

Harris County Precinct 2 Community Centers

Riley Chambers Community Center 281-328-4713
808 1/2 Magnolia
Crosby, TX 77532

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
94	\$175	\$88	\$100	\$50	\$200
60	\$125	\$63	\$75	\$38	\$100

Leon Grayson Community Center 713-455-3660
13828 Corpus Christi
Houston, TX 77015

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
119	\$175	\$88	\$100	\$50	\$200
60	\$125	\$63	\$75	\$38	\$100

Barrett Station Community Center 281-328-4713
808 1/2 Magnolia
Barrett Station, TX 77532

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
240	\$350	\$175	\$125	\$63	\$200

J.D. Walker Community Center 281-426-3551
7613 Wade Road
Baytown, TX 77521

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
233	\$350	\$175	\$125	\$63	\$200

Harris County Precinct 2 Community Centers

Bay Area Community Center 281-326-2955
5002 Nasa Road 1
Seabrook, TX 77586

East Harris County Activity 281-479-4232
7340 Spencer Hwy.
Pasadena, TX 77505

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
427	\$850	\$425	\$425	\$213	\$500

Baldree Building 713-455-3660
13828 Corpus Christi
Houston, TX 77015

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
476	\$650	\$325	\$400	\$200	\$500

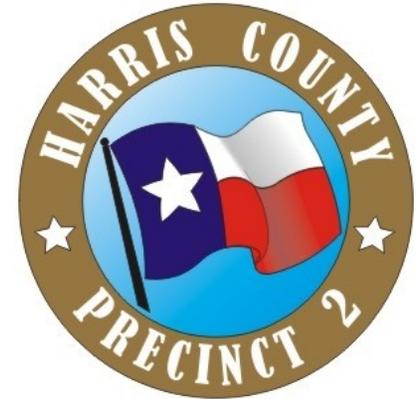
San Jacinto Community Center 281-426-7561
604 Highland Woods Dr.
Highlands, TX 77562

North East Harris County Comm. Center 281-442-7950
10918 1/2 Bentley
Houston, TX 77093

M.L. Flukinger Community Center 281-457-1810
16003 Lorenzo
Channelview, TX 77530

Capacity	Rental Fee	Rental Deposit	Non-Profit Fee	Non-Profit Deposit	Damage Deposit
240	\$400	\$200	\$200	\$100	\$200

Harris County Precinct 2 Community Center Rental Information



Jack Morman
Commissioner

HARRIS COUNTY PRECINCT 2 COMMUNITY CENTERS — RENTAL INFORMATION

Harris County Precinct Two has eight community centers located throughout the precinct. The centers are available for rental for receptions, parties and organizational functions.

AVAILABILITY: Check location for availability. Harris County does not rent on County observed holidays.

WHO CAN RENT: Harris County does not discriminate against any person or group on the basis of color, race, religion, sex or any other ground prohibited by law. The renter must be 18 years of age to reserve the building and must be present during the function. Rental may be denied based on a renter's past use of county facilities.

HOW TO RENT:

- Contact the Reservations Desk at the center of your choice. (Listed on back of this brochure.)
- Check on date availability.
- Request a time to see the facility and complete a contract.
- Provide a cashier's check or money order for the deposit as requested. (see Payment Information)

RENTAL INCLUDES:

- Use of the building, tables and chairs.
- Use of the kitchen.
- A Harris County Employee to be on hand to unlock the facility and answer any questions concerning the facility.

THANK YOU
FOR NOT SMOKING
All Harris County facilities
are **NON-SMOKING** facilities.



PAYMENTS INFORMATION:

- **CASHIERS CHECKS OR MONEY ORDERS ONLY.**
- All payments must be made in person.
- 25% of the total rental fee is non-refundable.

1) DEPOSIT:

- 50% of the rental fee is required to hold the facility.
- Make payable to **Harris County Treasurer.**
- Non-profit organizations are eligible for a rental fee discount of 50%, with a copy of the organization's IRS letter of determination.

2) BALANCE:

- Remaining rental fee balance is due 30 days before the function or the contract may be terminated.
- Make payable to **Harris County Treasurer.**

3) DAMAGE DEPOSIT:

- The Damage Deposit is due 30 days before the function date or contract may be terminated and is refundable if there are no damages or expenses incurred due to the function.
- Make payable to "**Harris County Treasurer (include the word) OR (and include) the RENTER'S NAME**" as shown on contract. This will enable you to cash the Damage Deposit check if there are no damages.
- Must be picked-up within 30 days after the event or it will be kept and Harris County WILL NOT issue a refund.
- Expenses that occur during or from your function may be taken from the Damage Deposit. (*Examples: Damages to the building, furniture or landscaping, payment for additional security, payment for security in the event that function is cancelled late, payment for security needed before/after contracted time.*)

A **MAXIMUM OF 10 HOURS** is available and includes: SET-UP, FUNCTION, and CLEAN-UP.

All Centers are available

Friday & Saturday 8am–1am

Centers listed below are available on Sunday's from 12pm noon – 10pm:

J.D. Walker Community Center
Riley Chambers Community Center
Barrett Station Community Center
East Harris County Activity
M.L. Flukinger Community Center

Small Buildings: Rent for 4 hours; however, renters can purchase up to 6 additional hours at \$10 per hour but not to exceed the 10 hour maximum.

SET-UP : The renter is responsible for their own set-up, time management, and decorations.

CLEAN-UP: The renter, clean-up crew, monitor, and officers will be the only individuals remaining in the building during clean-up. All items brought into the facility must be removed during clean-up. Tables and chairs may remain after the function. A night cleaning crew will remove tables, chairs, mop and buff floors.

SECURITY: Security officers are required for all events from the time the guests arrive through clean-up and vacating the premises. Community Center staff will schedule security officers for your event through Harris County Constables office except East Harris County Activity Center will be through City of Pasadena Police. A minimum of 2 officers are required for all rentals at the renter's expense. Officers and monitor will be the last ones out, in order to set security alarms, lock the building, and lock the gates.