

## **Introduction**

The 2008–2012 Consolidated Plan represents the Harris County’s vision for improving the quality of life in the low- and moderate-income areas of Harris County. It provides useful information about current conditions within the county, and identifies its strengths and weaknesses on community development issues. The Consolidated Plan also explains the long-term goals and objectives for improving the quality of life for financially challenged residents, and states its specific plans for making improvements throughout the next year.

The Harris County Community Services Department (CSD) assists low- income individuals and communities by providing and supporting community programs, facilities, and services through the distribution of Community Development Block Grant (CDBG), Home Investment Partnerships program (HOME), and Emergency Solutions Grant (ESG) funds, and the American Dream Downpayment Initiative (ADDI). Housing for Persons with AIDS (HOPWA) entitlement funds are distributed by the City of Houston, the largest metropolitan entity within Harris County

CSD is required to submit a Consolidated Plan to the U.S. Department of Housing and Urban Development (HUD) in order to receive funding for program years 2008 to 2012. This money is provided to Harris County in order to benefit low- and moderate-income persons, eliminate slum and blight, and to provide for urgent needs within the County.

## **The Consolidated Plan**

The 2008–2012 Consolidated Plan describes the housing and community development intentions of the Harris County service area for the next five years. It also gives specific details on what will be accomplished and how it will be done. The Plan also serves the following purposes:

- An informative description of Harris County and its goal to Harris County residents.
- A helpful guide for individuals and organizations that are interested in applying for one or more federal grants. With the Consolidated Plan, they are able to better understand the grants that are available, the application process, HUD program requirements, and the objectives of Harris County.
- A helpful guide for CSD staff. Throughout the coming years, CSD staff will be able to look to the Consolidated Plan for valuable departmental and HUD information. Planning staff will also be able to chart CSD’s progress against the established goals and objectives and make any necessary adjustments to ensure that they will be accomplished.
- A guide for HUD representatives. They will be able to better understand the intentions of Harris County, and get a clear picture of how HUD grant money will be spent in the community.

The Consolidated Plan identifies housing, homeless, community, and economic development needs and resources, and establishes a strategic plan for meeting those needs. In its completed form, the Plan will aid decision makers in creating strategies that address such issues as employment and employability, business opportunities, adequate streets, water, sewage and drainage systems, proper and useful education, parks and green spaces, community facilities,

quality health care, and safe, peaceful, productive neighborhoods to persons living in low-income communities.

The 2008–2012 Plan will replace the 2003-2007 Consolidated Plan which, was developed in 2003. This plan replaced the first 1995 Consolidated Plan and earlier Comprehensive Housing Affordability Strategy (CHAS), which was based on the requirements of the Cranston-Gonzalez Housing Act of 1990 with its Community Development Plan. The CHAS dealt exclusively with housing and the means of providing affordable quality housing to persons in need. The Community Development Plan also addressed such issues as economic development and infrastructure.

Included in the Consolidated Plan is a five-year strategic plan and a one-year annual action plan beginning with fiscal year 2008 and ending in fiscal year 2012. The strategic plan describes needs, goals, and measurable objectives for a wide range of community development activities, such as housing, homelessness, and non-housing community development. The Action plan describes the specific projects and activities that the jurisdiction will undertake in the coming one year.

The Consolidated Plan for Harris County is comprised of eight sections.

- **Section I, Introduction to the Consolidated Plan for Harris County**, introduces the plan.
- **Section II, Citizen Participation Plan**, describes the process for collecting information and feedback from Harris County citizens.
- **Section III, Objectives Summary Matrix**, is a detailed table, which serves as a helpful guide to the measurable objectives set forth by the Consolidated Plan.
- **Section IV, Community Profile and Housing Market Analysis** provides a detailed analysis of existing conditions in Harris County including population characteristics and demographic trends. *Section IV* also includes a detailed analysis of availability, affordability, accessibility, and adequacy of housing units in Harris County.
- **Section V, Strategic Plan** gives background information on a number of subjects, such as housing, homelessness, education, economic development, and infrastructure. The Strategic Plan then identifies needs and issues associated with each subject, and establishes three-year goals with specific objectives that address those needs.
- **Section VI, Neighborhood Revitalization Strategies**, describes CSD's process for planning for specific communities within Harris County.
- **Section VII, Action Plan**, begins to address the objectives set forth by *Section V* by describing activities, projects and programs that Harris County will undertake during the next year (fiscal year 2008). It also provides an analysis of Department expenditures and a detailed description of the monitoring procedures utilized by CSD during the first year of the Consolidated Plan.
- **Section VIII, Supporting Materials**, provides additional necessary information includes target area profiles, definitions, service provider tables and certifications.

