



CAPER
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Program Year 2013 Consolidated Annual Performance and Evaluation Report (CAPER)

Harris County
Submitted to the U.S. Department of Housing & Urban
Development on May 29, 2014

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Harris County Program Year 2013 (PY13) Consolidated Annual Performance and Evaluation Report (CAPER) is the first year of the annual performance report which describes progress made in the PY13 from March 1, 2013 to February 28, 2014 toward the goals set forth in the PY 2013-2017 Consolidated Plan. During PY13, Harris County expended \$15,258,357 in Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Funds on over 100 projects. Highlights of performance accomplishments according to specific need categories include:

Housing: Assisted 49 homebuyers with direct homeownership assistance. Rehabilitated 51 owner-occupied housing units and abated 26 lead contaminated housing units occupied by low-income persons. Constructed 3 new affordable single-family housing units which were sold to low-income families.

Homelessness: Assisted 995 homeless individuals and families with shelter and supportive services utilizing \$714,127.81 of ESG funding and 456 homeless individuals utilizing \$517,698.24 of CDBG funds.

Public Services: Assisted 3,042 low-income persons with health services, youth and senior services, child care, transportation services, and services for abused and neglected children.

Public Facilities and Infrastructure: Served 35,946 low-income persons in 23 infrastructure projects and 14,933 persons served in 7 public facilities projects.

Other Improvements: Assisted local communities by clearing 13 abandoned homes that contributed to slum and blight in the county.

As indicated by program accomplishments, Harris County continued to make strides in promoting affordable housing and providing a suitable living environment for its low-income citizens during PY13.

In regards to the administration of U.S. Housing and Urban Development (HUD) entitlement funds, Harris County Community Services Department (HCCSD) has worked diligently to comply with HUD regulations and monitoring guidelines. During PY2013, HCCSD had no finings or concerns by HUD. HCCSD will continue to work with HUD to increase the efficient use of federal funds to serve low-income persons in Harris County.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Abused and Neglected Children	Non-Housing Community Development	CDBG: \$118194	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	631	21.03%	402	631	156.97%
Acquisition and/or Rehabilitation Renters	Affordable Housing		Rental units rehabilitated	Household Housing Unit	50	0	0.00%		0	
Clearance and Demolition	Non-Housing Community Development	CDBG: \$159923	Buildings Demolished	Buildings	150	13	8.67%	15	13	86.67%
Crime Awareness and Juvenile Justice	Non-Housing Community Development	CDBG: \$33647	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%	57	0	0.00%
Direct Financial Assistance to For-Profits	Non-Housing Community Development		Jobs created/retained	Jobs	20	0	0.00%		0	

Flood drain improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%		0	
General Public Services	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%		0	
Health Services	Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8000	258	3.23%		0	
Homeless Emergency and Transitional Housing	Homeless	CDBG: \$51441 / ESG: \$180000	Homeless Person Overnight Shelter	Persons Assisted	7500	1060	14.13%	783	1060	135.38%
Homeless Management Information System	Homeless	ESG: \$120000	Other	Other	8000	7	0.09%	60	0	0.00%
Homeless Prevention	Homeless	CDBG: \$390000 / ESG: \$290000	Homelessness Prevention	Persons Assisted	1000	38	3.80%	101	38	37.62%

Homeless Street Outreach	Homeless		Other	Other	3650	0	0.00%		0	
Homeownership for Owners	Affordable Housing	HOME: \$1006753	Direct Financial Assistance to Homebuyers	Households Assisted	500	49	9.80%	70	49	70.00%
Lead Based Paint Abatement Renters	Affordable Housing		Rental units rehabilitated	Household Housing Unit	15	0	0.00%		0	
Neighborhood or Social Service Facilities	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2000	0	0.00%		0	
New Construction for Owners	Affordable Housing		Homeowner Housing Added	Household Housing Unit	50	3	6.00%		0	
New Construction Renters	Affordable Housing		Rental units constructed	Household Housing Unit	300	0	0.00%		0	
Nonprofit Technical Assistance	Non-Housing Community Development		Businesses assisted	Businesses Assisted	5	113	2,260.00%		0	

