

HONORABLE ZINETTA A. BURNEY  
JUSTICE OF THE PEACE  
PRECINCT 7, PLACE 2

(713) 643-1512 • 5300 GRIGGS RD., 2ND FLOOR • SOUTHEAST COURTHOUSE ANNEX E • HOUSTON, TEXAS 77021

June 9, 2009

Honorable Commissioner's Court  
Harris County Administration Bldg.  
1001 Preston, 9th Floor  
Houston, TX 77002

09 JUN 18 AM 9:34  
HARRIS COUNTY  
MANAGEMENT SERVICES

Dear Court Members:

The office of Justice of the Peace, Precinct 7, Place 2, respectfully request that you allow us to participate in the Summer Jobs Program. This program is at no cost to the County and Interns are paid by the Work Source Solutions.

Thank you for your consideration.

Respectfully yours,

*Zinetta A. Burney*  
Zinetta A. Burney

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Vote of the Court:	Yes	No	Abstain
Judge Emmett	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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JP 7.2 - copy He cc order - copy b14  
Jud - copy  
Rm - copy  
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Budget - copy

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# HARRIS COUNTY, TEXAS

Office of Budget Management 1310 Prairie, Suite 530 Houston, Texas 77002 (713) 755-3301

## Grants Coordination Section - Conveyance Form

Application

Award

<b>Department Name / Number</b>	<b>DUNs</b>	<b>Grant Title</b>
JUSTICE OF THE PEACE 7-2 - 372	072206378	Summer Jobs for Youth '09
<b>Funding Source:</b> U.S. Department of Labor: CFDA# 17.258, .259,.260,.263	<b>Grant Agency:</b> Houston-Galveston Area Council	
<b>Program Year:</b> 1 st	<b>Program Ending:</b>	
<b>Grant Begin Date:</b> 06/01/2009	<b>Grant End Date:</b> 09/30/2009	
<b>Grant Org. Key:</b> N/A	<b>If applicable, Prior Year Org. Key:</b> N/A	

### Grant Description:

Part of the American Recovery and Reinvestment Act (ARRA), this grant is funded by the U.S. Department of Labor via the Texas Workforce Commission and the Houston-Galveston Area Council (H-GAC). The objective of the Workforce Investment Act Youth Activities program is to help low income youth, between the ages of 14 and 21, acquire the educational and occupational skills, training, and support needed to achieve academic and employment success and successfully transition to careers and productive adulthood.

	Total Budget	Grant Funded	County Funded
Salary & Benefits	\$ 0.00	\$ 0.00	\$ 0.00
Non - Labor	\$ 9,280.00	\$ 9,280.00	\$ 0.00
Sub Tot. Incremental Cost	\$ 9,280.00	\$ 9,280.00	\$ 0.00
Indirect Cost	\$ 0.00	\$ 0.00	\$ 0.00 *
<b>TOTALS</b>	<b>\$ 9,280.00</b>	<b>\$ 9,280.00</b>	<b>\$ 0.00</b>

\* under development

Full Time Equivalent Positions

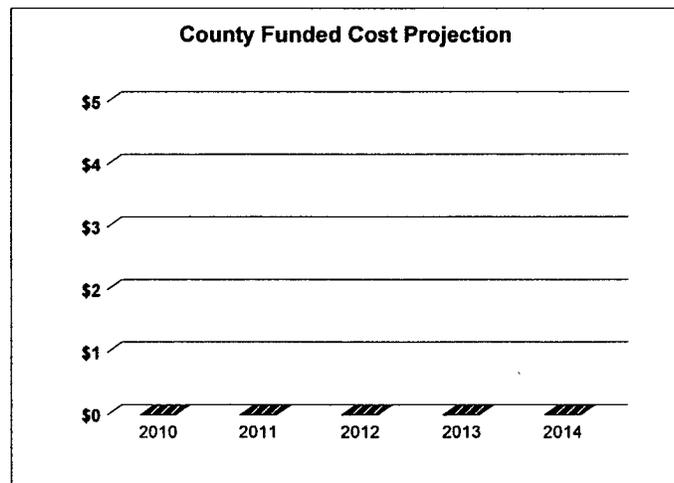
Date Grant Guidelines are Available

% of Positions Paid by Grant

Grant Submittal Deadline Date

### GCS Discussion:

Harris County Justice of the Peace, Precinct 7, Place 2 will serve as a Worksite for the Summer Jobs for Youth program, which provides summer jobs for youth in the Houston-Galveston area. The JP will provide a place of employment for 5 youth for a period of 8 weeks during the summer months at a wage rate of \$7.25 per hour (wage rate set by H-GAC), equating to a value of \$9,280 for the JP. The youth will be tasked with clerical work, including answering phones, assisting with completion of forms, and other work as assigned. Note: This is a noncash grant, and the employer of record will be Work Source Solutions.



