



# HARRIS COUNTY, TEXAS

## COMMUNITY SERVICES DEPARTMENT

**David B. Turkel**  
*Director*  
**Daphne Lemelle**  
*Community Development Director*

**Office of Housing & Community Development**  
8410 Lantern Point Drive  
Houston, Texas 77054  
Tel (713) 578-2000  
Fax (713) 578-2090

August 17, 2009

County Judge Emmett and  
Commissioners Lee, Garcia, Radack and Eversole

### *Agenda Letter*

Please consider the following item on the Commissioners Court Agenda for August 25, 2009:

- Approval to accept an award from the Department of Housing and Urban Development (HUD) Homelessness Prevention and Rapid Re-housing funds in the amount of \$4,463,961.00 to carry out HPRP eligible activities.
- The authorization of the Director of Community Services or his designee to execute an agreement with HUD for said funds.

Thank you for your assistance with this request.

Sincerely,

David B. Turkel, Director  
Community Services Department

DBT/DL/lc/mgb/ko  
Attachment

Vote of the Court:	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

09 AUG 20 AM 9:04  
HARRIS COUNTY  
MANAGEMENT SERVICES

us - sig HR - each copy bl  
Comm Serv - copy the record - sig bl  
Aud. copy  
Rm. copy  
08-19-09 14:48 RC  
Budget (Nathan) copy

Presented to Commissioner's Court

AUG 25 2009

APPROVE G/L

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Gant



# HARRIS COUNTY, TEXAS

Office of Budget Management 1310 Prairie, Suite 530 Houston, Texas 77002 (713) 755-3301

## Grants Coordination Section - Conveyance Form

Application

Award

<b>Department Name / Number</b>	<b>DUNs</b>	<b>Grant Title</b>
COMMUNITY SERVICES DEPARTMENT - 289	072206378	Homelessness Prevention and Rapid Re-Housing Program
<b>Funding Source:</b> U.S. Department of Housing & Urban Development: CFDA# 14.257		<b>Grant Agency:</b> U.S. Department of Housing & Urban Development
<b>Program Year:</b> 1 st		<b>Program Ending:</b>
<b>Grant Begin Date:</b> 07/28/2009		<b>Grant End Date:</b> 07/29/2012
<b>Grant Org. Key:</b>		<b>If applicable, Prior Year Org. Key:</b>

### Grant Description:

The Homelessness Prevention and Rapid Re-Housing Program (HPRP) provides a formula allocation under Title XII of the American Recovery and Reinvestment Act of 2009. Under this title of the Recovery Act, the HPRP provides financial assistance and services to either prevent individuals and families from becoming homeless or to help those who are experiencing homelessness to be quickly re-housed and stabilized. In order to receive these funds, eligible grantees must submit a substantial amendment to their local 2008 Consolidated Action Plan.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$ 829,011.00	\$ 829,011.00	\$ 0.00
Non - Labor	\$ 3,634,950.00	\$ 3,634,950.00	\$ 0.00
Sub Tot. Incremental Cost	\$ 4,463,961.00	\$ 4,463,961.00	\$ 0.00
Indirect Cost	\$ 0.00	\$ 0.00	\$ 0.00 *
<b>TOTALS</b>	<b>\$ 4,463,961.00</b>	<b>\$ 4,463,961.00</b>	<b>\$ 0.00</b>