Parks	Non-Housing Community Development	CDBG: \$1000000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	14933	597.32%	15712	14933	95.04%
Planning	Non-Housing Community Development		Other	Other	5	1	20.00%	1	1	100.00%
Rapid Re-Housing	Homeless	CDBG: \$161482 / ESG: \$120000	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1000	95	9.50%	163	95	58.28%
Rental Assistance	Affordable Housing		Tenant-based rental assistance / Rapid Rehousing	Households Assisted	50	0	0.00%		0	
Senior Centers	Non-Homeless Special Needs Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1500	0	0.00%		0	

Senior Services (Special Needs Population)	Non-Housing Community Development	CDBG: \$59676	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8000	526	6.58%	334	526	157.49%
Services for Persons with HIV/AIDS	Non-Homeless Special Needs Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200	0	0.00%		0	
Services to Persons with Disabilities	Non-Homeless Special Needs Non-Housing Community Development		Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	450	0	0.00%		0	
SF Lead Based Paint Abatement Owners	Affordable Housing	CDBG: \$532931	Homeowner Housing Rehabilitated	Household Housing Unit	130	26	20.00%	20	26	130.00%
Sidewalks/Pathways	Non-Housing Community Development	CDBG: \$396070	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	0	0.00%	15712	0	0.00%

Single-family Home Rehabilitation Owners	Affordable Housing	CDBG: \$360000	Homeowner Housing Rehabilitated	Household Housing Unit	100	51	51.00%	24	51	212.50%
Street Improvements	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10000	0	0.00%		0	
Technical Assistance	Non-Housing Community Development		Jobs created/retained	Jobs	15	0	0.00%		0	
Technical Assistance	Non-Housing Community Development		Businesses assisted	Businesses Assisted	3	0	0.00%		0	
Transportation Services	Non-Housing Community Development	CDBG: \$409205	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3000	444	14.80%	1035	444	42.90%
Water/Sewer Improvements	Non-Housing Community Development	CDBG: \$4396305	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	20000	35946	179.73%	32063	35946	112.11%

Youth Centers	Non-Housing Community Development		Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%		0	
Youth Services/Child Care	Non-Housing Community Development	CDBG: \$339358	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	12000	1441	12.01%	1452	1441	99.24%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

HCCSD funding priorities are determined by an analysis of need in the County. Priorities are largely determined by the severity of unmet needs. CSD is making progress towards meeting its goals identified in the Goals and Outcomes table. As this is the first year of the five year Consolidated Plan, Harris County with its limited funding was able to focus only on a few of its high priority areas. Under the Public Services category, providing services to Abused and Neglected Children is a High Priority. According to table 1, 631 children were provided advocacy, counseling, childcare and protection services. Providing Water and Sewer Improvements is another High Priority for the county. According to table 1, 35,946 persons benefited from cleaner water and sewer improvements. Homeownership is another high priority. According to table 1, 49 persons received downpayment and closing cost assistance. In addition, making improvements to youth centers is another high priority. During the program year, CSD did not fund any youth center projects, however, CSD plans to meet this goal in PY2014 and has funded 3 youth centers projects. Through the RFP process, priorities are evaluated each year and projects are selected based on meeting those priorities.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA
White	1,889	0	0
Black or African American	918	0	0
Asian	33	0	0
American Indian or American Native	7	0	0
Native Hawaiian or Other Pacific Islander	7	0	0
Hispanic	1,216	0	0
Not Hispanic	1,638	0	0
Total	5,708	0	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The table above does not populate in IDIS and it does not provide for *Other* and *Multi-Race* categories. Please see Table 2 – Assistance to Race and Ethnicity populations by source funds for CDBG, HOME and ESG families assisted in Appendix B.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG		0	4,478,728
HOME		0	266,821
ESG		0	714,128

Table 3 - Resources Made Available

Narrative

The above *Table 3 - Resources Made Available* does not include the system generated Expected Amount Available. Please see completed table in Appendix B.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Aldine	25	5.5	Water/sewer improvement
Bammel			
Barrett station			
Bordersville			
Bough			
Cedar Point			
Champions Point			
Channelview			
Clear Creek			
Cloverleaf	18	6.2	Water tank improvement
Crosby		1.8	Water line improvements
El Dorado			
Fallcreek			
Galena Park	1	0.4	Water line improvements
Granada			
Greenbranch-Gatewood			
Greensbrook			
Greenwood-Heights	15	3.8	Park improvements

