

Date of Meeting:	August 9, 2011
Location:	Youth Services Center
Type of Meeting:	Fiscal/Sustainability Work Group
Present:	Brian Baxendale (phone), Julie Bourne, Thomas Brooks, Tammy Foster, Joel Levine, Randy Joiner, Curtis Mooney, Barbara Sewell
Minutes completed by:	Tammy Foster

Welcome and Introductions

Mr. Joiner welcomed everyone and called the meeting to order at 4:15pm

Approval of minutes

Minutes of the July meeting were presented for review and comment. Ms. Bourne made a motion to accept the minutes as presented and Mr. Brooks seconded.

Budget update

Mr. Joiner announced that Ms. Nichole Christoph has resigned and one of our Care Coordinators, Ms. Jackie Lewis is moving over to the 4 C's program. Additionally, the Youth Engagement Specialist, Ms. Stephanie Pecora will be moving over to the Guardianship program at the end of August.

Mr. Joiner reported that Ms. Foster will pick up Nichole's duties at this time and the position for a Care Coordinator has been posted. Although we will not fill the Youth Engagement Specialist position, Randy will talk to the City of Houston about taking over the youth piece of the project.

Mr. Brooks reported that the Juvenile Probation budget has been approved and he is happy to say that the wraparound team for the Mental Health Court will be maintained for at least the next two years. Mr. Brooks also stated that they are working with the Texas Families of Incarcerated Youth group to work more with families involved in the juvenile probation system. Ms. Sewell stated that family involvement would be a win/win situation for everyone.

Mr. Levine explained that the Parenting With Love and Limits program is required to maintain an annual license. The fee is roughly \$28,000 a year. Randy stated that if we receive the no cost extension from SAMHSA, the fee will be able to be paid from SAMHSA wraparound funds.

Mr. Baxendale presented budget reports for the period ending July 30, 2011 for SAMHSA funding. Mr. Baxendale stated the lapse in budget is roughly \$198,000. Mr. Baxendale stated that the accounting department has submitted the request for the no cost extension and is waiting for approval from SAMHSA. Mr. Baxendale expects we will hear from SAMHSA by the end of the month.

Once the SAMHSA funds are approved, we will continue to have money for wraparound expenses and stipends for youth and families. Additionally, the funds will help pay for a portion of Mr. Joiner's salary and Ms. Jennifer Miller's salary.

Ms. Sewell asked about the youth line item in the no cost extension with SAMHSA. Randy reported that although we will not have a staff under the funding, we will still support youth involvement by providing stipends. Also, we may be able to help with bus passes for youth's transportation to events and activities.

The Meadows Foundation has requested more information from SOH and we are waiting to hear more from them in the coming months.