION: _____ CIRCLE ONE: ORIGINAL OR RENEWAL

LICENSEE: _____ LICENSE NO.: _____

D/B/A: _____ EXPIRATION DATE OF OLD LICENSE: _____

SECTION I

CHECK LIST OF DOCUMENTS REQUIRED AT TIME OF SUBMITTING APPLICATION

- __1. 1 ORIGINAL APPLICATION WITH 1 COMPLETE COPY, & TWELVE (12) ADDITIONAL COPIES. 12 COPIES SHOULD HAVE APPLICANT'S (EMPLOYEES INCLUDED) **PERSONAL INFORMATION** SUCH AS BIRTH DATES, DL AND SS NUMBERS, ACCOUNT NUMBERS, AND CREDIT CARD NUMBERS BLACKED OUT OR OMITTED.
- __2. \$500.00 FEE – MADE PAYABLE TO THE HARRIS COUNTY BAIL BOND BOARD. THIS FEE IS NOT REFUNDABLE IF THE NEW OR RENEWAL APPLICATION IS DENIED.
- __3. CURRENT, SWORN, FINANCIAL STATEMENT THAT COMPLIES WITH THE HARRIS COUNTY BAIL BOND BOARD'S LOCAL RULE NUMBER 1, AND SUPPORTING DOCUMENTATION.
- __4. COPY OF ASSUMED NAME CERTIFICATE IF ANY IS USED.
- __5. THREE (3) LETTERS OF RECOMMENDATION ABOUT THE APPLICANT.
- __6. PHOTOGRAPH (SHERIFF'S DEPARTMENT WILL TAKE PICTURES).
- __7. FULL SET OF FINGERPRINTS (SHERIFF'S DEPARTMENT WILL TAKE PRINTS).
- __8. SIGNATURE CARD (SHERIFF'S DEPARTMENT WILL SUPPLY CARDS).
- __9. FORFEITURE AFFIDAVIT
- __10. EDUCATION CERTIFICATE

11. REQUIRED REAL PROPERTY DOCUMENTS NEEDED AT TIME OF FILING:

 A. CERTIFIED COPY OF WARRANTY DEEDS ON PROPERTY PLEDGED.

 B. A COMPLETE CERTIFIED APPRAISAL ON PROPERTY PLEDGED, NO OLDER THAN NINETY (90) DAYS AT TIME OF APPLICATION FILING, OR RENEWAL, FROM A MEMBER OF ONE OF THE FOLLOWING SOCIETY OR INSTITUTION.

 1. SOCIETY OF REAL ESTATE APPRAISERS

 2. MEMBER OF APPRAISER INSTITUTE

 3. HARRIS COUNTY CONTRACT APPRAISER

 C. TAX RECEIPTS SHOWING THAT ALL TAXES ARE CURRENT FROM ALL TAXING AUTHORITIES AND THERE ARE NO TAX LIENS FILED AGAINST ANY PROPERTY OWNED FROM THE FOLLOWING:

 1. HARRIS COUNTY

 2. CITY

 3. SCHOOL DISTRICT

 4. ANY OTHER TAXING AUTHORITY

 D. COPY OF THE FIRE AND EXTENDED COVERAGE INSURANCE POLICY ON THE PROPERTY PLEDGED SHOWING THAT THE IMPROVEMENTS ARE COVERED TO THE MINIMUM AMOUNT OF EIGHTY PERCENT (80%) OF APPRAISED AMOUNT.

 E. SWORN STATEMENT FROM SPOUSE AFFIRMING PLEDGING REAL PROPERTY TO HARRIS COUNTY BAIL BOND BOARD, SUPPLIED WITH APPLICATION.

12. COLLATERAL LOG (IF RENEWAL).

13. AFTER LICENSE IS APPROVED, APPLICANT MUST SUBMIT ONE OF THE FOLLOWING:

 A. CERTIFIED CHECK FROM A FEDERAL INSURED FINANCIAL INSTITUTION IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (50,000.00) OR MORE, MADE PAYABLE TO THE HARRIS COUNTY TREASURER FOR THE BENEFIT OF... (License # and Name).