Humble			
Idlewilde			
Jacinto City	5	1.7	Water line improvement
Katy			
La Porte			
Lincoln Green			
Linus			
Little York			
Maple			
Marwood-DeZavalla			
McNair	8	2.6	Water tank improvement
Meadow Vista			
Northington-Kenwood	4	1.5	Water plant improvements
Oakhollow			
Ranch Country			
Riverwood			
Sherwood Place			
South Houston	6	0	
Tomball			
Verde Forest			
Wayforest			
Webster			
Woodsdale			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Harris County does not use geographic distribution as a basis for providing funding. The county allocates funding based on priorities identified in its Consolidated Plan and proposals submitted in its annual Request for Proposals process. Harris County has identified target areas within the county that have 51% or greater low- to moderate-income populations and many of these target areas have aging infrastructure. Since many of these target areas have an aging infrastructure, they are priorities for infrastructure and neighborhood facilities funding. CSD will continue to fund target areas as identified in the PY2013 Consolidated Plan and adjust funding annually to ensure that priority goals are met.

According to table 4, PY2013 CDBG funds were allocated serve low-to-moderate income persons for infrastructure and public facilities projects within several target areas throughout Harris County. The Cloverleaf target area was allocated 6.2% of the CDBG funds allocated for infrastructure and public facilities projects. Those funds were used for water tank improvements. Aldine was allocated 5.5% for water and sewer improvements, followed by Greenwood-Heights which was allocated 3.8% for park improvements.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HUD funding that is received by the county is used to leverage additional dollars for transit services, social services, homeless programs and economic development. HUD requires that participating jurisdictions provide 25 percent match for all HOME funds and 100 percent for ESG funds. HUD's match requirements for HOME and ESG are passed to the county's sub-recipients of HUD funding. While there are no federal match requirements for CDBG, HCCSD prefers that those projects applying for CDBG Public Services funding provide a minimum of 10 percent leveraging and CDBG General, a minimum of 20 percent leveraging for the proposed project. HCCSD also coordinates with the Harris County Housing Authority to apply for low-income housing tax credits for their projects. Harris County also acts as sponsor for several Continuum of Care (CoC) applicants and is a steering committee member of the CoC. In addition, HUD funding will also assist to expand State transit funding to serve low-income areas of the county.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the need identified in the plan. Not Applicable

Harris County verifies all leverage and match documentation submitted by subgrantees for prospective match or leverage. The range of resources leveraged to support Harris County projects is broad and includes local and national foundations, the United Way, State and Federal Agencies such as TDHCA, Health and Human Services, Texas Department of Justice, Area Agency on Aging, Texas Veterans Commission as well as private donations from individuals, both cash and volunteer services.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	4,899,720
2. Match contributed during current Federal fiscal year	299,458
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	5,199,178
4. Match liability for current Federal fiscal year	600,372
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	4,598,806

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
000	02/28/2014	300,915	0	0	0	0	0	300,915
3839	02/28/2014	208,375	0	0	0	0	0	208,375
3991	02/28/2014	0	0	91,082.50	0	0	0	91,082.50

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	0	0	0	0

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 – Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition		
Parcels Acquired	0	0

Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	113	133
Number of Non-Homeless households to be provided affordable housing units	105	80
Number of Special-Needs households to be provided affordable housing units	24	49
Total	242	262

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	113	133
Number of households supported through The Production of New Units	0	3
Number of households supported through Rehab of Existing Units	44	77
Number of households supported through Acquisition of Existing Units	85	49
Total	242	262

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The lack of quality affordable housing choice can be an impediment to fair housing. To foster decent, safe, and affordable housing, Harris County will continue to collaborate and partner with local nonprofit housing developers, for profit builders, the Harris County Housing Authority and the residents of Harris County to measure the needs, discuss the issues and find solutions to problems of the Harris County housing market. Through these programs, Harris County will work to foster and maintain decent and affordable housing for low-income residents of Harris County through homeownership, rehabilitation programs, and new construction projects. Harris County will promote the transition of low-income families to self-sufficiency through funding support of homeownership programs, which allow an eligible low-income household to choose a home that meets their needs throughout the county's service area.

Through the PY2013-2017 Consolidated Plan/Fair Housing Plan, HCCSD has developed specific goals and objectives that address the housing needs within the county's service area for the next five years.

