

**Section 3 Resident Certification
(Self-Certification Form)**

Project Name: _____ Project No.: _____

Business Name: _____

Business Address: _____

A Section 3 resident seeking the preference in training and employment provided by this project shall certify, or submit evidence to the recipient contractor or subcontractor, if requested, that the person is a Section 3 resident, as defined in 24 CFR 135.5; that is, a Section 3 resident is (1) a Public Housing resident, or (2) a person who lives in the area where a HUD-assisted project is located and who has a household income that meets the income eligibility guidelines for a Low- or Very Low-Income person as published by the U.S. Government (see Table 1).

Certification for Resident Seeking Section 3 Preference in Training and Employment

I, _____, am a legal resident of _____ and meet the income
(Print name) (City or town name)
eligibility guidelines for a Low- or Very Low-Income person as published by the U.S. Government.

My permanent address is _____

I have attached the following documentation as evidence of my status.

- | | |
|--|---|
| <input type="checkbox"/> Copy of receipt of <i>Public Assistance</i> | <input type="checkbox"/> Copy of Lease |
| <input type="checkbox"/> Copy of evidence of <i>Participation in a Public Assistance Program</i> | <input type="checkbox"/> Other Evidence |

Receipt and/or participation in a *Public Assistance Program* includes, but is not limited to the following:

- | | |
|--|---|
| <input type="checkbox"/> TANF | <input type="checkbox"/> CHIP |
| <input type="checkbox"/> Food Stamps (SNAP) | <input type="checkbox"/> WIC |
| <input type="checkbox"/> Medicaid | <input type="checkbox"/> Rental Assistance |
| <input type="checkbox"/> Harris County Gold Card | <input type="checkbox"/> Utility Assistance |

Harris County Coummunity Services Department

Household Income – List all household members, including minors, and their annual income. List income earned prior to getting this job.

First Name		Last Name	Annual Income (Include income from all sources i.e., employment, social security, pensions, other income, zero income, etc.)
1			
2			
3			
4			
5			
6			
7			
8			
Total Household Annual Income			\$

Table 1.
2016 Median Family Income (MFI) Limits Effective June, 2016
Income Levels & Household Size

INCOME LEVELS	HOUSEHOLD SIZE							
	1	2	3	4	5	6	7	8
Extremely Low Income (Limits based on 0-30% of area median income)	14,550	16,600	18,700	20,750	22,450	24,100	25,750	27,400
Very Low Income (Limits based on 31-50% of area median income)	24,250	27,700	31,150	34,600	37,400	40,150	42,950	45,700
Low Income (Limits based on 51-80% of area median income)	38,750	44,300	49,850	55,350	59,800	64,250	68,650	73,100

Source: U.S. Department of Housing and Urban Development, June 6, 2016.

Under penalties of perjury, I certify that the information presented in this Certification is true and accurate to the best of my knowledge and belief. The undersigned further understands that providing false representation herein constitutes an act of fraud. False, misleading or incomplete information may disqualify me as a certified Section 3 resident.

Signature of Resident

Date

Print Name

FOR HCCSD USE ONLY

Section 3 Eligible

NOT Section 3 Eligible