## **Service Area and Target Areas**

The Consolidated Plan addresses the needs of the Harris County service area, which consists of unincorporated Harris County and the 15 small cities in the county that have signed cooperative agreements for inclusion in Harris County’s application for funding. Because the populations of Houston, Pasadena, and Baytown are greater than 50,000, they are considered entitlement cities by HUD. These cities utilize their own community development resources and receive HUD funds and therefore are not within the Harris County service area.

Harris County was designated an urban county by HUD for the CDBG Program in 1975. In order to qualify for urban county status, a county must have a total population of 200,000 or more persons. An urban county’s population consists of the total population of the unincorporated areas of the county and the various incorporated cities, towns and villages that sign cooperative agreements with the county. Fifteen incorporated cities have re-signed three-year agreements with Harris County in 2005 and are included as part of the Harris County service area.

**CSD Cooperative Cities**

- Bellaire
- Deer Park
- Galena Park
- Humble
- Jacinto City
- Katy
- LaPorte
- Morgan’s Point
- Seabrook
- Shoreacres
- South Houston
- Tomball
- Waller
- Webster
- West University Place

CSD has also designated 42 communities throughout Harris County both incorporated and unincorporated, as *target areas*. Harris County target areas represent portions of communities in which 51 percent or more of the residents are low- to moderate-income and thus eligible for CDBG, HOME, and ESG activities, which include projects and programs for housing, infrastructure, economic development, and the various other Consolidated Plan elements that impact quality of life. As seen in Map 1.1 Harris County Service and Target Areas, the majority of target areas are located in the unincorporated area of Harris County.

Resources available through Harris County are almost exclusively dedicated to the improvement of living conditions for extremely low, very low or low-income individuals and families, which are defined as persons who make at or below 30 percent, 50 percent, and 80 percent of the median family income for the area (see Table 1.1).

Table 1.1 Income Categories for a Extremely Low, Very Low and Moderate-Income Families, 2006-2007

Fiscal Year 2006-2007 Income Limits	% of MFI	Income
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<b>FY 2007 Median Family Income* Income</b>		<b>\$57,300</b>
Extremely Low-Income	0-30%	\$18,300
Very Low-Income	31-50%	\$30,500
Low-Income	51-80%	\$48,800

*\*Based on a family of four*

*Source: U.S. Department of Housing and Urban Development, HUD Home Program Income Limits, PY 2006-2007*

## **Citizen Participation for the 2008 Consolidated Plan**

The cornerstone for the development of the Year 2008 Consolidated Plan for Harris County was active citizen participation. Built on participation and cooperation, the Consolidated Plan is an expression of many voices: community leaders, educators, developers, nonprofit workers and government officials, and most importantly, the views of residents living in Harris County's low-income communities. The Harris County Citizen Participation Plan, *Section II*, provides details about the processes of obtaining public opinions for the Year 2008 Consolidated Plan and how they will be collected in the future.

The Citizen Participation Plan emphasizes the involvement of low- and moderate-income residents including non-English speaking persons, as well as persons with mobility, visual or hearing impairments. The Plan outlines the process through which the public can access general information, receive technical assistance, provide comments on critical issues, and receive timely responses to questions raised.

To identify the nature and level of needs within Harris County, a community survey was distributed to residents and organizations in our target areas, cooperative cities, citizen groups, service organizations, non-profit organizations, civic clubs, and citizen groups operating in Harris County. The community survey was completed by citizens and organizations throughout the county including all the precinct areas.

The community survey reflects the needs and concerns of Harris County. The survey was created to evaluate existing conditions, concerns and opinions, and recorded the level of concern for issues in Housing, Social Services, Transportation, Senior Services, Children/Youth Services, Parks, Homelessness, Public Facilities/Infrastructure, Health, and Education.

