

Date of Meeting:	September 13, 2011
Location:	Youth Services Center
Type of Meeting:	Fiscal/Sustainability Work Group
Present:	Brian Baxendale, Julie Bourne (phone), Thomas Brooks, George Ford, Tammy Foster, Randy Joiner, Steven Schnee, Barbara Sewell (phone)
Minutes completed by:	Tammy Foster

Welcome and Introductions

Mr. Joiner welcomed everyone and called the meeting to order at 4:05pm

Approval of minutes

Minutes of the August meeting were presented for review and comment. Ms. Bourne made a motion to accept the minutes as presented and Ms. Sewell seconded.

Budget update

Mr. Baxendale presented budget reports for the period ending August 30, 2011 for SAMHSA funding. Mr. Baxendale stated the lapse in budget is roughly \$198,000. Mr. Baxendale stated that the accounting department has submitted the request for the no cost extension and is waiting for approval from SAMHSA.

Once the SAMHSA funds are approved, funds would be used to pay for wraparound and stipends, office supplies, provisions for meetings, copier rental, FET, Arkadin services, Parenting With Love and Limits license and some staff expenses. Barbara requested that we discuss funding for youth activities once the funds are approved.

The Meadows Foundation has all of the information they need and we are still waiting to hear back if they are going to award us the funds.

The CJD Grant funds for this year went to commissioner's court and were approved today. Funds for this year will be \$52,018.

Funding for this year from the HOGG Grant-SWAP Project have been awarded in the amount of \$713,071.00.

The Children's Collaborative funding is in its third year of funding. The Collaborative have committed to include an additional two staff (an intake specialist and a parent partner) to SOH funding. Mr. Joiner reported that the Collaborative still have additional funds available to spend and Ms. Sewell requested that we go back and ask them to provide flex funds for informal supports.

Ms. Sewell used an example of how she has been working with a single father who is disabled and has a seven year old daughter who is autistic and needs additional supports. Ms. Sewell stated if flex funds were available, respite and other needed supports could be put in place to assist this family. Ms. Sewell stated flex funds are extremely important to continue systems of care work.

There was a brief discussion of how flex funds would be distributed once the SAMHSA no cost extension is approved. Mr. Joiner stated that after we renew the license for Parenting with Love and Limits, the additional flex funds could be distributed through CRCG. This avenue will make sure it's available for all youth in Harris County.

Mr. Schnee requested a report of the number of youth and families served for the whole grant period. Mr. Joiner stated he would get this together.

There was a brief discussion on changing the meetings from monthly to every other month. It was decided that meetings would be held on the months we have board meeting. Our next fiscal meeting will be in November.