

HARRIS COUNTY SYSTEMS OF HOPE  
 Governing Board Meeting  
 Wednesday, November 18, 2009  
 6400 Bissonnet  
 Houston, TX 77074

Attendees:

Board Members and Alternates Present:		
Taren Bates	Harvey Hetzel	Raquel Runge
Julie Bourne	Rebecca Johansson	Steve Schnee
Eileene Chappelle	Sherea McKenzie	Barbara Sewell
Bonnie Cord	Alma Montejano	Berita Sherman (for R. Kost)
Angel Escamilla	Curtis Mooney	Pat Sibley
George Ford	Beverly Pettway	
Carolyn Hamilton		

Systems of Hope Staff Present:		
Larry D. Brown Jr.	Randy Joiner	Pam Schaffer
Nichole Christoph	Yolanda Martin	Charlotte Wilkins
Vermilia Freeman	Lauren Moore	
Tammy Foster	Stephanie Pecora	
Cherease Glasper	John Puder	

Other Attendees:	
Lum-Awah Atang	Kendra Jackson
Karen Bates	Austin Jean
Brian Baxendale	Joel Levine
Joseph Bourne	Belinda Price
Silvina Duchini	Elisia Vasquez

I. Welcome and Introductions

Dr. Mooney called the meeting to order at 5:09 pm. Members of the Board and guests introduced themselves around the room.

II. Approval of Minutes

Dr. Mooney asked the group to review the minutes of the September 2009 meeting and note corrections. A motion was made and passed to accept the minutes as presented.

III. Consider and Take Appropriate Action on Potential Governing Board Members

The potential board member withdrew her name due to a conflict with her work schedule.

IV. Youth and Family Report

Mr. Escamilla and Ms. Bate provided a report on recent activities of the Youth Advisory Council. Several YAC members attended the NAMI and Link Up conferences recently. Mr. Escamilla was a co-presenter of a Youth Mental Health workshop with Dr. Nora

Benny. Mr. Bourne and Mr. Jean will attend the Federation of Families Conference next month in Washington, DC. YAC members have also been busy working with several SOH work groups.

It was also reported that the YAC continues to work on a sustainability plan through Youth MOVE. The group hopes to complete the application process soon.

A calendar of YAC events was included in the board packet. Mr. Escamilla announced that it is also available online at [www.systemsofhope.org](http://www.systemsofhope.org).

Ms. Bourne presented a report on recent PEG activities. The group had a strategic planning meeting in October. The group agreed upon goals and scheduled another meeting to determine activities to meet them.

Like the YAC several PEG members attended the NAMI and Link Up conferences. Along with that they attended training on the Culture of Poverty.

Ms. Bourne reported that PEG is working with SOH staff to bring Family Enrichment Time back to the Youth Services Center (YSC). They hope to have the meetings begin at the YSC in January 2010.

Upcoming events include a Great Minds Think Alike Training conducted by Ms. Bates and Ms. Foster for the Kinder Emergency Shelter. PEG will also have representatives at the Federations of Families Conference.

#### V. Evaluation Report

Dr. Runge shared a presentation on recent activities, major changes and the future activities of the evaluation team. The team has been working on a revised evaluation plan, wraparound fidelity index training, services and cost data collection and collaboration functioning scale. The next project will be to revise the data dissemination plan. Due to budget cuts in year five the team has had to eliminate voluntary studies and assessments. A decision was made to no longer implement the wraparound satisfaction survey. However, similar data will be collected in the wraparound fidelity study.

#### VI. Financial Report

Mr. Baxendale provided a budget report that covers the first month of year five which includes \$350,000 in expected carry over funds from year four. The salary line is high due to the number of pay period in the month of October. Another factor is that all salaries are still coming out of the SAMHSA budget. This is not expected to be an ongoing issue once the Hogg grant picks up their care team salaries.

#### VII. Fiscal Work Group Report

Ms. Pettway reported that the Fiscal Work Group had a very good meeting this month and has been working very hard to ensure the required match is met. The work group agreed to a plan to move one of the program's three admin tech positions to a vacant position in the accounting department and onto the agencies general fund budget. It was

also agreed to change the social marketing coordinator position to fifty percent SOH and fifty percent HCPS. These changes will prevent the program from having to lay off staff.

Dr. Mooney commended Ms. Pettway on the great job making what appeared to be impossible possible.

#### VIII. CQI Report

Ms. Johansson provided an update on the efforts of the CQI team. Since September 2009 the team has conducted a pilot of a caregiver satisfaction survey. The team was satisfied with the instrument but feels adjustments need to be made to the methodology. The team will begin reporting on satisfaction and other indicators at the next meeting. Also for the upcoming calendar year the team will work with the YAC to develop a youth satisfaction survey.

#### IX. Program Services Report

Ms. Schaffer provided program statistics for months of September and October. The September report showed a total of 77 families being served with 11 cases closed. The October report showed a total of 77 families being served and 3 cases closed. Ms. Schaffer reported that referrals have started to increase.

The CJD grant is in the process of getting set up. This includes initiating contracts with NAMI and Federation of Families for services to the Sunnyside area.

#### X. Interim Project Director Report

Mr. Joiner reported that he attended a TIFI Consortium meeting in Austin. A meeting that brought together SOC sites from across the state was held a day prior. They focused on state wide training for all SOC sites.

Interviews for the Program Manger will take place on Friday and interviews for the Kashmere SWAP care teams will be on Monday. After those selections are made one more team will be assigned to the Mental Health Court. This will make 7 care teams associated to other grant funding leaving three to cover the remainder of the county.

Mr. Joiner also reported that a conference call has been scheduled with Dr. Bruce Strahl to develop a strategic/sustainability plan for the program. A committee consisting of agency partners, family members and one youth was formed that will work with Dr. Strahl. The group will work on a plan and process and bring it back to the full board.

#### XI. Announcements

Mr. Joiner announced that Mr. Bourne received a scholarship from The Federation of Families for their upcoming conference in Washington DC.

Ms. Foster shared information regarding the ADA conference.

Ms. Cord announced that NAMI has formed a support group for parent of children with mental illness.

The meeting was adjourned at 5:54 pm.