In an effort to broaden public participation in the development the Consolidated Plan, efforts for participation included personal and telephone interviews, focus groups, and a survey for the following areas:

- Housing
- Social Services
- Fair Housing Services
- Health Care Services
- Homeless and Chronically Homeless Service Providers
- Lead-based Paint
- Public Infrastructure Department

- Public Housing Authority
- Senior Services
- Youth Services
- Housing Resources
- Infrastructure and Transportation
- Economic Development
- Public Facilities
- Intergovernmental Coordination and Partnerships

Surveys were also handed out and completed at meetings, seminars, workshops and trainings given by local non-profit organizations.

The information obtained through this process was one of several primary considerations in the development of goals and objectives for each planning element described in the Strategic Plan section of the 2008 Consolidated Plan.

CSD staff also met with local engineers involved in working with MUDs in local low-income communities. This meeting highlighted the need for sewer and water rehabilitation in the areas of Cloverleaf, Barrett Station, McNair, Linus, Aldine/Greenwood, and other small communities in east Harris County.

Once the Plan draft was completed, the plan was made available to the public through the internet, and advertised in major publications including the Houston Chronicle, that the document was under review. During the following 30-day public review period, comments and suggestions were recorded and considered for addition and/or revision to the plan. In addition, a public hearing was held, in which Harris County residents voiced their opinions on the Consolidated Plan and the 2008 Annual Action Plan. The PY2006 CAPER was also available for review. All comments recorded during the public review period and public hearing was then added to the Consolidated Plan (see Appendix D).

Finally, the 2008 Consolidated Plan, complete with the 2008 Annual Action Plan was published in the Houston Chronicle, October 22, 2007. A public notice informing Harris County residents about the public hearing was also published in the Houston Chronicle on October 22, 2007. The public hearing was held on November 14, 2007.

## **The Request for Proposal (RFP) Process**

The Request for Proposals (RFP) is the process by which community organizations apply for federal community development grants through CSD. In the fall of every program year, a public notice is given that invites all Harris County organizations to apply for Community Development Block Grant Program (CDBG), Home Investment Partnerships Program (HOME), and Emergency Solutions Block Grant Project (ESG) funds. These funds are allocated by the federal government to state and local jurisdictions according to population characteristics. Harris County receives these grant funds each year, and Harris County administers the distribution of the funds, which are granted to organizations that contribute programs or projects that improve the quality of life for low-income residents of Harris County.

All proposals were reviewed and evaluated by the CSD staff. CSD staff review team was comprised of managerial and executive staff, and professional and management staff members from Development, Planning, and Finance.

On Monday, June 11, 2007, seventy-one (71) proposals were submitted to the Harris County Purchasing Office at 1001 Preston Avenue by 2:00 P.M. Proposals received after this deadline were not accepted. Upon receipt of these proposals, each was assigned a file number and logged into the PY2008 RFP databases. Upon completion of data entry, they were assigned and distributed to the staff members for an initial eligibility review.

### Proposal Evaluation Process

*Overview.* The review process was divided into two phases, the initial eligibility review (Phase I) and the proposal review (Phase II). The purpose of Phase I is to determine initial eligibility based on HUD regulations for the CDBG, HOME and ESG programs. Phase II provides a forum for staff persons with expertise in different areas to provide an objective review of all proposals and discuss their findings in a cooperative setting. It is through these two phases of review that staff is best suited to make funding recommendations.

*Evaluation Activities.* During Phase I of the review process, staff members were assigned to either the CDBG, HOME or ESG STAFF. During this time, staff members reviewed all proposals assigned and determined eligibility based on the CDBG/HOME/ESG Eligibility Worksheets. At the conclusion of Phase I, the team members met to discuss their findings. These discussions resulted in the disqualification of seven proposals. Once the teams' findings were compiled into one document, they were presented to the Director for his review. Upon the conclusion of Phase I, letters were mailed to the organizations whose proposals were found to be ineligible. These letters included the reason(s) for disqualification and were signed by the Director.