According to tables 11 and 12, HCCSD provided 262 households assistance to address affordable housing that included housing for the homeless, rehabilitation of housing, rental assistance, and new construction. HCCSD provided rental assistance to 133 persons to ensure rapid transition from homelessness into permanent housing. In addition, HCCSD anticipated serving 24 special needs households and exceeded its goal by serving 49 persons which included elderly and disabled persons.

Discuss how these outcomes will impact future annual action plans.

The housing goals are aimed at creating the opportunity for adequate, affordable, accessible housing for extremely-low to moderate-income persons through eventual elimination of lead based paint hazards, encouragement of homeownership, minor home repair, rehabilitation of single-family and multi-family housing, provision of rental assistance, new construction, and development of partnerships. The PY2013-2017 Consolidated Plan/Fair Housing Plan anticipated goals and objectives are planned for the next five years and HCCSD plans to meet or exceed the anticipated goals.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	22	11
Low-income	26	4
Moderate-income	13	53
Total	61	68

Table 13 – Number of Persons Served

Narrative Information

To meet Harris County’s specific objectives for housing assistance with CDBG funds, according to table 13 – Number of Persons Served, 22 extremely low-income, 26 low-income and 13 moderate-income persons were provided assistance in the rehabilitation of single-family housing and elimination of lead based paint hazards. Many of the residents served were elderly or disabled.

Under HOME assisted persons, 11 extremely low-income, 4 low-income and 53 moderate-income persons were provided assistance with direct homeownership through downpayment and closing cost, new construction of affordable housing, and like housing rehab.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Harris County is funding Healthcare for the Homeless to provide essential behavioral and physical health services to homeless individuals on the street. Harris County is not funding agencies to provide other outreach to homeless individuals living on the street in PY2013. As part of the strategy to address homelessness, Harris County and other members of the Continuum will fund street outreach that links homeless persons directly to housing in future funding years. In PY2013, the Continuum set-up points of assessment in local day shelters, night shelters, and other social service providers for a coordinated access system. This system currently access and refers chronically homeless to PSH, but in PY2014 will be expended to include rapid rehousing referrals.

Addressing the emergency shelter and transitional housing needs of homeless persons

Harris County expended \$195,905 on emergency shelters to provide services to survivors of domestic violence and women with chemical dependency and substance abuse disorders. These agencies provided shelter for 918 households.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Harris County expended \$379,445 for rapid re-housing that provided housing and services to households experiencing homelessness. As a part of Harris County ESG standards for provision of services, any household receiving rental assistance will also receive comprehensive case management to ensure stability and self-sufficiency. These projects served 95 homeless persons. In addition, Harris County is providing permanent supportive housing construction funding in the amount of \$2,625,136.86 for 228 units to be completed in PY2014 and PY2015.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

Harris County expended \$137,358 in homelessness prevention funding to extremely low-income households in the Harris County service area that are at imminent risk of homelessness. Through work

with the Homeless Prevention and Rapid Re-Housing workgroups coordinated by the Coalition for the Homeless and supported by all grantees within the CoC, Harris County is working with agencies that support families and individuals exiting institutions. Youth aging out of foster care and formerly incarcerated individuals are two priority populations for funding for Harris County ESG funds. Harris County has received state funding for a Jail In-Reach program that assists incarcerated individuals with case management services as well as housing assistance. This grant will enhance the county's ESG and CoC funded programs.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Harris County Housing Authority (HCHA) does not manage or own public housing projects but supplies housing choice vouchers to assist low income residents of Harris County accessing affordable housing. While the HCHA does not own public housing, it administered 4,727 housing choice vouchers in PY13. Harris County Community Services Department will continue to collaborate and partner with the HCHA to measure the needs of low income residents, discuss the issues and find solutions to problems of the Harris County permanent housing market.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

HCHA does not own or operate public housing facilities. HCCSD and the HCHA do work with private affordable housing developers on tax-credit projects to expand the number of affordable rental housing in Harris County.

Actions taken to provide assistance to troubled PHAs

HCCSD does not have troubled PHAs.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

HCCSD has taken specific actions in the program year to address regulatory barriers to affordable housing. The actions taken include encouraging the development of local ordinances that are inclusive of affordable housing by maintaining a log of local cooperative city ordinances, providing technical expertise to local municipalities, and providing fair housing training and education opportunities that address the impacts that local ordinances can have on affordable housing development.

