

Harris County Systems of Hope  
*Fiscal/Sustainability Work Group*  
 6300 Chimney Rock Road  
 Houston, Texas 77081  
 Time: 5 PM – 6 PM

## MINUTES OF MEETING

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<b>Date of Meeting:</b>	<b>June 9, 2009</b>
<b>Location:</b>	Youth Services Center
<b>Type of Meeting:</b>	Fiscal/Sustainability Work Group
<b>Present:</b>	Janis Bane, Brian Baxendale, Julie Bourne, Nichole Christoph, Stacey Clettenberg, George Ford, Robin Harrison, Harvey Hetzel Randy Joiner, Dr. Curtis Mooney, Beverly Pettway, Barbara Sewell, Raquel Wasielewski
<b>Minutes completed by:</b>	Nichole Christoph

Agenda Item #	MINUTES OF MEETING	Action	
		Name	Due Date

1.	Introductions were made around the room		
2.	Minutes from the May 2009 meeting were reviewed and approved.		
3.	Mr. Baxendale presented a budget report for the period ending May 31, 2009. It was noted that the carry over is still pending approval therefore, the budget has an overage in salaries. The Governing Board will be asked to apply carry over money to those lines that are over. Ms. Pettway reported that the program is currently within the total budget and is on target.		
4.	The group discussed various options of raising funds for independent flex funds. The need for board community board members that can draw in donations was also discussed.		
5.	It was reported that the next fiscal year will involve a 2 to 1 match. Several options are being explored to meet the match. The program budget will be closely monitored to ensure that the match is not an issue. Ms. Pettway reported that the program may need to slow spending to allow a carry over into the no cost extension. The program will also look at positions that are mandated and the possibility of “blending” positions. Ms. Bane reported that working is nearly complete on two grants that would help address this issue.  The group discussed the need of determining essential pieces of the program. Mr. Ford recommended that the program reconcile realities of what the program will look like counting on what funds are certain.		
6.	Ms. Bane had a meeting to look at what parts of the evaluation are required and dropping the contract amount to meet only that need. Ms. Bane will continue to plan with Ms. Pettway for this to begin in October.		
7.	The group discussed the need of working on a plan for stipends and taxi vouchers for next year now. Ms. Sewell noted that she has been speaking with local churches as a possible solution to transportation within the community.		

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8.

Mr. Joiner reported that the care teams were recently poled to determine if basic needs are being met or not. The results were shared with the group. Care teams indicated that they would like to see independent flex funds available for: field trips and admission fees to functions that schools takes students on, help parents/guardians address their mental health needs, medication costs.