

Date of Meeting:	November 8, 2011
Location:	Youth Services Center
Type of Meeting:	Fiscal/Sustainability Work Group
Present:	Brian Baxendale, George Ford, Tammy Foster, Randy Joiner, Ginger Harper, Barbara Sewell, Beverly Pettway, Pam Schaffer
Minutes completed by:	Tammy Foster

Welcome and Introductions

Mr. Joiner welcomed everyone and called the meeting to order at 4:20pm

Approval of minutes

Minutes of the September meeting were presented for review and comment. Mr. Ford made a motion to accept the minutes as presented and Ms. Sewell seconded.

Budget update

Mr. Baxendale presented budget reports for the period ending October 31, 2011 for SAMHSA funding. Mr. Baxendale stated the no cost extension was approved for \$196,689. We have expended 5% of the budget for the period of October 1, 2011 – October 31, 2011. We currently have \$46,950 in wraparound services and \$525.52 in independent flex funds.

The Meadows Foundation did not approve our funding request and stated we could reapply after a 12 month period. They liked the proposal but have too many requests to accommodate everyone.

A Hogg Texas Mental Health Policy Projects grant proposal has been submitted and we should hear in December if the funding is approved. The request would allow SOH to hire a trainer and contract with family members to provide training to partnering agency trainers on SOC values and principles. The funding request is for \$165,129.53

Funding for the third year from the HOGG Grant-SWAP Project has been received in the amount of \$713,071. We are still waiting to see if the rollover from year two will be approved. Ms. Pettway stated there are lapse funds from salary that will not be spent and the program should make some decisions on where to move the funds so the money can be used.

The Children's Collaborative funding is in its third year of funding. The Collaborative have committed to include an additional two staff (an intake specialist and a parent partner) to SOH funding. Mr. Joiner reported that a request for \$20,000 for flex funds were requested but feels the Collaborative is planning to approve only \$10,000. We are still waiting for the funds to hire an intake specialist.

The Harris County Hospital District Foundation (HCHF) grant has spent \$20,058. as of October 31, 2011 and has a remaining balance of \$49,942. There will be a site visit from HCHF on December 6, 2011. Mr. Ford stated there will be an opportunity to apply for a 2nd year grant from HCHF to continue the work.

Mr. Baxendale submitted a summary of what Harris County Juvenile Probation (HCJP) has spent on systems of care work. The summary included expenses for wraparound services and evidence based practices used by HCJP. A report from TRIAD's juvenile court wraparound was also presented.

There was brief discussion on what the fiscal group would like for partnering agencies to submit as far as their financial support to systems of care work. Systems of care work can be done in many ways by different agencies and to capture the whole picture would be a difficult task. Mr. Joiner suggested that maybe, outcomes would be more appropriate than financial commitments.

Mr. Ford asked what the charge of this group was and it was decided that until it could be addressed on a larger scale, we would request partnering agencies report on funds they spend on providing wraparound and mental health related evidence based practices. Mr. Joiner suggested a template be created to help agencies provide the right information and in a way that is consistent for everyone.

The meeting was adjourned at 5:25p.m.