\* under development

Full Time Equivalent Positions

15.80

Date Grant Guidelines are Available

03/19/2009

% of Positions Paid by Grant

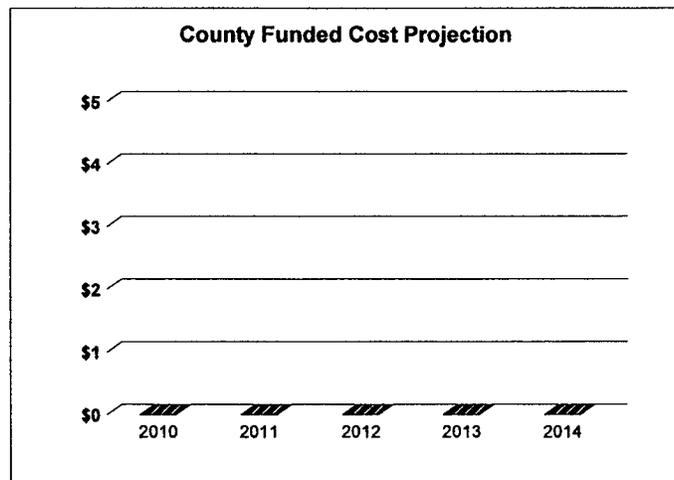
100.00%

Grant Submittal Deadline Date

05/18/2009

### GCS Discussion:

This award relates to an application that was approved by Commissioners Court on 5/5/2009. Funds from this award will provide \$4,463,961 in rental assistance and homeless prevention services consistent with the goals of Harris County's 2008 Consolidated Action Plan. Community Services Department will obligate funds to sub-recipients through an RFP process. A budget of \$829,011 in salaries and fringe benefits will provide for case managers and support staff. The grant requires that 60% of the funds must be expended within two years and 100% expended within three years.



■ Required Match per Grant    ▨ Discretionary Cash Match

Completed by : Tom Van Dyke Van Dyke, Tom

Date : 8/19/2009

Reviewed by : [Signature]

Date : 8/19/09

THE STATE OF TEXAS §  
  §  
COUNTY OF HARRIS §

AUG 25 2009

On this, the \_\_\_\_\_ day of \_\_\_\_\_, 2009, the  
Commissioners' Court of Harris County, Texas, sitting as the Governing body of Harris  
County, at a regular meeting of the Court, upon motion of Commissioner  
*Garcia*, seconded by Commissioner *Lee*, duly put  
and unanimously carried;

**IT IS ORDERED** that County Judge Ed Emmett or his designee be  
hereby authorized to approve, and on behalf of Harris County, Texas, permission to  
apply, to the Harris County Community Services Department for Recovery Act  
Homelessness Prevention & Rapid Re-Housing grant funds in the amount of \$443,363  
for the Houston Alumni & Youth Center.

The program period is October 1, 2009 to September 30, 2012.

Vote of the Court:

	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioner's Court

AUG 25 2009

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# **Harris County Community Services Department**

## **Executive Summary**

### **Proposal to Provide Services**

**August 25, 2009**

On May 5, 2009, Commissioners Court approved Harris County's substantial amendment (Amendment) 2008 Annual Action Plan as application to the American Recovery and Reinvestment Act (ARRA) Community Homelessness Prevention and Rapid Re-housing Program (HPRP).

The Department of Housing and Urban Development (HUD) approved Harris County's Amendment on July 29, 2009. With this approval, Harris County is authorized to receive \$4,463,961 in HPRP funds. The funds will be used to support projects that provide financial assistance, case management and housing stabilization services to low-income Harris County residents.

It is recommended that Commissioners Court approve the acceptance of the HPRP award and authorize the Director of Community Services or his designee to execute the Grant Agreements with the U.S. Department of Housing and Urban Development.



**U.S. Department of Housing and Urban  
Development**  
Houston Field Office, Region VI  
Office of Community Planning & Development  
1301 Fannin, Suite 2200  
Houston, Texas 77002  
(713) 718-3199 - FAX (713) 718-3247  
www.hud.gov

JUL 29 2009

Mr. David Turkel, Director  
Office of Housing and Community Development  
Harris County  
8410 Lantern Point Drive  
Houston, TX 77054

Dear Mr. Turkel:

Subject: Homeless Prevention and Rapid Re-Housing Grant Agreement  
Harris County, TX

Congratulations! I am pleased to inform you that Homelessness Prevention and Rapid Re-Housing Program (HPRP) Substantial Amendment to your jurisdiction's Consolidated Plan 2008 Action Plan has been approved for funding in the amount of \$4,463,961. The amount indicated is the amount originally allocated by HUD and as stipulated in the HPRP Notice, published March 19, 2009. Enclosed are three signed Grant Agreements, which together with your approved HPRP Substantial Amendment and the HPRP Notice constitute a contract between HUD and Harris County and other information needed to expedite the implementation of this grant.

Please be reminded that although the signed grant agreement is effective as of the date of HUD signature, your jurisdiction's authorized representative must sign and return two of the three grant agreements within 15 days of the date that HUD signed the grant agreement, per Section IV.F.4 of the HPRP Notice. Also, note that the statutory 2- and 3-year deadlines for expenditure of funds begin on the date that the grant agreement is signed by HUD. The execution of all subgrantee contracts must be completed by September 30, 2009. Significant changes to programs after the grant execution date should be discussed with the field office to ensure consistency with HPRP standards and guidelines.