 B. CERTIFICATE OF DEPOSIT, FROM A FEDERAL INSURED LOCAL FINANCIAL INSTITUTION IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (50,000.00) OR MORE, MADE PAYABLE TO THE HARRIS COUNTY TREASURER FOR THE BENEFIT OF... (License # and Name). DEPOSIT MUST AUTOMATICALLY BE RENEWABLE.

___ C. UNITED STATES CURRENCY IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (50,000.00) OR MORE. TO BE DEPOSITED DIRECTLY WITH THE TREASURER'S OFFICE.

___ D. DEED OF TRUST TO THE HARRIS COUNTY BAIL BOND BOARD ON HARRIS COUNTY REAL PROPERTY THAT IS TO BE USED, IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (50,000.00) OR MORE. (THE DEED OF TRUST MUST BE DRAFTED BY/ OR APPROVED BY THE COUNTY ATTORNEY'S OFFICE)

___14. PROPER AND FULLY COMPLETED TYPED APPLICATION FILED IN A TIMELY MANNER WITH THE BOARD'S SECRETARY.

ALL REQUIRED DOCUMENTS MUST BE TURNED IN WITH THIS APPLICATION

THIS SECTION FOR BOARD USE ONLY

DATE AND TIME APPLICATION RECEIVED BY BOARD'S SECRETARY: _____

RECEIVED BY: _____

CHECKED BY: _____

SECTION II

1. FULL NAME OF APPLICANT: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

DRIVER'S LICENSE OR TEXAS I.D. CARD NO.: _____

SOCIAL SECURITY NUMBER: _____ U.S. CITIZEN: YES _____ NO _____

2. D/B/A OR NAME UNDER WHICH THIS BONDING COMPANY BUSINESS WILL BE OR IS BEING CONDUCTED: _____ DATE FILED: _____

BONDING COMPANY ADDRESS: _____ PHONE: _____

CITY, STATE, AND ZIP: _____

LIST ALL SUB OFFICES;

PHONE: _____ CITY, _____

STATE, AND ZIP: _____

3. APPLICANT'S HOME ADDRESS: _____
CITY, STATE AND ZIP: _____
PHONE NUMBER: _____ CELL: _____
EMAIL ADDRESS: _____

4. PRESENT BUSINESS: _____
BUSINESS ADDRESS: _____ PHONE: (____)_____-_____
CITY, STATE AND ZIP: _____
TYPE OF BUSINESS: _____
BUSINESS HOMESTEAD CITY, STATE AND ZIP: _____

5. HAS APPLICANT EVER BEEN CONVICTED OF A MISDEMEANOR OFFENSE INVOLVING MORAL TURPITUDE OR A FELONY, ANYWHERE, SINCE THE 27TH DAY OF AUGUST, A.D.,1973 ? YES_____ NO _____

IF YES, EXPLAIN, GIVING FULL DETAILS, JURISDICTION, STATE, COUNTY, COURT, CASE NUMBER, CHARGE, DATE OF OFFENSE, AND FINAL DISPOSITION.

6. HAS THE APPLICANT EVER BEEN DENIED, REFUSED, SUSPENDED, OR HAD A LICENSE REVOKED TO ACT AS A BAIL BONDSMAN IN TEXAS? YES_____ NO_____
HAS THE APPLICANT HAD ANY TYPE OF LICENSE, ANYWHERE DENIED, REFUSED, OR SUSPENDED IN ANY STATE? YES_____ NO_____

IF YES, EXPLAIN (COUNTY, DATE, AND REASON):

7. LIST ALL EMPLOYEES THAT ARE NOW WORKING OR THAT ARE GOING TO WORK FOR THIS BAIL BOND COMPANY; GIVE THEIR NAMES, ADDRESS, CITY, STATE, ZIP, DATE OF BIRTH, SOCIAL SECURITY AND DRIVER'S LICENSE OR IDENTIFICATION NUMBERS. INDICATE IF THE PERSON(S) WILL BE THE MANAGER IF OTHER THAN THE APPLICANT.