Phase II commenced with each team member being provided copies of all proposals assigned accompanied by an RFP timeline, objective evaluation instruments, and score sheets. Team members were encouraged to meet regularly and conduct site visits when necessary. This phase of the review process concluded with the roundtable discussion of the teams' findings and recommendations. The Deputy Director, executive management staff, and professional staff participated in this meeting.

### Evaluation Factors

While evaluating the proposals for initial eligibility, staff used the following established evaluation factors and criteria. These criteria was included in the RFP and incorporated into the evaluation worksheets.

- Does the project meet at least one National Objective?
- Does this project address a Measurable Objective outlined in the PY2008-20012 Harris County Consolidated Plan?
- Is this project located within the Harris County service area and/or serve Harris County service area residents?

- Does the organization have prior history with Harris County entitlement funds? If so, how is its past performance?
- Did the proposed project fall within the category of explicitly ineligible activities?

Staff evaluated each proposal based upon these criteria, made recommendations accordingly and justified these recommendations in the roundtable discussions.

### Findings

While evaluating the proposals, staff used established evaluation criteria. These criteria were included in the RFP and incorporated into the evaluation worksheets. Each question on the objective review worksheets was assigned a point value. Scores were based on the following criteria:

- Priorities of the Consolidated Plan
- Completeness of proposal
- Diversity of funding base
- Availability of sources of funding for working capital
- Construction – work descriptions, plans, schedules and cost estimates (if applicable)
- Relocation policy (if applicable)
- Need and community impact
- Appropriate and measurable goals and objectives
- Marketing plans (if applicable)
- Program administration and operational expenses
- Organizational capacity
- Financial capacity
- Matching funds (if applicable)
- Duplication of services/products
- Geographic distribution of projects
- Funds available for allocation
- Past and current performance

Staff evaluated and scored each proposal based upon these criteria, made recommendations accordingly and justified these recommendations in the roundtable discussions.

### Selection of Projects

This year, PID assisted with the evaluation of all general infrastructure projects.

All projects were presented to the Director for his review and approval. Upon his final recommendations, the proposed projects were assembled into the PY2008 Annual Action Plan. The development of the Annual Action Plan was managed by Harris County Development staff and includes all proposed projects.

The Harris County PY2008 Annual Action Plan was presented to the Harris County Commissioners Court for approval on November 20, 2007.

### Implementation Activities

Once the recommended projects are submitted in the Annual Action Plan, conditionally awarded applicants begin the contract negotiation process. At that time revised budgets and statements of work are submitted and processed for contract drafting by the Grants Management section.

The Consolidated Plan acts as a long-range guide for Harris County activities. It evaluates issues and needs in Harris County and provides an analysis of the housing conditions, homelessness population, and other community development issues. The strategic plan lists long-term goals of the department, as well as long-term objectives, which are a measurement of accomplishments. Each year, the Request for Proposals (RFP) process gathers grant applications from organizations that seek funding for their community development programs and projects. Upon application review and selection, Harris County describes the organizations selected to be subrecipients of funding, in the Annual Action Plan. At this point, the selected subrecipients become partners with Harris County in providing community development services to Harris County.

Once funding has been distributed to subrecipients, Harris County Grants Management provides technical assistance to the organizations to develop and manage projects so that, ultimately, their proposed accomplishments are met. Harris County staff then monitors the projects throughout the year, providing assistance as needed.

At the conclusion of the program year, the performance of each subrecipient is analyzed and evaluated according to their original proposed accomplishments. A Consolidated Annual Performance and Evaluation Report (CAPER) is then drafted, which describes the expenditures of each project and evaluates the impact of the project on the targeted population.

## **Harris County Community and Economic Development Department**

The Harris County Commissioners Court originally established the Harris County Housing and Community Development Agency (HCDA), then the Harris County Community Development Agency (CDA) in 1975 to administer the Community Development Block Grant for Harris County. The program was authorized under Title I of the Housing and Community Development Act of 1974 to improve the quality of living conditions of low- and moderate-income residents by providing decent housing, a suitable living environment and expanding economic opportunities.