Harris County, like all Texas counties, has no regulatory powers over area land use. As a result, there are no zoning ordinances to control and plan housing development. Local governments follow International Building Codes which are minimum standards of design and implementation when developing land use. Only certain permitting requirements are in effect in the unincorporated area of the county. In the absence of county land-use policies, most subdivisions have developed complex systems of deed restrictions, ranging from allowable land uses to required upkeep.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

HCCSD has selected projects in the areas of housing, homelessness, infrastructure, public services and other to address the varying needs of the underserved. HCCSD will continue working with the Public Infrastructure Department, Public Health and Environmental Services (PHES) and Library Departments, as well as the County Commissioners' Precincts. Efforts with the Public Infrastructure Departments will continue in order to develop and implement strategies to address the capital improvement efforts in the County's target areas. HCCSD will fund and coordinate infrastructure improvement activities with Fresh Water Supply Districts (FWSD), Municipal Utility Districts (MUD) and Water Control & Improvement Districts (WCID) that serve target area and low-to-moderate income populations.

Coordination with PHES and Harris Health (formerly the Harris County Hospital District) will continue to provide much needed health care services to low-income residents of Harris County. CSD and the Public Library Department will continue to meet with residents, especially in the communities participating in neighborhood revitalization programs, to ascertain the needs and desires for libraries within those communities. CSD will also continue to work with the Commissioners' Precincts to provide funding to implement their community development projects.

Harris County will continue to support non-profit organizations, Community Development Corporations (CDCs), Community Housing Development Organizations (CHDO) and Community-Based Development Organizations (CBDO). The Department will actively recruit eligible organizations to become CHDOs and CBDOs. In addition, the department will continue to offer regulatory training to these organizations in order to ensure a better understanding of CDBG, ESG and HOME rules.

Harris County will continue to support the Harris County Housing Authority's efforts to expand the availability of affordable housing units.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

To reduce lead-based paint hazards, HCCSD funded the Harris County Public Health and Environmental Services Lead Based Paint Hazard Control Program. The program reduced lead-based paint hazards in 26 single-family housing units in Harris County in PY13. Project activities included community outreach and education, blood lead testing, program coordination with medical institutions, relocation, risk assessment, lead safe work project design and oversight, and lead clearance testing.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Many residents in Harris County are currently living at or below the state poverty level, with many being homeless or at risk of becoming homeless because of insufficient income. There is a great need among these individuals to expand their opportunities for education and employment, and thus improve their quality of living. The Consolidated Plan and Annual Action Plan's comprehensive collection of goals, programs, and policies will work to reduce the number of poverty-level families, develop affordable housing, and coordinate with other programs and services to increase opportunities.

During PY2013, Harris County established a workforce training and employment advisory committee that instituted a program that seeks reform from housing providers and case managers for formerly homeless individuals and assesses their employment and work skills for placement in training and later employment. Harris County also provided funding for homeless services, youth services, rapid rehousing and homeless prevention activities to assist families to stabilization.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Harris County worked with the Coalition for the Homeless of Houston/Harris County to create a coordinated access system for homeless service programs. Lessons learned in developing this system were used to better coordinate delivery of services across systems. HCCSD would like to build upon the existing partnerships with organizations such as TDHCA, as well as create new partnerships with public, private, non-profit, philanthropic, and non-profit organizations. With respect to specific gaps, HCCSD will continue trying to research and develop linking services between institutional discharge cases (persons being discharged from jail, mental institutions, foster care, etc., and likely to be released into homelessness) and community essential services. With the continued uncertainty of public support, HCCSD has been and will continue to expand its partnership with private funding foundations in the community and coordinated funding systems. Harris County also will continue its coordination with other county departments particularly those who receive federal and state funding as well as other local jurisdictions with the county to improve services and promote neighborhood revitalization.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Harris County will continue to support non-profit organizations, Community Development Corporations (CDCs), Community Housing Development Organizations (CHDOs) and Community Based Development Organizations (CBDOs). The Department will actively recruit eligible organizations to become CHDOs and CBDOs. In addition, the department will continue to offer regulatory training to these organizations in order to ensure a better understanding of CDBG, ESG and HOME rules as well as fair housing issues and regulations. The county will also continue to work with local mortgage providers and real estate agents in its Downpayment Assistance Program (DAP) and rental housing developers to construct new and improved existing rental housing stock.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

