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# HARRIS COUNTY JUVENILE PROBATION DEPARTMENT

**HARVEY L. HETZEL**  
Executive Director  
Chief Juvenile Probation Officer

1200 CONGRESS • HOUSTON, TEXAS 77002 • (713) 222-4825

July 30, 2008

Honorable Ed Emmett  
and Commissioners Court  
1001 Preston, 9<sup>th</sup> Floor  
Houston, Texas 77002

Vote of the Court:	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dear Members of Commissioners Court,

On July 22, 2009, the Harris County Juvenile Board approved the acceptance of contracts from various funding sources to supplement Harris County's budgets for juvenile services administered by the Harris County Juvenile Probation Department. Funding by the Texas Juvenile Probation Commission, Texas Education Agency, U.S. Department of Housing and Urban Development, U.S. Department of Education and independent school districts within Harris County will amount to approximately \$37.2 million. The majority of these funds will become effective September 1, 2009, although some grant year cycles have already begun.

The Local Government Code requires that the Harris County Juvenile Board file these budgets with Commissioners Court. This notification is intended to comply with that requirement. Attachments providing information about the funds approved by the Board are as follows:

- Letter to the Board dated July 20, 2009 providing an overview of funding sources,
- Overview of grants with estimated budget allocation and proposed positions,
- Spreadsheets detailing each funding source by Org. Key and Object Code, including proposed positions with salaries and payroll titles, and
- Position Change Request Forms deleting, adding and modifying positions.

These attachments, with Commissioners Courts' authorization, will facilitate the Harris County Auditor's Office in creating budgets and salary schedules. Under penalty of perjury, I affirm that the factual statements contained herein are true and correct to the best of my knowledge.

Your consideration of this request is greatly appreciated.

Respectfully Submitted,  
*[Signature]*  
Harvey Hetzel  
Executive Director

HH:js  
Attachments

Presented to Commissioner's Court

JUL 28 2009

APPROVE G/L

Recorded Vol \_\_\_\_\_ Page \_\_\_\_\_

09 JUL 23 AM 9:20  
HARRIS COUNTY  
MANAGEMENT SERVICES

**A BALANCED APPROACH TO JUVENILE JUSTICE**

*vs- org letter + order + copy backup*

*Juv Prob - copy letter + cc order + org backup*

*Budget (Heath) - copy*

*And soon*

Grant

**ORDER**

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 28th day of July, 2009, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner Lee, seconded by Commissioner Lee, duly put and unanimously carried,

IT IS ORDERED that County Judge Ed Emmett or his designee be hereby authorized to approve for, and on behalf of Harris County, Texas, permission to accept various grants to supplement Harris County's budgets for juvenile services administered by the Harris County Juvenile Probation Department. The grants are provided by the Texas Juvenile Probation Commission, the Texas Education Agency, the U.S. Department of Housing and Urban Development, the U.S. Department of Education, and independent school districts within Harris County.

Approximate Funding Provided by These Grants: \$37,200,000

The majority of these grants begin on 9/1/2009 and end on 8/31/2010

Vote of the Court:	Yes	No	Abstain
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioner's Court

JUL 28 2009

APPROVE \_\_\_\_\_

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**HARRIS COUNTY  
JUVENILE PROBATION DEPARTMENT**

**HARVEY L. HETZEL**  
Executive Director  
Chief Juvenile Probation Officer

1200 CONGRESS \* HOUSTON, TEXAS 77002 \* (713) 222-4100

TO: Members of the Harris County Juvenile Board

FROM: John W. Sukols, Deputy Director  
Budget and Information Technology

A handwritten signature in black ink, appearing to read "John W. Sukols", written over the printed name and title in the "FROM:" field.