More recently, the Harris County Commissioners Court changed the name of the department and established the Harris County Community Services Department (CSD) in September 2002. CSD, acting as the lead agency to U.S. Housing and Urban Development (HUD) in Harris County, is responsible for the development of the Consolidated Plan, the Annual Action Plan, and the Consolidated Annual Performance Evaluation Report (CAPER). Harris County will administer the Consolidated Plan under the direction of the Harris County Commissioners Court. The five-year strategic plan will begin March 1, 2008 and guide Harris County's community development efforts until February 28, 2012. The Consolidated Plan will follow the format recommended by HUD ("Consolidated Submission for Community Planning and Development Programs," Federal Register, Vol. 60, No. 3) and its supplementals.

Finally, many of the statistics supporting needs, resources, strategies, goals, objectives and actions in the Consolidated Plan are based on the 2006 American Community Survey, 2000 U.S. Census information, the 2000-2002 CHAS reports, and additional low-income information provided by the Department of Housing and Urban Development. Other resources included the Texas State Data Center, Houston/Harris County Coalition of the Homeless, Harris County Appraisal District, and Apartment Data Services Market TRAC Report for the Greater Houston MSA, and O'Connor and Associates. These data sources continue to release new and updated information yearly. Harris County will update the Consolidated Plan, as needed, throughout the five years.

### ***Consolidated Plan Completeness Checklist***

To make the 2008 Consolidated Plan more “user-friendly,” the document has been developed chronologically similar to the resource allocation process. By doing so, however, it may make some of the HUD required elements difficult to find. To solve this problem, Harris County has developed the following HUD Consolidated Plan Completeness Checklist, designed to act as a reference for locating Consolidated Plan materials directly related to HUD requirements.

## **Consolidated Plan**

### **Managing the Process**

#### **1. Lead Agency**

Did the grantee identify the lead agency or entity for overseeing the development of the plan and the major public and private agencies responsible for administering programs covered by the consolidated plan?

- Yes  No Section 1 pg. 3-9

#### **2. Consultation/Coordination**

Has the grantee consulted with other public/private entities that provide assisted housing, health services, and social services in developing this plan?

- Yes    No Section 2 pp. 8-16

Did the grantee indicate that it consulted with other organizations that provide housing and supportive services to special needs populations (including elderly persons, persons with disabilities, persons with HIV/AIDS, homeless persons)?

- Yes  No Section 2 pp. 8-16

Did the grantee consult with Public Housing Agencies during Consolidated Plan development?

- X Yes  No Section 2 pp. 8-9

Is there a description of the development of the plan and efforts to broaden public participation, including the names of organizations involved in the development of

the plan? ● Yes       No Section 2 pp. 8-16

Is there a summary of the citizen participation process, and were the public hearing and comment period requirements satisfactory? ● Yes       No Section 2 pp. 8-16

Are citizen comments included in the plan, and are the comments specifically and adequately addressed by the grantee? ● Yes       No Appendix D

### **3. Housing**

Has the grantee identified the estimated number and types of families with housing needs for a **5 year** period?

● Yes       No Section 3 pp. 50-55; Section 5 pp. 4-7

Has the grantee identified the types of housing needs in the community for a 5 year period? ● Yes       No Section 3 pp. 38-43; 63

Types of housing needs should be determined with an analysis of:

- Severe cost and cost burden Section 3 pp. 38-43; Section 5 pp. 7-9
- Overcrowding (especially for large families) Section 3 pp. 63; Section 5 pp. 7-9
- Substandard (renter/owner, extremely low-, low-, moderate, and middle income) Section 3 pp. 57-60; Section 5 pp. 8-9

Has the grantee included a discussion of any racial or ethnic groups that have a disproportionately greater need in comparison to the needs of a particular income category? ● Yes       No Section 3 pp. 14-17, Section 5 pp. 9-10

### **4. Homeless**

Has the grantee satisfactorily identified the nature and extent of homelessness, and is there a continuum of care concept? ● Yes       No Section 5 pp. 19-20

Has the grantee identified homeless facilities and services needs for homeless individuals and homeless families with children, both sheltered and unsheltered and homeless subpopulations? ● Yes       No Section 5 pp. 21-23, Appendix I

Has the grantee identified the extent of homelessness by racial/ethnic group, if the information is available? ● Yes       No Section 5 pp. 20

Did the grantee describe the jurisdiction's strategy for developing a system to address homelessness and the priority needs of homeless persons and families (including the subpopulations identified in the needs section)? The jurisdiction's strategy must consider the housing and supportive services needed in each stage of the process, i.e. preventing homelessness, outreach/assessment, emergency shelters and services, transitional housing, and helping homeless persons (especially any persons that are chronically homeless) make the transition to permanent housing and independent living.