In PY13, HCCSD took several actions to overcome and eliminate barriers to housing choice. The county participated as a member of a regional Fair Housing Assessment workgroup led by the Houston-Galveston Area Council (H-GAC) under the HUD Sustainability Grant. The workgroup worked with the consultants and H-GAC to interpret the findings and create baseline strategies for Fair Housing in the region. In addition, as part of the county's efforts to increase public awareness of housing choice, the county participated in local community fairs, neighborhood meetings, and public events to present information on HCCSD's housing programs as well as the rights of citizens under Fair Housing.

In addition, HCCSD continues to maintain the Housing Community Resource Center (HCRC), which is a clearinghouse of housing related information and links in Harris County. The resource center staff actively works with individuals who believe they have been victims of housing discrimination. The county also collaborates with other local Fair Housing agencies, such as the Greater Houston Fair Housing Center and the Houston Area Urban League (HAUL) on Fair Housing issues and education. For more information on CSDs efforts, please refer to the PY2013-2013 Fair Housing Narrative Matrix in the Appendix J.

CR-40 - Monitoring 91.220 and 91.230

Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The HCCSD Grants Management section monitors compliance for all HUD programs. HCCSD requires subrecipients to submit monthly, quarterly, and annual program and financial reports to facilitate monitoring. The Development section prepares the Annual Action Plan, which details the use of federal HUD entitlement funds. The Planning Section prepares the Consolidated Annual Performance and Evaluation Report (CAPER), which tracks the county's overall performance with respect to its Consolidated Plan and Annual Action Plan and evaluates the county's efforts at implementing the plans' goals and objectives.

Harris County has made concentrated efforts to continue improvements in terms of development of subrecipient contracts, accountability and specificity, and enhanced monitoring. HCCSD have taken steps to improve expenditure of funds and address slow moving projects. HCCSD have also taken steps to enhance the RFP criteria and the review/selection process, which will increase the quality of projects and increase monitoring efficiency. Harris County will continue to assess and evaluate these processes to aid in remaining on target with planned goals.

Citizen Participation Plan 91.105(d); 91.115(d)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Harris County HUD entitlement programs provided several opportunities for public comment on the PY2013 CAPER during the 2013 program year. These opportunities included public hearings for the Annual Action Plan (AAP), previous year CAPER's and other HUD funding sources such as NSP and Hurricane Ike Disaster Recovery TXCDBG funding. Notices for opportunities for public comment were published in local newspapers prior to each event. For the PY2013 CAPER, the public was given a 15-day review and comment period prior to its submittal to HUD. A legal notice was published in the Houston Chronicle, Spanish newspaper La Voz and on the CSD website. The English notice, Spanish and Vietnamese translations of the public notice were posted to our website www.csd.hctx.net. The public notice informed Harris County residents about the public hearing and opportunity to comment on the documents. The availability of the PY2013 CAPER review was between May 6 - 20, 2014. A public hearing for the CAPER was held on May 15, 2014 and there were no public comments.

In addition to the public notice, HCCSD provided several opportunities for citizen participation which included the following:

- Notices were sent to over 500 interested parties via email blast which includes but not limited to individuals, county departments, local cities, non-profits, businesses, housing developers/providers, utility districts and healthcare organizations for distribution and information. Many of these interested parties are non-profits who advocate and serve persons in protected classes.
- Notice of community meetings and comment period were made to the Limited English

Proficiency (LEP) population in Spanish and Vietnamese. All public hearings and community meetings conducted by CSD have Spanish and Vietnamese interpreters available upon request. CSD staff that speak Spanish and Vietnamese were also available to consult with LEP populations in person or via phone or email.