■ Required Match per Grant    ▨ Discretionary Cash Match

Completed by : Brian Schmitz Schmitz, Brian

Date : 6/17/09

Reviewed by : [Signature]

Date : 6/17/09

**ORDER**

STATE OF TEXAS

COUNTY OF HARRIS

On this, the 23rd day of June, 2009, the Commissioners' Court of Harris County, Texas, sitting as the governing body of Harris County, upon motion of Commissioner Lee, seconded by Commissioner Eversole duly put and unahimously carried,

IT IS ORDERED that County Judge Ed Emmett or his designee be hereby authorized to approve, and on behalf of Harris County, Texas, permission to accept the following noncash grant from the United States Department of Labor via the Texas Workforce Commission via the Houston-Galveston Area Council:

**SUMMER JOBS FOR YOUTH '09 – JUSTICE OF THE PEACE 7-2**

Value of Work Performed: \$9,280

Period of Grant: June 1, 2009 – September 30, 2009

Vote of the Court:	Yes	No	Abstain
Judge Emmett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Radack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Comm. Eversole	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Presented to Commissioner's Court

JUN 23 2009

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# Summer Jobs Worksite Agreement

Worksite: JUSTICE OF THE PEACE 7-2 Contact: SANDRA LAFLEUR Tel #: 713/643-5371

Address: 5300 GRIGGS RD. 2<sup>ND</sup> FLOOR, HOUSTON, TX 77021 E-Mail: sandra\_lafleur@jp.hctx.net

This Agreement is entered by and between Work Source Solutions, hereinafter referred to as the "Contractor," and Harris County Justice of the Peace, Precinct 7, Place 2, hereinafter referred to as the "Worksite."

This Agreement establishes the terms and conditions for the Contractor and the Worksite as follows:

1. This Agreement is effective June 1, 2009 and will terminate no later than September 30, 2009. This Agreement may be terminated by either party, at anytime, upon written notice to the other party with ten business days notice. No alteration or variation of the terms of this Agreement shall be valid and/or binding unless made in writing and signed by both the parties hereto.
2. The Worksite understands that the purpose of this Agreement is to provide eligible young workers, ages 14-24, with a summer job. Worksite may offer employment to those young workers who meet the job qualifications in locations that have job openings.
3. Contractor is responsible for worker's compensation insurance coverage for young workers approved to work at Worksite, subject to the limitations contained herein. All minors must have parental or guardian consent on file with Contractor to authorize emergency medical treatment.
4. Contractor will provide Worksite with payroll and attendance reporting requirements for young workers, and Worksite agrees to follow Contractor's said requirements.
5. Work experience assignments shall be for a set number of hours per week, payable at the rate of no less than \$7.25 per hour.
6. Worksite further agrees to: (1) comply with Labor Laws and/or Child Labor Laws and federal and state equal employment opportunity laws; (2) ensure necessary emergency medical care is given to young workers in the event of an occupational injury or illness; (3) provide adequate supervision and instruction; (4) ensure safe and healthful working conditions; (5) provide young workers with a written job description; (6) provide an evaluation or progress report on each young worker as requested.
7. Worksite understands and agrees that the Contractor and the Houston-Galveston Area Council will conduct on-site visits to evaluate general compliance with above requirements.
8. Worksite must ensure that no young workers replace regular employees. This means that any company participating in Summer Jobs Project will not (directly or indirectly) cause the displacement of any company's regular employees.
9. Worksite is a political subdivision of the state of Texas and has sovereign immunity except to the extent that the legislature has waived immunity. Worksite represents that it is liable for certain damages in an amount not greater than that specified in the Texas Tort Claims Act, Tex. Civ. Prac. & Rem. Code Ann. §§ 101.001 et seq., as amended, for certain acts of its officers and employees, and that it is self-insured for the maximum amount of its liability under the Texas Tort Claims Act."

In Witness Whereof, this agreement has been executed by and on behalf of the parties described herein.

Worksite  
Signature: \_\_\_\_\_

Printed Name and Title: Ed Emmett, Harris County Judge

JUN 23 2009

Date Signed: \_\_\_\_\_

Contractor  
Signature: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_