● Yes       No Section 5 pp. 19-34; 35-36 (list of strategies)

Did the grantee describe its strategy for helping extremely low- and low-income individuals and families who are at imminent risk of becoming homeless? ●Yes  No Section 5 pp. 32-33; 35-36

### **5. Special Need-Non Homeless**

Has the grantee included a discussion on the estimated number of non-homeless persons in need of supportive housing, and their supportive housing needs? ●Yes  No Section 5 pp. 4-7; 16-18; 59-64

### **6. Lead-based Paint Hazards**

Has the grantee estimated the number of housing units with lead-based paint hazards? ●Yes  No Section 3 pp. 5; 14; 61-63

### **7. Housing and Market Analysis**

#### *GENERAL CHARACTERISTICS*

Has the grantee described the significant characteristics of the housing market, and the housing stock available to persons with disabilities, and persons with HIV/AIDs? ●Yes  No Section 3 pp.53-55, Section 5 pp. 7

Did the grantee identify and describe any area of low-income concentration and any area of minority concentration either in a narrative or one or more maps, stating how it defines the terms “area of low-income concentration” and “area of minority concentration”? ●Yes  No Section 3 pp. 12; 20-22; 47

#### *PUBLIC AND ASSISTED HOUSING*

Has the grantee described the number and condition of the public housing units, results from the Section 504 needs assessments, and the strategies for improving operation and living conditions for public housing residents? ●Yes  No Section 3 pp. 67

Has the grantee identified the number of public housing units expected to be lost from the inventory?  
Yes  No N/A

With regard to federal, state and locally-assisted units other than public housing, has the grantee identified the number and targeting of units by income level and household type, and the number of units expected to be lost from the assisted housing inventory for any reason, i.e. expiration of Section 8 contracts? ●Yes  No Section 3 pp. 44-47

#### *HOMELESS FACILITIES AND SERVICES*

Have the facilities and services that compose the grantee's continuum of care been identified? ●Yes  No Section 5 pp. 19-34, Appendix B Homeless Service Providers

Appropriate facilities would be:

- Emergency shelters,
- Transitional shelters, and
- Permanent/supportive housing

Does the inventory include, to the extent information is available, an estimate of percentage or number of beds and supportive services programs serving people that are chronically homeless? ● Yes  No Section 5 pp. 21, 29

*SPECIAL NEEDS FACILITIES AND SERVICES*

Has the grantee described the facilities/services to assist non-homeless persons in need of supportive housing? ● Yes  No Section 5 pp. 41-49; 59-64

*BARRIERS TO AFFORDABLE HOUSING*

Has the grantee described public policies that affect affordable housing? ● Yes  No Section 5 pp.11-12

**8. Strategic Plan**

Did the grantee indicate the priority needs in accordance with the priority needs tables prescribed by HUD?

- Yes  No Section 4, Section 5 pp. 1; 17-18; 35; 37-40

Has the grantee identified any obstacles to meeting underserved needs?

- Yes  No Section 5 pp. 2-3

Has the grantee summarized the priorities and specific objectives, describing how funds that are reasonably expected to be made available will be used to address identified needs? ● Yes  No Section 4; Section 5 pp. 1

For each specific objective, has the grantee identified proposed accomplishments and outcomes the jurisdiction hopes to achieve in quantitative terms over a specific time period, or in other measurable terms as identified and defined by the jurisdiction? ● Yes  No Section 4

*AFFORDABLE HOUSING*

Did the grantee state how the analysis of the housing market and the severity of housing problems and needs of extremely low-income, low-income, and moderate-income renters and owners identified in accordance with 91.205 provided the basis for assigning the relative priority given to each priority needs category in the priority housing needs table prescribed by HUD? ● Yes  No Section 5; 17-18

Does the affordable housing section identify how the characteristics of the housing market will influence the use of funds made available for rental assistance, production of new units, rehabilitation of old units, or acquisition of existing units?