- Notice of community meetings and comment is made to persons with disabilities in alternative formats. CSD sent public notices to over 500 interested parties via email blast which included several non-profits that serve and house persons with disabilities.
- Public areas in construction projects are being made accessible to persons with disabilities. CSD requires that within its Affordable Housing Standards that all common areas and facilities as well as mail areas and spaces be designed to be handicapped accessible with particular attention given to the needs of the elderly and other special needs individuals. For more information on citizen participation efforts, please see the Additional Requirements in Appendix C.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Harris County recognizes that opportunities remain for continued improvement in the organization and in the efficiency of its future performance. The following is a highlight of several promising opportunities that Harris County will be challenged within the upcoming months:

- Harris County will continue to review and expand several policies and procedures in the areas of Site and Neighborhood Standards for multi-family and single-family developments, multi-family project concentration, residential design standards, and minimum acceptable standards for residential acquisition, rehabilitation, and construction of new and existing homes.
- Harris County will continue to ensure that staff receives the necessary training, particularly in HUD entitlement programs, to ascertain compliance with HUD grant rules and regulations.
- Harris County will continue to facilitate HUD Entitlement grant program trainings to local organizations, subrecipients, and interested parties.
- Harris County will continue to improve its allocation, expenditure and disbursement processes, and continue to improve the process of subrecipient oversight.
- Harris County will continue to work to improve the overall financial management system.
- Harris County will continue to focus on disaster recovery efforts to help rebuild and rehabilitate homes and infrastructure severely damaged by Hurricane Ike.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?	No
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[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

During PY13, HOME-assisted rental housing units were inspected by HQS certified inspectors. HCCSD has continued to develop an inspection plan to meet inspection responsibilities in the area of affordable rental housing. Please see PY13 Rental Housing Inspection Summary (HOME Assisted Projects Only) table in Appendix B.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Harris County has received approval from HUD of its affirmative marketing policies and procedures for the sale or rent of housing. This policy pertains to all HUD-assisted housing containing five or more units. The policy requires that all owners of federally assisted housing, affirmatively market their housing units. Harris County assesses the success of owners' affirmative marketing efforts on a quarterly and annual basis. If the efforts do not result in attracting eligible persons from all racial, ethnic and gender groups in the housing market area, Harris County determines the necessary corrective actions.

For PY13, the marketing efforts of HOME-funded projects that provided rental units were analyzed. Please see table PY13 HOME Assisted Rental Units According to Ethnicity which summarizes the ethnicity of tenants of HOME-assisted affordable housing units in Appendix B.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

In PY2013, Harris County received \$21,929.70 in program income funds. The program income was expended on seven Downpayment Assistance Program (DAP) clients. All of these clients were low-to moderate income and were assisted with downpayment and closing costs. Of the seven DAP clients, five were Hispanic, one was African-American and one client was White.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

Other actions CSD has taken to foster and maintain affordable housing include the following:

- Promoting and supporting affordable housing opportunities throughout the service area, providing downpayment assistance programs, new construction, minor home repair, and rehabilitation of affordable housing units for the purpose of increasing the availability of housing to the very-low and low-income persons.

- Expanding the Harris County Housing Community Resource Center (HCRC) to be an information clearinghouse for those interested in affordable housing initiatives in the service area.
- Promoting the development of collaborations and partnerships of both non-profit and for-profit builders, developers, and other interested parties for the purpose of increasing the capacity for the development of affordable housing in the service area.
- Promoting and assisting in the development of applications for additional funds for the use in development of affordable housing in the service area, including Low-Income Housing Tax Credits (LIHTC) and Homeownership Zones.
- Promoting and providing technical assistance for the review and revision of land-use regulations in cooperative cities that may present an obstacle in the development of affordable housing. In addition, in PY13 Harris County expended \$3,238,257.21 in CDBG and HOME entitlement funds to further affordable housing throughout the county. Direct homeownership assistance, new construction housing, rehabilitation, and lead-based paint abatement were provided to 129 low-income households.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	HARRIS COUNTY
Organizational DUNS Number	072206378
EIN/TIN Number	760454514
Identify the Field Office	HOUSTON
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Houston/Harris County CoC

ESG Contact Name

Prefix	0
First Name	BRUCE
Middle Name	A
Last Name	AUSTIN
Suffix	0
Title	0

ESG Contact Address

Street Address 1	0
Street Address 2	0
City	0
State	
ZIP Code	77054-
Phone Number	0
Extension	0
Fax Number	0
Email Address	bruce_austin@hctx.net

ESG Secondary Contact

Prefix	0
First Name	BRUCE
Last Name	AUSTIN
Suffix	0
Title	0
Phone Number	0
Extension	0
Email Address	bruce_austin@hctx.net