Name **DOB** **SSN** **DL#** **Address**

8. IS THERE ANY CIVIL LITIGATION PENDING AGAINST THIS APPLICANT? YES _____ NO _____

IF YES EXPLAIN: _____

9. HAS APPLICANT EVER WORKED FOR, OWNED, OR BEEN A PART OF ANY BAIL BOND COMPANY, EITHER ACTIVELY OR INACTIVELY IN THIS COUNTY OR ANY OTHER COUNTY IN TEXAS? YES _____ NO _____ IF YES GIVE THE FOLLOWING INFORMATION

COUNTY, DATE, NAME OF COMPANY, AND TELEPHONE NUMBER.

12. HAS THE APPLICANT/AGENT EVER HAD A BAIL BOND BOARD COMPLAINT OR NOTICE WRITTEN AGAINST THEM BEFORE? YES_____NO_____ IF YES, PLEASE EXPLAIN.

13. A PERSON WHO APPLIES TO RENEW A LICENSE THAT HAS BEEN HELD BY THE PERSON FOR AT LEAST EIGHT CONSECUTIVE YEARS WITHOUT HAVING BEEN SUSPENDED OR REVOKED AND COMPLIES WITH CHAPTER 1704.162 MAY RENEW THE LICENSE FOR A PERIOD OF 36 MONTHS FROM THE DATE OF EXPIRATION IF THE BOARD:

- KNOWS OF NO LEGAL REASON WHY THE LICENSE SHOULD NOT BE RENEWED; AND
- DETERMINES THAT THE APPLICANT HAS SUBMITTED AN ANNUAL FINANCIAL REPORT TO EACH COUNTY BAIL BOND BOARD BEFORE THE ANNIVERSARY DATE OF THE ISSUANCE OF THE APPLICANT’S LICENSE.

HAVE YOU COMPLIED WITH THIS CHAPTER? YES_____ NO_____.

SECTION III

IN CONSIDERATION OF THE GRANTING OF THIS BAIL BOND LICENSE AND IN ORDER TO INSURE PAYMENT OF ANY AND ALL BAIL BOND OBLIGATIONS INCURRED BY THIS APPLICANT, THE APPLICANT WILL DEPOSIT WITH THE HARRIS COUNTY TREASURER SECURITY IN THE AMOUNT AS INDICATED BELOW. ANY CERTIFICATE OF DEPOSIT OR CASHIER'S CHECK MUST BE FROM A FEDERAL INSURED FINANCIAL INSTITUTION.

U.S. CURRENCY: \$ _____

CASHIER'S CHECK: \$ _____

CERTIFICATE OF DEPOSIT:\$ _____ CD No.# _____

BANK NAME AND LOCATION: _____

OR IN LIEU OF THE ABOVE: Total Property Value \$ _____

IN CONSIDERATION OF THE GRANTING OF THIS BAIL BOND LICENSE AND IN ORDER TO INSURE PAYMENT OF ANY AND ALL BAIL BOND OBLIGATIONS INCURRED BY THIS APPLICANT, THE APPLICANT WILL PUT INTO A 'DEED OF TRUST' TO THE HARRIS COUNTY BAIL BOND BOARD THE FOLLOWING DESCRIBED PROPERTY. (COMPLETE LEGAL DESCRIPTION INCLUDING VOLUME AND PAGE NUMBER)

LEGAL	VOL	PG	ADDRESS	ENCUMBRANCE	ORG PRICE	APP. VALUE

IF MARRIED, SPOUSE MUST FURNISH A SWORN STATEMENT AGREEING TO TRANSFER TO THE HARRIS COUNTY BAIL BOND BOARD, AS PART OF THE TRUST, ANY RIGHT, TITLE TO INTEREST THAT THE SPOUSE MAY HAVE IN THE PROPERTY, AND THE SPOUSE MUST EXECUTE THE DEEDS OF TRUST TO ANY COMMUNITY PROPERTY PLACED IN THE SECURITY DEPOSIT TO THE HARRIS COUNTY BAIL BOND BOARD.

