



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.25

AGENDA

December 7, 2004

10:00 a.m.

Opening prayer by Brother Theaster Malloy of Fidelity Church of Houston.

1. Public Infrastructure Department
 - a. Right of Way
 - b. Toll Road Authority
 - c. Flood Control District
 - d. Engineering
2. Management Services
3. Information Technology
4. Facilities & Property Management
5. Public Health & Environmental Services
6. Community & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. Pretrial Services
17. Justices of the Peace
18. Travel & Training
 - a. Out of Texas
 - b. In Texas
19. Grants
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Appearances before court

Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

The agenda is available on the internet at www.co.harris.tx.us/agenda.

1. **Public Infrastructure Department**

a. **Right of Way**

1. Recommendation that the court approve a resolution and order authorizing the PDM 3.4/03-005 project, two specific tracts in the Rio Villa Addition and Northshore Extension No. 1 subdivisions in Precinct 2, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District and to provide payment of relocation assistance up to \$35,000 or lesser amounts according to federal guidelines, and for appropriate officials to take necessary actions to complete the transactions.
2. Recommendation that the court approve a resolution and order authorizing the TSA-RL project, four specific tracts in the Woodland Trails West, Woodland Oaks, and Creekside Estates South subdivisions in Precincts 1 and 4, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, provide payment of relocation assistance up to \$35,000 to income eligible households according to the median family income limits, and for appropriate officials to take necessary actions to complete the transactions.
3. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tract 012 on the west line of Hadden Road between Barbers Hill and East Wallisville Road for the Garth Road outfall channel project in Precinct 2 for a negotiated price of \$1,450, and for appropriate officials to take necessary actions to complete the transaction.
4. Recommendation that the court approve sales by sealed bids of Tract 002 at 5600 Aldine Bender Road to Richard B. Williamson in the amount of \$62,100, and Tract 003 at 4333 Hanley to Nelson Ferman in the amount of \$27,000 in Precinct 1, and for appropriate officials to take necessary action to complete transactions.

b. **Toll Road Authority**

1. Request for approval of an amendment to an agreement with Brown & Gay Engineers, Inc., for additional engineering services in the amount of \$40,000 in connection with the master drainage study project for the Westpark Tollway, and for appropriate officials to take necessary actions to complete the transaction.
2. Recommendation for approval of a change in contract with Florida Traffic Control Devices, Inc., for installation of signing and striping south of Carey Chase to US 90A for the Fort Bend Parkway extension, adding 66 days and resulting in an addition of \$178,888 to the contract amount (04/0185).

3. Recommendation for approval of an amendment to an agreement with Terracon dba HBC Engineering, Inc., for additional laboratory management services in connection with the Westpark Tollway Phase 2 project in the amount of \$75,000.
4. Request for authorization to negotiate with HNTB Corporation to combine existing contracts for fiber optics from the Sam Houston Tollway to Greens Bayou and Sam Houston Tollway West and for additional services to include the Hardy Toll Road, Sam Houston Tollway East, Greens Bayou West, and Houston Airport support services at an estimated cost of \$928,000, and with Electronic Transactions Consultants for toll collection, design support, and installation management of lane controllers and lane configurations at an estimated cost of \$250,000.

c. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. CenterPoint Energy Houston Electric, LLC, for additional funds in the amount of \$14,877 due to the actual cost exceeding the original contracted amount to perform the planned work in Precinct 2.
 - b. Cypress West Holdings, Ltd., by its general partner, Heritage General Capital Group, LLC, and Langham Creek Utility District to acknowledge a contribution for development of Cypress Falls, Section 3, to the district and to establish system capacity in the Langham Creek watershed, Unit 120-00-00 in Precinct 3.
 - c. Pan, Banki & Associates, Inc., for additional engineering services in the amount of \$225,000 to prepare the design for replacement of a five-lane roadway bridge over Sims Bayou at Alameda Road rather than modification of the existing bridge in Precinct 1 (amendment).
 - d. Sprint Sand & Clay, LP, for excavation of regional detention basin K500-01-00, Cypress Creek watershed in Precinct 3 in the amount of \$10,000.
 - e. Sprint Sand & Clay, LP, for excavation of regional detention basins P500-02-00 and P545-01-00, Greens Bayou watershed in Precinct 4, in amounts of \$1,000 each.
 - f. Stephen and Jennifer Harrison for lease of lot TR 6B, 7363 Gailey Lane, Tract 17-035.0 in the Ted F. Burger Subdivision, Section 1 in Precinct 4.
 - g. Total Surveyors, Inc., for additional services in the amount of \$100,000 in support of the district's engineering and maintenance programs (amendment).
 - h. Weatherford Dirt Service, Inc., for excavation of regional detention basin L514-01-00, Little Cypress Creek watershed in Precinct 3 in the amount of \$5,000.
2. Request for approval of a change in contract with W and W Enterprises, LLC, for channel conveyance improvements enclosure from Indian Trails to K140-05-00 in Precinct 4, resulting in an addition of \$2,780 to the contract amount (04/0107-01).
3. Recommendation for authorization to proceed with the Brays Bayou federal recreation feasibility study, Unit D100-00-00-G017 in Precincts 1, 2, and 3.

4. Recommendation for authorization to refund W.M. Dillard & Associates, LP, \$6,648 from the White Oak Bayou watershed impact fee fund due to the Permits Division requiring on-site detention after the district signed the construction plans for Unit E141-00-00 in Precinct 4.

d. **Engineering**

1. Recommendation for authorization to seek bids for a three-week period for:
 - a. Traffic signal installation at the intersection of Clay Road and Lakes of Bridgewater Drive in Precinct 3 at an estimated cost of \$132,000.
 - b. Traffic signal installation at the intersection of Park Row and Price Plaza Drive in Precinct 3 at an estimated cost of \$111,000.
 - c. Traffic signal installation and related improvements at the intersections of Spring Cypress Road and Grant Road and at Spring Cypress Road and Telge Road in Precinct 4 at an estimated cost of \$543,000.
2. Recommendation for approval of the following plats:
 - a. Cypress Point Lake Estates, Section Four partial replat in Precinct 3; VanDeWiele Engineering Incorporated.
 - b. Eagle Landing, Section Three in Precinct 4; Edminster Hinshaw Russ & Associates.
 - c. Lake Houston Performing Arts Center in Precinct 4; Hughes-Southwest Surveying Company.
 - d. Fairfield Village North, Section One in Precinct 3; Jones & Carter, Incorporated.
 - e. Cypress Creek Lakes, Section Five in Precinct 3; Turner Collie & Braden, Inc., and Kerry R. Gilbert & Associates, Incorporated.
 - f. Copper Lakes, Section 14 in Precinct 3; Jones & Carter, Incorporated.
 - g. Stephenson Subdivision in Precinct 4; E.I.C. Surveying Company.
 - h. Cedar Bayou Estates, amending plat of the west one-half of lot 5, block 2 in Precinct 2; Busch, Hutchison & Associates Surveyors.
 - i. Villages of Cypress Lakes, Section 12 in Precinct 3; R.G. Miller Engineers.
 - j. SAAB on SH 249 in Precinct 4; Hughes-Southwest Surveying Company.
 - k. Windfern Forest Reserve B in Precinct 4; Carter & Burgess, Incorporated.
 - l. Creek Bend Estates models, Section One partial replat in Precinct 3; S&V Surveying, Inc., and LJA, Incorporated.
 - m. Sigma Auto Care Center in Precinct 3; Lederer-Miller & Associates, Incorporated.
 - n. Sandpiper Village, Section Three in Precinct 4; Surv-Tex Surveying Company.
 - o. Candleridge Park commercial subdivision, Section One in Precinct 4; Windrose Land Services, Incorporated.
3. Recommendation for acceptance or cancellation of bonds for:
 - a. JAH0, Inc., and Interland Property, Ltd., executed by Seaboard Surety Company for pavers on Sunset Park Drive in Sunset Ridge, Section One in Precinct 4 in the amount of \$6,765 (acceptance).