2. Reporting Period—All Recipients Complete

Program Year Start Date 03/01/2013
Program Year End Date 02/28/2014

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: HARRIS COUNTY

City: Houston

State: TX

Zip Code: 77002, 1839

DUNS Number: 072206378

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 283724

Subrecipient or Contractor Name: THE BRIDGE OVER TROUBLED WATERS, INC

City: Pasadena

State: TX

Zip Code: 77501, 3488

DUNS Number: 174065052

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 82884

Subrecipient or Contractor Name: HOUSTON AREA WOMENS CENTER

City: Houston

State: TX

Zip Code: 77019, 3902

DUNS Number: 021497276

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 48235

Subrecipient or Contractor Name: THE WOMEN'S HOME INC

City: Houston

State: TX

Zip Code: 77006, 3915

DUNS Number: 007936896

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 48881

Subrecipient or Contractor Name: CATHOLIC CHARITIES OF THE ARCHDIOCESE OF GALVESTON-
HOUSTON

City: Houston

State: TX

Zip Code: 77006, 3435

DUNS Number: 125303896

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 80720

Subrecipient or Contractor Name: COALITION FOR THE HOMELESS OF HOUSTON/HARRIS COUNTY

City: Houston

State: TX

Zip Code: 77002, 7665

DUNS Number: 832250815

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 150000

Subrecipient or Contractor Name: SALVATION ARMY SOCIAL SERVICES

City: Houston

State: TX

Zip Code: 77002, 7708

DUNS Number: 106822328

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 120000

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	38
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	38

Table 14 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	39
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	39

Table 15 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	719
Children	199
Don't Know/Refused/Other	0
Missing Information	0
Total	918

Table 16 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 17 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	796
Children	199
Don't Know/Refused/Other	0
Missing Information	0
Total	995

Table 18 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	423
Female	571
Transgender	1
Don't Know/Refused/Other	0
Missing Information	0
Total	995

Table 19 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	199
18-24	76
25 and over	265
Don't Know/Refused/Other	455
Missing Information	0
Total	995

Table 20 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters	Total
Veterans	1	0	1	0
Victims of Domestic Violence	840	0	0	840
Elderly	2	0	2	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
Persons with Disabilities:				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	843	0	3	840

Table 21 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	69,639
Total Number of bed-nights provided	52,564
Capacity Utilization	75.48%

Table 22 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Harris County regularly consults with the Coalition for the Homeless of Houston/Harris County, the lead agency for the Houston, Harris County, Fort Bend County Continuum of Care structure. Through consultation efforts with the Coalition and other Continuum of Care members, Harris County aligned the priorities of the County's homeless strategies with the Continuum's priorities for homelessness. The Coalition is a recipient of Harris County's ESG funds for the operation of the HMIS as they are the system administrator. The Coalition also assists in evaluation of projects requesting ESG funds by providing input on the quality and timeliness of an applicant's HMIS data entry. The Continuum of Care members, including Harris County, meet regularly to discuss strategies and develop standards for ESG funded projects.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	105,830	31,528
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	105,830	31,528

Table 23 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	152,177	227,268
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	152,177	227,268

Table 24 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
Essential Services	0	0	0
Operations	0	50,736	145,169
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	50,736	145,169

Table 25 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	FY 2009	FY 2010	FY 2011
HMIS	0	0	1,420
Administration	0	0	56,908
Street Outreach	0	0	0

Table 26 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	FY 2009	FY 2010	FY 2011
771,036	0	308,743	462,293

Table 27 - Total ESG Funds Expended

11f. Match Source

	FY 2009	FY 2010	FY 2011
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0
Other	0	0	609,610
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	609,610

Table 28 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	FY 2009	FY 2010	FY 2011
1,380,646	0	308,743	1,071,903

Table 29 - Total Amount of Funds Expended on ESG Activities

Appendices

- a. Executive Summary & Highlights
- b. IDIS CAPER Tables & Charts
- c. Financial Summary (PR26)
- d. IDIS CAPER Additional Requirements for End of the Program Year Reporting
- e. 2013-2017 Measurable Objectives Matrix
- f. PR03 IDIS Reports
- g. Geographic Analysis
- h. Section 3 Summary Reports
- i. Public Comments and Public Notices
- j. Fair Housing Narrative & Matrix
- k. HMIS ESG Data Sheets
- l. ESG Cap Analysis Report