IT IS AGREED AND UNDERSTOOD THAT I WILL NOT FURTHER ENCUMBER THE ABOVE LISTED PROPERTY AFTER CONVEYANCE IN TRUST TO THE HARRIS COUNTY BAIL BOND BOARD, WITHOUT NOTIFYING IN WRITING AND OBTAINING THE WRITTEN PERMISSION OF THE HARRIS COUNTY BAIL BOND BOARD IN ADVANCE.

IT IS ALSO AGREED AND UNDERSTOOD THAT I WILL INSURE AND KEEP CURRENT THE INSURANCE ON ANY IMPROVEMENTS ON THE PROPERTY AGAINST ANY DAMAGE OR DESTRUCTION, WHILE THE PROPERTY REMAINS IN TRUST, IN THE FULL AMOUNT OF THE VALUE CLAIMED FOR THE IMPROVEMENTS. (COPY OF POLICIES ARE ATTACHED)

IT IS FURTHER AGREED AND UNDERSTOOD THAT I WILL KEEP ALL TAXES PAID ON THE PROPERTY WHILE IT REMAINS IN TRUST. (COPY OF TAX RECEIPTS ATTACHED)

I AGREE THAT IF ANY CHANGE OCCURS THAT MATERIALLY REDUCE THE VALUE OF THE PROPERTY THAT I HAVE IN TRUST TO THE HARRIS COUNTY BAIL BOND BOARD, I WILL REPORT IT IMMEDIATELY IN WRITING AND IF NEEDED, I WILL PLEDGE ADDITIONAL COLLATERAL TO REACH THE AMOUNT TO OFFSET THE REDUCTION IN VALUE.

I HEREBY AUTHORIZE THE HARRIS COUNTY SHERIFF'S DEPARTMENT AND THEIR AGENTS TO ACCESS AND ALL RECORDS NECESSARY TO ASCERTAIN THE VALIDITY OF ANY OF THE STATEMENTS MADE ON THIS APPLICATION, INCLUDING A CREDIT CHECK TO DETERMINE DEGREE OF SOLVENCY.

I HAVE READ THE 1973 BAIL BOND ACT, AS AMENDED, AND THE HARRIS COUNTY BAIL BOND BOARD LOCAL RULES AND REGULATIONS AND I HEREBY DECLARE THAT I WILL COMPLY WITH THEM.

THE UNDERSIGNED CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION HAS BEEN CAREFULLY READ AND IS TRUE AND CORRECT AS THE CONTENTS AND IS COMPLETE.

DATE: _____
(APPLICANT-AFFIANT)

STATE OF TEXAS
COUNTY OF HARRIS

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE ____ DAY OF _____,
A.D., 20____, BY _____, APPLICANT-AFFIANT.

WITNESS MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____,
A.D., 20_____.

NOTARY PUBLIC, FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES: _____

PERSONAL FINANCIAL STATEMENT

ASSETS		LIABILITIES AND NET WORTH	
CASH ON HAND & IN BANKS (SCHEDULE 2)	\$	NOTES PAYABLE TO BANKS - SECURED - (SCHEDULE 2)	\$
U.S. GOVERNMENT SECURITIES		NOTES PAYABLE TO BANKS - UNSECURED-(SCHEDULE 2)	
ACCTS.,LOANS & NOTES RES. (SCHEDULE 3)		NOTES PAYABLE TO RELATIVES	
CASH SURRENDER VALUE LIFE INS. (SCHEDULE 4)		ACCTS. & NOTES PAYABLE TO OTHERS	
OTHER STOCKS & BONDS (SCHEDULE 5)		RENTS & INTEREST DUE	
REAL ESTATE (SCHEDULE 1)		TAXES DUE (SCHEDULE 1)	
AUTOMOBILES - NUMBER ()		LIEN ON REAL ESTATE (SCHEDULE 1)	
OTHER ASSETS (ITEMIZE)		OTHER LIABILITIES (ITEMIZE)	
		TOTAL LIABILITIES	
		NET WORTH	
TOTAL ASSETS	\$	TOTAL NET WORTH	\$

