

Notice of Funding Availability (NOFA)

Request for Proposals (RFP) Community Development Block Grant (CDBG) General Activities Funding



Harris County Community Services Department Program Year 2017

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Request for Proposals

WHAT IS THE REQUEST FOR PROPOSALS (RFP) PROCESS?

Harris County Community Services Department (HCCSD) will release the Program Year 2017 (PY2017) Request for Proposals (RFP) for **Community Development Block Grant (CDBG) General** projects. The PY2017 CDBG General Guidebook and Applications will be available from June 27, 2016 to July 25, 2016 to all applicants and can be accessed on Harris County Purchasing Department's BuySpeed Online page (<https://bids.hctx.net/bsol/>). Please register to access the application. Applications are due to the Purchasing Department located at 1001 Preston, Suite #670 (6th Floor) Houston, Texas 77002 by Monday, July 25, 2016, at 2 pm. Please visit HCCSD's website (<http://www.csd.hctx.net>) and the Funding Guidelines Page (<http://www.csd.hctx.net/rfq.aspx>) for general information about the CDBG Program and any updates. For more information on this RFP, the job number or requesting special accommodations, please contact Development.

WHO IS ELIGIBLE TO APPLY?

Local government entities, non-profit and for-profit organizations that provide eligible activities to low-income persons who are interested in the development of improved infrastructure in the Harris County service area are eligible to apply for funding. The Harris County service area includes the unincorporated portions of Harris County and twelve cities that have signed a cooperative agreement with the County.

CDBG GENERAL ELIGIBLE ACTIVITIES

- ◆ Water and/or Sewer Improvements
- ◆ Streets, Sidewalks and Drainage Improvements
- ◆ Park Improvements
- ◆ Community Centers

Projects should be shovel ready with completed schematic design plans at time of submission. Priority will be given to projects that were damaged or failed to function during the **April 17, 2016 to April 24, 2016** Presidential Disaster Declaration period.

Dates to remember. . .

Available: June 27, 2016
Due: Monday July 25, 2016

Three (3) sealed copies and one (1) electronic copy on disc or USB drive of application due:
**By 2:00 PM (CDT) Harris County
Purchasing Department
1001 Preston, Suite #670 (6th Floor)
Houston, TX 77002**

CDBG General Applicant Conference

Wednesday, July 13, 2016

10:00 am to 12:00 pm

Email rfp@csd.hctx.net to register for the conference. Please include Name of attendees (limit 2 per organization) and Name of Organization

RFP Technical Assistance:

July 14-15, 2016 and July 18-20, 2016

Please email rfp@csd.hctx.net to schedule a conference call or email exchange (preferred). Applicants are also welcome to schedule a meeting with staff if needed.

REMINDERS. . . .

- ◆ If you have not applied to HCCSD in the past 3 years, update your organization's contact information by emailing rfp@csd.hctx.net or you will be removed.
- ◆ For more information about Harris County Funding and the RFP process, visit our Funding Opportunities page at http://www.csd.hctx.net/ps_rfp.aspx.