

NOTICE

To all Housing Developers requesting a Resolution for the Texas Department of Housing & Community Affairs (TDHCA) Uniform Multifamily Tax Credit Application:

If you are seeking a Resolution from Harris County under §11.9(d)(1) of the QAP and in accordance with the Texas Government Code §2306.6710(b) for tax credit projects, you must adhere to the following timeline:

- Resolution requests must be submitted in writing on company letterhead to David B. Turkel, Executive Director, Harris County Community Services Department (HCCSD), 8410 Lantern Point Drive, Houston, Texas 77054.
- The resolution requests must include: Both resolution templates (support/non-objection) and supporting documentation; Name of development, Development owner information; Location address; Type of development (senior or general multifamily); Number of units; and TDHCA application number.
- All requests should provide support from: 1). Local Independent School District, 2). Local State Representative or Senator, and 3). Any local Civic Association or Neighborhood Association (if applicable). Please provide a copy of these entities letter of support with your request.
- All requests will be reviewed to determine consistency with the Harris County PY2013-2017 Consolidated Plan and its Housing Concentration Policy.
- Resolutions will be submitted by HCCSD staff to the Commissioners Court Meeting on the next available Commissioners Court date.
- Failure to provide all the required information will make your application ineligible for placement on the Commissioners Court agenda and no resolution will be granted.
- Approved resolutions will be available for pick-up at the HCCSD office.
- If you have questions regarding the process to request a resolution, please contact Patrick Paterson at 713-578-2000 or patrick.patterson@csd.hctx.net.

Attachments

- Attachment A: Resolution forms (Support/Non-Objection)
- Attachment B: Harris County Affordable Multi-Unit Family and Senior Housing Concentration Policy