SOURCE OF INCOME

CONTINGENT LIABILITIES

SALARY	\$	AS ENDORSER OR CO-MAKER	\$
BONUS & COMMISSION	\$	ON LEASES OR CONTRACTS	\$
DIVIDENDS & INTEREST	\$	LEGAL CLAIMS	\$
REAL ESTATE INCOME	\$	OTHER SPECIAL DEBT	\$

INSURANCE

FIRE INS. BUILDINGS	\$	PERSONAL	\$
HOUSEHOLD EFFECTS & AUTOS	\$	GENERAL PUBLIC	\$
LIABILITIES INS. AUTOMOBILES	\$	OTHER INSURANCE	\$
	\$		\$

SCHEDULE 1 - REAL ESTATE

REAL PROPERTY LIST:

REAL ESTATE EXEMPT FROM FORCED SALE:

LEGAL DESCRIPTION, VOLUME AND PAGE, ADDRESS, ORIGINAL PRICE, APPRAISED VALUE, ENCUMBRANCE, TAXES.

RESIDENTIAL HOMESTEAD:

LEGAL	VOL	PG	ADDRESS	ENCUMBRANCE	ORG. PRICE	APP. VALUE

BUSINESS HOMESTEAD:

LEGAL	VOL	PG	ADDRESS	ENCUMBRANCE	ORG. PRICE	APP. VALUE
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NOT EXEMPT FROM FORCED SALE:

LEGAL	VOL	PG	ADDRESS	ENCUMBRANCE	ORG. PRICE	APP. VALUE
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STATE OF TEXAS

COUNTY OF HARRIS

I, _____, APPLICANT, DO HEREBY DECLARE THE INFORMATION CONTAINED IN SCHEDULES NO. 1,2,3,4 AND 5 ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

(APPLICANT)

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE ____ DAY OF _____,

A.D., 20____, BY _____, AFFIANT.

NOTARY PUBLIC, FOR THE STATE OF TEXAS

SCHEDULE 2 BANKING RELATIONS (A LIST OF ALL MY BANKS, SAVINGS & LOAN ACCOUNTS)

NAME AND LOCATION	BALANCE	ACC#	LOANS	HOW ENDORSED, GUARANTEED OR SECURED

SCHEDULE3 ACCOUNTS, LOANS & NOTES RECEIVABLE (AMOUNTS OWED TO ME.)

NAME AND ADDRESS OF DEBTOR	AMOUNT OWING	AGE OF DEBT	DESCRIPTION OR NATURE OF DEBT	DESCRIPTION OF SECURITY HELD	DATE PAYMENT EXPECTED

SCHEDULE 4 LIFE INSURANCE

NAME OF PERSON INSURED	NAME OF BENEFICIARY	NAME OF INS. COMPANY	TYPE OF POLICY	FACE AMOUNT OF POLICY	TOTAL LOANS AGAINST POLICY

SCHEDULE 2 BANKING RELATIONS (A LIST OF ALL MY BANKS, SAVINGS & LOAN ACCOUNTS)

NAME AND LOCATION	BALANCE	ACC#	LOANS	HOW ENDORSED, GUARANTEED OR SECURED

SCHEDULE 3 ACCOUNTS, LOANS & NOTES RECEIVABLE (AMOUNTS OWED TO ME.)

