Harris County
Juvenile Probation Department

One of the nation's largest Juvenile Probation Departments is seeking an experienced, professional with a proven management background in the field of Juvenile Justice, to fill its top administrative position:

EXECUTIVE DIRECTOR

Responsibilities: It is the responsibility of the Executive Director to develop and administer policies that will ensure the smooth operation of the Juvenile Probation Department, as well as compliance with State laws. The Executive Director is responsible for managing a staff of approximately 1400 employees; supervision of about 5600 probationers monthly; overseeing the operation of six (6) juvenile detention facilities; and managing a budget of $95,000,000.00. The Executive Director is under the supervision of the Harris County Juvenile Board.

Minimal Qualifications: Bachelor's Degree in Business, Public Administration, Social/Behavioral Science or related field, from an accredited university required, plus twenty (20) years of full time paid experience in the Juvenile Justice field or juvenile related agencies. Additionally, ten (10) years (of the twenty) must demonstrate progressive management experience including supervising/directing programs, services and staff management.

A Master, PhD, or JD degree from an accredited university in any of the above mentioned disciplines is preferred.

All candidates must meet the requirements for certification by the Texas Juvenile Probation Commission as a Probation Officer and be willing to relocate to Harris County.

Salary: $145,202.00 Includes a generous benefit package.

To Apply: Submit a letter of application with complete resume including specific data regarding education, positions held, leadership roles, salary history, to:

Administrative Offices of the District Courts, 1
201 Franklin, 7th Floor, Houston, Texas 77002.
Resumes may be sent vie e-mail to: juvenileprobationdirector@justex.net

Closing: Resume/Application must be received on or before July 15, 2008.

Equal Opportunity Employment