

<b>Date of Meeting:</b>	July 13, 2010
<b>Location:</b>	Youth Services Center
<b>Type of Meeting:</b>	Fiscal/Sustainability Work Group
<b>Present:</b>	Alma Bell, Julie Bourne, Tom Brooks, Nichole Christoph, George Ford, Randy Joiner, Dr. Steve Schnee, Barbara Sewell
<b>Minutes completed by:</b>	Nichole Christoph

**Welcome and Introductions**

Mr. Joiner welcomed everyone to the meeting and called it to order at 4:10 pm.

**Approval of minutes**

Minutes of the April meeting were reviewed but were not approved due to lack of attendees from the April meeting. They will be presented at the August meeting along with the July minutes for approval. The group also reviewed the June minutes. Typographical errors were noted. Mr. Brooks made a motion to accept the minutes with noted corrections and Ms. Bourne seconded.

**Budget update**

Ms. Pettway reported that the program has expended 71 % of the budget and is currently under budget. The line for salary and fringes is still over budget and Ms. Pettway expects to submit a budget change request to cover those lines for under used lines. The report presented also detailed funds spend for wrap around as well as funds spent on the other grants. Concern for the lack of spending in the Hogg grant was discussed. Ms. Pettway suggested the development of a plan on how the grant funds will be spent. Mr. Joiner will gather information on what may have been spend but not reflected on the current report. The group also discussed the possibility of lapsing funds in the SAMSHA grant for carry over into year six. There is concern from previous statements from SAMSHA that lapse funds might not be rolled over into year six. Mr. Ford suggested speaking with Ms. Herman at the conference to get an idea if that would be the case or not.

Mr. Joiner provided an update on possible funding from additional grants. The program has been included in several grants as a provider of wrap around services and is in the process of writing a grant for the Meadows Foundation. Mr. Joiner also stated that staff is aware of what is going on and several are currently looking for employment elsewhere. All in all the staff is handling the news as well as could be expected and have asked for as much notice as possible.

Ms. Sewell and Ms. Bourne provided an update on steps PEG has been taking toward their sustainability component and the family primer training. Dr. Schnee suggested that the program look at developing a training video to go hand in hand with the family primer training with lapse funds.

The meeting was adjourned at 5:00 pm.