NAME AND ADDRESS OF DEBTOR	AMOUNT OWING	AGE OF DEBT	DESCRIPTION OR NATURE OF DEBT	DESCRIPTION OF SECURITY HELD	DATE PAYMENT EXPECTED

SCHEDULE 4 LIFE INSURANCE

NAME OF PERSON INSURED	NAME OF BENEFICIARY	NAME OF INS. COMPANY	TYPE OF POLICY	FACE AMOUNT OF POLICY	TOTAL LOANS AGAINST POLICY

SCHEDULE 2 BANKING RELATIONS (A LIST OF ALL MY BANKS, SAVINGS & LOAN ACCOUNTS)

NAME AND LOCATION	BALANCE	ACC#	LOANS	HOW ENDORSED, GUARANTEED OR SECURED

SCHEDULE 3 ACCOUNTS, LOANS & NOTES RECEIVABLE (AMOUNTS OWED TO ME.)

NAME AND ADDRESS OF DEBTOR	AMOUNT OWING	AGE OF DEBT	DESCRIPTION OR NATURE OF DEBT	DESCRIPTION OF SECURITY HELD	DATE PAYMENT EXPECTED

SCHEDULE 4 LIFE INSURANCE

NAME OF PERSON INSURED	NAME OF BENEFICIARY	NAME OF INS. COMPANY	TYPE OF POLICY	FACE AMOUNT OF POLICY	TOTAL LOANS AGAINST POLICY

SCHEDULE 5 OTHER STOCKS & BONDS

FACE VALUE BONDS & STOCK SHARES	DESCRIP. OF SECURITY	REGISTERED IN THE NAME OF	COST	PRESENT MARKET VALUE	INCOME REC'D LAST YEAR	IF PLEGGED STATE TO WHOM

THE UNDERSIGNED CERTIFIES THAT THE INFORMATION CONTAINED IN THIS FINANCIAL STATEMENT HAS BEEN CAREFULLY READ AND IS COMPLETE, (WITHOUT MATERIAL OMISSIONS) TRUE AND CORRECT.

DATE: _____ SIGNED: _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS THE _____ DAY OF _____,
A.D., 20____, _____ APPLICANT-AFFIANT.

WITNESS MY HAND AND SEAL OF OFFICE THIS THE _____ DAY OF _____,
A.D., 20_____.

NOTARY PUBLIC FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES:_____

STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED AUTHORITY, A NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS, ON THIS DAY PERSONALLY APPEARED _____ KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR PURPOSES AND CONSIDERATION THEREIN EXPRESSED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE ON THIS THE ____ DAY OF _____, A.D, 20____

NOTARY PUBLIC FOR THE STATE OF TEXAS

MY COMMISSION EXPIRES: _____

STATE OF TEXAS

COUNTY OF HARRIS

AFFIDAVIT

I, _____, AFFIANT, AFFIRM THAT AS OF THE DATE OF THE APPLICATION, I, _____ APPLICANT, HAVE NO UNPAID FINAL JUDGEMENTS OF FORFEITURE AGAINST ME IN ANY COUNTY IN WHICH I HAVE WRITTEN A BAIL BOND OR IN ANY COUNTY IN WHICH I HOLD OR HAVE HELD A BAIL BOND LICENSE.

AFFIANT

BEFORE ME, NOTARY PUBLIC, ON THIS _____ DAY OF _____, A.D. 20____ PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING DOCUMENT AND, BEING BY ME FIRST DULY SWORN, DECLARED THAT THE STATEMENTS THEREIN CONTAINED ARE TRUE AND CORRECT.

SEAL

NOTARY PUBLIC, STATE OF TEXAS

MY COMMISSION EXPIRES: _____

Date: _____

To: Harris County Bail Bond Board

Re: Compliance with Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties

I, _____, doing business as (DBA) _____, agree to comply with provisions of Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties, and the Rules prescribed by the Harris County Bail Board.

I understand that ignorance of the law, the provisions of Chapter 1704, Occupations Code, Regulation of Bail Bond Sureties, and the Rules prescribed by the Harris County Bail Board, will not be acceptable defense or excuse if we are found in violation of any of those provisions.

Subscribed and sworn to before me this _____ day of _____, 2015,
by _____ affiant.

Witness my signature and seal of office this _____ of _____ 2015.

Notary Public
My Commission Expires: _____