HPRP, as authorized under Title XII of the American Recovery and Reinvestment Act of 2009 (ARRA), provides financial assistance and services to prevent individuals and families from becoming homeless and help those who are experiencing homelessness to be quickly re-housed and stabilized. As a recipient of HPRP funding, HUD encourages your jurisdiction to collaborate with eligible entities to maximize the expeditious and coordinated use of other ARRA funds. HUD further encourages grantees to take advantage of the technical assistance that has been made available by the

P&D  
AUG 5 2009

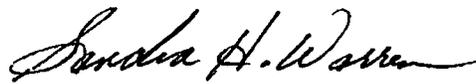
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JUL 31 2009

to take advantage of the technical assistance that has been made available by the Department. See <http://www.hud.gov/recovery> or <http://www.hudhre.info> for more information.

If you have questions or need assistance, please contact Joyce Young, Community Planning and Development Representative, at 713-718-3120. Your timely cooperation is appreciated.

Sincerely,

A handwritten signature in cursive script that reads "Sandra H. Warren".

Sandra H. Warren, Director,  
Community Planning and Development

Enclosure

## ATTACHMENT B: HPRP GRANT AGREEMENT

Grant No.: S09-UY-48-0002

Official Contact Person: David Turkel

Telephone No.: 713-578-2000

FAX: 713-578-2090

E-mail Address: davidturk@csd.hctx.net

Tax ID No.: 74-454547

Unit of Government No. (if applicable): \_\_\_\_\_

DUNS No.: 76-0454514

### GRANT AGREEMENT

#### HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM

This Grant Agreement is made by and between the U.S. Department of Housing and Urban Development (HUD) and Harris County(Grantee) for the Homelessness Prevention and Rapid Re-Housing Program (HPRP) in the amount of \$4,463,961 pursuant to the provisions under the Homelessness Prevention Fund heading of Division A, Title XII of the American Recovery and Reinvestment Act of 2009, Public Law 111-5, 123 Stat. 115 (Feb. 17, 2009) (Recovery Act). The requirements set forth in the Notice of Allocations, Application Procedures, and Requirements for Homelessness Prevention and Rapid Re-Housing Program Grantees under the American Recovery and Reinvestment Act of 2009, dated on March 19, 2009 and as may be amended (the Notice), the requirements set forth under the Homelessness Prevention Fund heading of Title XII, and sections 1512, 1515, and 1553 of the Recovery Act, and the Grantee's submissions pursuant to the Notice are incorporated as part of this Agreement.

In reliance upon the Grantee's submissions pursuant to the Notice, HUD agrees, upon execution of this Grant Agreement, to provide the Grantee with the agreed HPRP grant funds. The Grantee agrees to distribute and use its HPRP grant funds as specified in the submission to HUD that HUD approved pursuant to the Notice.

The Grantee is responsible for ensuring that each entity that administers all or a portion of the Grantee's HPRP grant funds or receives all or a portion of the Grantee's HPRP grant funds to carry out HPRP activities fully complies with the HPRP requirements.

The period of this Grant Agreement begins on the date the HUD official signs this Grant Agreement (Availability Date) and ends on the date that is three years after the Availability Date.

The Grantee authorizes HUD to increase the amount of HPRP grant funds available to the Grantee pursuant to this Grant Agreement by execution of an amendment by HUD, without the Grantee's execution of the amendment or other consent. If the Grantee fails to expend 60 percent

of the grant within 2 years of the Availability Date HUD may, by its execution of an amendment, deobligate the funds required to be expended without the Grantee's execution of the amendment or other consent.

The following parties execute this Grant Agreement on the dates set forth below as follows:

**UNITED STATES OF AMERICA**  
**Secretary of Housing and Urban Development**

By: Sandra H. Warren 07/28/09  
Signature and Date

\_\_\_\_\_  
Sandra H. Warren

\_\_\_\_\_  
Director, Community Planning and Development

**GRANTEE**

By: \_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Typed or Written Name of Authorized Official

\_\_\_\_\_  
Title

## ATTACHMENT B: HPRP GRANT AGREEMENT

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Official Contact Person: David Turkel

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Sandra H. Warren

\_\_\_\_\_  
Director, Community Planning and Development

**GRANTEE**

By: \_\_\_\_\_  
Signature and Date

\_\_\_\_\_  
Typed or Written Name of Authorized Official

\_\_\_\_\_  
Title