- Yes  No Section 3 pp. 42; 45-47; 50-55

Does the grantee described proposed accomplishments to specify the number of

extremely low, low, moderate, and middle income families to whom the grantee will provide affordable housing as defined in 24 CFR 92.252 for rental housing and 24 CFR 92.254 for homeownership over a specific time period? • Yes  No Section 3 pp. 20-21; 65-67

#### *HOMELESSNESS*

Does the grantee describe the strategy for helping low-income families avoid becoming homeless? • Yes  No Section 5 pp. 32-33; 35

Does the grantee describe the jurisdiction's strategy for reaching out to homeless persons and assessing their individual needs? • Yes  No Section 3 pp. 65-66; Section 5 pp. 35-36

Does the grantee describe the jurisdiction's strategy for addressing the emergency shelter and transitional housing needs of homeless persons? • Yes  No Section 5 pp. 20-24; 35-36

Does the grantee describe the jurisdiction's strategy for helping homeless persons (especially persons that are chronically homeless) make the transition to permanent housing and independent living? • Yes  No Section 5 pp. 35-36

#### *OTHER SPECIAL NEEDS*

With respect to supportive needs of the non-homeless, does the plan describe the priority housing and supportive service needs of persons who are not homeless but may or may not require supportive housing? • Yes  No Section 5 pp. 37-99

#### *NON-HOUSING COMMUNITY DEVELOPMENT PLAN*

Did the grantee describe the priority non-housing community development needs, reflecting the needs for the type of activity, in terms of dollar amounts estimated to meet the goal of the type of activity? • Yes  No Section 5 pp.37-40

Is the grantee requesting approval of a Neighborhood Revitalization Strategy Area? • Yes  No Section 6

#### *BARRIERS TO AFFORDABLE HOUSING*

Does the grantee describe the jurisdiction's strategy to remove or ameliorate negative effects of public policies, that serve as barriers to affordable housing as identified in the needs assessment section? • Yes  No Section 5 pp. 11-12

#### *LEAD-BASED PAINT HAZARDS*

Does the plan outline the actions proposed or being taken to evaluate and reduce lead-based paint hazards, describe how the plan for reduction of lead-based paint hazards is related to the extent of lead poisoning and hazards, and how the plan for reduction will be integrated into housing policies and programs? • Yes  No Section 3 pp. 61-63; Section 5 pp. 14

### *ANTI-POVERTY STRATEGY*

Does the grantee describe the jurisdiction's goals, programs, and policies for reducing the number of poverty level families? • Yes  No Section 5 pp. 99-102

### *INSTITUTIONAL STRUCTURE*

Does the grantee explain the institutional structure, including private industry, nonprofit organizations, community and faith-based organizations, and public institutions, through which the jurisdiction will carry out its housing, homeless, and community development plan, assessing the strengths and gaps in the delivery system? • Yes  No Section 5 pp. 103-105

### *COORDINATION*

Does the plan identify the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies? • Yes  No Section 2 pp. 13-15; Section 3 pp. 46; 65-67; Section 5 pp. 103-105

With respect to the public entities involved, does the plan describe the means of cooperation among the state and local units of government in the metropolitan area in the implementation of the plan? • Yes  No Section 5 pp. 103-105

With respect the homeless strategy, does the plan describe efforts to enhance coordination among agencies to address the needs of persons that are chronically homeless? • Yes  No Section 5 pp. 19-20; 29; 103-105

With respect to economic development, does the plan describe efforts to enhance coordination with private industry, businesses, developers, and social service agencies. • Yes  No Section 3 pp. 46-47; Section 5 pp. 103-105

### *PUBLIC HOUSING*

Does the grantee describe the jurisdiction's activities to encourage public housing residents to become more involved in management and participate in homeownership? • Yes  No Section 3 pp. 45-47; 66-67

Has the grantee describe the manner in which the plan of the jurisdiction will help address the needs of public housing? • Yes  No Section 3 pp. 45-47

Is the grantee served by a troubled PHA as designated by HUD?  Yes  No

### **8. Monitoring**

Did the grantee describe the standards and procedures the jurisdiction will use to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements?

• Yes  No Section 5 pp. 106-109