

**PARENT EDUCATION GROUP**  
**MONTHLY BUSINESS MEETING**  
**FACE-TO-FACE MEETING**  
**April 23, 2009**

**Present:** Julie Bourne, Eileene Chappelle, Bonnie Cord, Robin Harrison, and Barbara Sewell.

**Absent:** Roger Chappelle, Tammy Foster, Rebecca Johansson, Linda Lamb, Sandra Melendez, Charissa Nealy and Sandy Wilbourn.

*Because of some difficulty with the projector, the group decided to hold the business meeting first.*

***Business Meeting***

The Business Meeting began at 6:55 pm.

**Minutes**

**The minutes of March 26, 2009 were approved as written.**

**SOH Work Team Reports**

**Evaluation Advisory Work Team (EAWT) - Eileene**

EAWT has a new family member – Mr. Kilpatrick. The Team is working on a presentation on “Family Functioning” for the next Governing Board meeting. There will be a report presented at the GB meeting that will use “data flashes:”

- red means there are difficulties to focus on;
- yellow means cautionary;
- green means excellent.

The Governing Board will discuss and make recommendations.

The team is waiting for the Final Results from the Site Evaluation on SOH Care Principles.

The next meeting is June 24<sup>th</sup>.

**Social Marketing Work Team - Julie**

Mental Health Awareness Day

- On May 2<sup>nd</sup>, Julie, Robin and Tammy will be at the Museum of Health and Science passing out flyers on Systems of Hope.
- Also on May 2<sup>nd</sup>, the art work for Mental Health Awareness Day will be judged.
- On May 7<sup>th</sup>, John Puder and others will be in front of the Juvenile Probation Department, 1200 Congress, with the winners. There will be a backup room in case of rain.

### **Continuous Quality Improvement Work Team (CQI) – Eileen**

The team is working on the Client Satisfaction Form. A subcommittee, consisting of Eileene, Barbara and Rebecca, will meet on April 28<sup>th</sup>. They will report back to the whole CQI Team.

There are problems with the definitions; John Prior is getting information to clean that up.

There was a records review four or five months ago which indicated that they needed more training for the care teams. They are now entering information coded for consistency. They are looking at entering data for the Flex Fund.

### **Executive Council - Julie**

Hasn't met.

### **Systems Change Work Team - Eileene**

Hasn't met.

### **Cultural and Linguistic Competency Work Team**

No report.

### **Fiscal Work Team - Barbara**

Hasn't met.

### **PEG Structure**

The group discussed 501 (c)(3) organizations, PEG and Federation of Families. No decisions were made.

The business meeting was adjourned at 7:50 pm.

### ***Training***

Training began at 8:50 pm.

Barbara taught the second installment of the Federation of Families Ambassador Training. This included the first principle of wraparound relating to Family and Youth/Child input. Barbara handed out the current Care Team geographical areas. She also gave out a large packet on Family Involvement which included many different articles.

Training ended at 8:30 pm.

Respectfully submitted,  
Bonnie Cord, PEG Scribe

Date: April 30, 2009