RE: Transmittal of FY2010 Texas Juvenile  
Probation Commission and Texas Education  
Agency Budgets

DATE: July 20, 2009

Effective September 1, 2009, the Texas Juvenile Probation Commission (TJPC) and the Texas Education Agency (TEA) will fund the Juvenile Probation Department through the Harris County Juvenile Board a total of approximately \$37,238,202 through various grants. These grants provide for the salaries, fringe benefits, residential services and other services that enhance juvenile probation programs that are county-funded. A total of 417 staff will have either all or part of their salaries and fringe benefits paid for by these grants. Typically, we are able to provide the Board with detailed information for each grant at the meeting; however, due to the Board meeting being scheduled earlier this year than in past years and due to the TJPC not providing our department with complete figures at this time, we are requesting that the Juvenile Board approve the various agreements based on the attached summary sheet. Any adjustments that need to be made can be brought to the Juvenile Board at the next scheduled meeting. The need to receive Board approval at this scheduled meeting is to be able to transmit the budgets to Commissioners Court and have the Court authorize the Harris County Auditor's Office to continue salary schedules in order to avoid disruption of services. It is also requested that the Board approve the contracts and resolution with the TJPC.

The attached summary reflects that most TJPC grants remained the same in regard to funding amounts. Preliminary figures from TJPC show adjustments in the Diversionary Fund grant, the Secure Felony Placement Fund, the Local Post Adjudication grant and the Intensive Community Based Program grant. TJPC is also providing additional funding in the form of a new grant, Community Reduction Program grant, in the approximate

**A BALANCED APPROACH TO JUVENILE JUSTICE**



amount of \$4.1 million. Most grants from the TEA summarized in the attachment are comparable in regard to current allocations. Budgeting for salaries includes figures based on the U. S. Department of Education approving the TEA's proposed use of American Recovery and Reinvestment Act stimulus monies to provide increased salaries for teachers. In the event that authorization for teachers' raises is not approved by the fall, 2009, raises will not be awarded and the salary schedules could be adjusted to reflect a lower maximum amount.

Also attached are several Position Change Request Forms that are required by the Harris County Auditor to delete, add and change the status of certain positions. Seven current positions are being eliminated, two new positions added and three current positions are having their budget maximum adjusted.

Based on the attached grant summary, detailed information will be forwarded to the Harris County Auditor's Office so budgets can be prepared and to the Payroll Division so salary schedules can be created or continued. The actual grant documents including the resolution to the TJPC will be completed when received from the Commission and will mirror the attachments.

If any additional information is needed or should you have any questions, please call me at 713-222-4820 or Harvey Hetzel at 713-222-4825. Thank you for your attention and consideration of this request.

**Attachments:**

Summary of all grants requiring approval – 2 pages  
Forms 3441 detailing any and all positions being modified – 8 pages  
Detailed spreadsheet of all TJPC funding – 1 page

JWS:js



SAS #: SPEDAJ10

Organization: HARRIS COUNTY JUVENILE JUSTICE CHARTER  
 Campus/Site: N/A  
 Vendor ID: 1760454514

**Texas Education Agency**

Application ID: 000830034810

County District: 101811  
 ESC Region: 04  
 School Year: 2009-2010

**Notice of Grant Award**

Application Submit Date: 6/30/2009

Amendment Number: 00

NOGA ID	Name of Grant Program	FAR Fund Code	FAR Rev Code	Fed Awd #	Federal Aid Agency	TEA USE Only	Begin Date	End Date	Increase (Decrease)	Amount
10554001101811	IDEA-B FORMULA - ARRA - LEA	283	5929	H391A090008 84.391A	USDE	55401001	6/30/2009	9/30/2011	\$0.00	\$133,577.00

Application and any amendment thereto identified above, Received Date/Document Control Number/Application ID 000830034810, as revised or negotiated by the Texas Education Agency (TEA) hereby incorporated by reference and, therefore, made a part of this grant award. Also incorporated by reference into this grant award are the Provisions and Assurances contained in the incorporated application, the Request for Application (if applicable), the instructions to completing the Standard Application System (SAS), any guidelines which accompany the applications, including program and fiscal guidelines, and any and all attachments or appendices submitted by the applicant or included by TEA. This grant is made contingent upon the availability of funds from the funding entity to the Texas Education Agency for distribution to the subgrantee named above. If funding is not received, TEA assumes no liability for costs incurred by the grant recipient.

**Offer Accepted by Grantee**

The digital signature of the applicant's authorized officer contained on the applicant's application referred to above, is hereby incorporated by reference and made a part of this grant/award contract

Approval ID of the Commissioner of Education or Designee  
 Texas Education Agency

Date

7/16/2009