

HARRIS COUNTY SYSTEMS OF HOPE  
Governing Board Meeting  
Wednesday, July 27, 2011  
2525 Murworth Road  
Houston, TX 77054

Attendees:

Board Members and Alternates Present:	
Karen Bates	Renatta Kost
Taren Bates	Curtis Mooney
Alma Bell	Diana Quintana
Joseph Bourne	Raquel Runge
Julie Bourne	Barbara Sewell
Bonnie Cord	Pat Sibley
George Ford	
Rebecca Johansson	

Systems of Hope Staff Present:	
Larry Brown	Lauren Moore
Nichole Christoph	Stephanie Pecora
Tammy Foster	Pam Schaffer
Jennifer Miller	

Other Attendees:	
Brian Baxendale	Belinda Price
Natalie Coe	Michael Santana
Magno Guillen	
Michelle Ibarra	
Jason Lau	

I. Welcome and Introductions

Ms. Johansson called the meeting to order at 5:10 pm and welcomed everyone. Members of the Board and guests introduced themselves around the room.

II. Approval of Minutes

Ms. Johansson asked the group to review the minutes of the May 2011 meeting and note corrections. A motion was made by Ms. Cord to approve the minutes as presented. Ms. Sewell seconded the motion which was carried without exception.

III. Financial Report

Mr. Baxendale presented a year six budget report for the period ending June 30, 2011. To date the program has expended 66% of the budget. Mr. Baxendale noted that the program is currently under budget by \$97,356. Wraparound spending for the year to date has increased slightly to \$42,503.89 which leaves a balance of \$1,142.11 for the remainder of the fiscal year. A report with projected expenditures for the remainder of the fiscal year was presented. Based on this report Mr. Baxendale expects that the program will lapse \$198,596. The fiscal workgroup was presented this information at the

July meeting and suggested that the program request these funds be used for a no cost extension. Dr. Mooney made a motion that the board follows the recommendation of the fiscal workgroup to request that lapse funds be used for a no cost extension. Ms. Bourne seconded the motion which was carried without exception. Dr. Schaffer reported Ms. Herman indicated that the funds could only be used to continue current work the program is doing.

Ms. Johansson asked if a system is in place to monitor mentoring services. She and the group agreed that they would like to have feedback about those activities. Dr. Schaffer will provide a report on mentoring at the September meeting.

#### IV. Project Director Report

Dr. Schaffer reported for Mr. Joiner that the program has had two vacancies in care coordinator positions in SWAP. A job announcement is expected to be posted soon. Dr. Schaffer also reported on recent activities of the program including staff, youth, family and partner participation and presentations at a conference in Chicago.

Systems of Hope recently posted two reports on the website that provides information regarding the CQI evaluation report. Dr. Schaffer added that SOH was selected as a CQI Premier Site.

#### V. Work Group Reports

- a) CLC-Mr. Brown reported that the next CLC workgroup meeting will take place in September. Mr. Brown also reported that he was the presenter at several CLC sessions at a conference in Chicago.
- b) CQI-Ms. Johansson reported that she is participating in a group that is working on final revisions to the youth satisfaction survey. She additionally reported that there was quite a bit of interest in the involvement of SOH youth in the development of the satisfaction survey.
- c) Evaluation-Dr. Runge reported that copies of the most recent Evaluation Newsletter are included in the board packets. DePelchin is currently working to get the newsletter translated to Spanish. Dr. Runge also reported that Mr. Lau and Ms. Ibarra participated in an evaluation youth retreat which was very successful.

Mr. Lau provided a presentation that compared Systems of Hope and all other nationally funded Phase V communities. The reports are based on data submitted through December 10, 2010. Information provided in the report indicate that SOH families experience more economic instability, disciplinary issues at school, higher rates of contact with criminal justice and scores that shown increased behavior and emotional problems. Mr. Lau added that despite these barriers clients and families have show improvement in outcomes. SOH staff was reported to have provided services to clients above the national average including CLC services, transportation support, and inclusion of multiple participants in service planning.

- d) Fiscal-Mr. Baxendale provided updated information from the fiscal workgroup during the Financial Report.
- e) Social Marketing-Ms. Moore reported that training was recently conducted on GLBT youth that are in and out of home settings. Approximately 40-45 people attended the training. Ms. Moore also reported that SOH was one of 23 sites graduating this year.
- f) Youth-Mr. Joseph Bourne and Ms. Taren Bates reported on recent activities of the YAC. These activities included participation in the youth evaluation retreat at DePelchin, attendance at the Health Adolescent Initiative meeting and the conference in Chicago. It was also reported that three YAC members have been elected to participate in the upcoming Via Hope Youth Mental Health Advocacy Retreat on August 5-7<sup>th</sup>. Ms. Taren Bates announced that she has accepted a job with the Houston Department of Health and Human Services' Houston Healthy Adolescent Initiative.

Upcoming events for the YAC include a back to school fest at the George R Brown and volunteering opportunities at an outreach event in the Kashmere area.

#### VI. Sustainability Component Reports:

- a) SOC Principles/Care Coordination-There was no meeting. The Systems Change work group will meet after the ad-hoc group completes a draft of the Interagency/Community Participation Agreement.
- b) Planning and Decision Making-Mr. Ford reported that everything seems on track for completion of the grant period. He added that he looks forward to the board to stay in place with continued family involvement. Key partners are encouraged to continue meeting on a regular basis.

Ms. Johansson suggested that the board consider revisiting the nomination committee if the program will continue with the no cost extension. A nomination committee was formed consisting of the current chair and former chairs. This group will meet via teleconference.

- c) Information and Education- Ms. Sewell reported that Houston Federation of Families is working on leadership training that will take place on the 2<sup>nd</sup> Thursday of July and August. She is enthusiastic about the book club and offered assistance to anyone that would like help getting a club started.
- d) Youth Groups/Youth Empowerment-Mr. Guillen introduced Natalie Coe who will represent MHMRA as a youth liaison. She is working with youth served to determine what they would like their group to look like. Mr. Guillen reported that the SOH Youth Advisory Council has had a strong presence at the City of Houston 40 Developmental Assets meeting. He acknowledged Ms. Pecora for her support ensuring their attendance and participation.

## VII. Program Services Report

Dr. Schaffer presented program statistics for the months of May and June 2011. During the month of May the program served a total of 30 youth in 28 families. The numbers dropped in June to 28 youth in 27 families. Dr. Schaffer reported that the program has been working closely with a consultant on implementing Positive Behavioral Supports training in the Kashmere area schools.

## VIII. Announcements

Dr. Mooney announced that he will retire from DePelchin by the end of the year. He has agreed to stay until a replacement has been selected and will remain a strong supporter of SOH. Dr. Mooney also recognized Mr. Ford for his leadership and work with Systems of Care.

Ms. Moore announced that she has accepted a position with the University of Houston and will be leaving Harris County.

Ms. Cord announced that NAMI Metro and NAMI West Houston will conduct shorter evidence based NAMI classes.

Mr. Ford thanked Ms. Moore for her service to Harris County and Systems of Hope. Ms. Sewell also thanked Ms. Moore and Dr. Schaffer for making families feel supported adding that they are both inspirations.

Ms. Foster announced that handouts are included in the board packets about an upcoming training with ADDA