- b. R. H. Development Company, Inc., executed by Fidelity and Guaranty Insurance Underwriters, Inc., for plantation at Woodforest, Section Three in Precinct 2 in the amount of \$11,581 (cancellation).
 - c. Remington Development, LP, executed by Hartford Fire Insurance Company for Queenston Boulevard and Cypress North Houston Boulevard street dedication in Precinct 3 in the amount of \$77,625 (cancellation).
4. Recommendation for approval of changes in contracts for:
 - a. Angel Brothers Ent., Inc., contractor for asphalt overlay and base repair in the Miller Road Camp in Precinct 2, resulting in a reduction of \$6,355 from the contract amount (04-0008-1).
 - b. Pedko Paving, Inc., contractor for left turn lane construction of Fairmont Parkway at Brookwood Drive in Precinct 2, resulting in a reduction of \$59,201 from the contract amount (03-0442-1).
5. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. Michael Baker, Jr., Inc., in the amount of \$50,000 in connection with development and implementation of a county asset management system.
 - b. Siemens Energy & Automation, Inc., in the additional amount of \$75,000 for on-call services in connection with implementation, maintenance, and upgrade of the advanced traffic management system operated and maintained by the county (amendment).
 - c. Othon, Inc., in the amount of \$581,005 in connection with construction of East Richey Road from Hardy Street to Aldine-Westfield Road in Precinct 4.
6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. HVJ Associates in the amount of \$252,682 for C.E. King Parkway from Tidwell Road to Beaumont Highway in Precinct 1.
 - b. Coastal Testing Laboratories in the amount of \$35,725 for Pasadena Ferry Road bridge over Vince Bayou and west approach to the Washburn Tunnel bridge over Little Vince Bayou in Precinct 2.
 - c. Geoscience in the amount of \$51,002 for reconstruction of various roads in the City of Shoreacres in Precinct 2.
 - d. Atser in the amount of \$31,553 for Barker Cypress Road offsite drainage construction in Precinct 3.
 - e. Atser in the additional amount of \$62,500 for refurbishing various roads by hot in place recycling of existing asphalt surface overlay in the Lyons Camp area in Precinct 4 (amendment).
 - f. Geotest Engineering in the additional amount of \$9,000 for refurbishing various roads by hot in place recycling of existing asphalt surface and overlays in the Spring Camp area in Precinct 4 (amendment).

7. Recommendation for authorization to negotiate for landscape architectural services with:
 - a. Clark Condon and Associates for design improvements to David Burnet Park and other area county properties in Precinct 2.
 - b. Talley-Pope & Associates, Inc., for improvements to Bane Park in Precinct 4.
8. Recommendation that an initial wage rate determination be made on Jamail Construction for their subcontractor Beco Construction for violation of county prevailing wage rates on the Henry Road maintenance building expansion project in Precinct 1.
9. Recommendation that the County Judge be authorized to execute an agreement with the City of Houston in the amount of \$166,678 for construction of one-half of the intersection of El Dorado Boulevard and Beamer Road in Precinct 1, and for appropriate officials to take necessary actions relating to the agreement.
10. Recommendation that bids be rejected and the project cancelled for renovation of the Social Services facility at 9418 Jensen Drive.
11. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$13,695; settlement of a tort claim in the amount of \$126; denial of four claims for damages; and transmittal of claims for damages received during the period ending November 30.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$104 in connection with settlement of an accident claim.
- c. Request for approval of guidelines and procedures for placement, implementation, monitoring, and maintenance of automatic external defibrillators, and the plan for placement of units in the downtown courthouse complex.
- d. Transmittal of investment transactions for the period of November 17-30 and maturities for November 24-December 7, and request for approval of changes in securities pledged for county funds.
- e. Request for approval of interest payment for a commercial paper project, and authorization to increase a note to fund renovations for the Medical Examiner, and approval of added funding for construction of the Youth Services Center on Chimney Rock.

- f. Request for approval of actual Reliant Park construction project invoice amounts for October.
- g. Request for approval of authorized budget appropriation transfers for flood control and county departments.

3. **Information Technology**

Request for approval of agreements with the cities of Cut and Shoot and Roman Forest for use of the county's 800 MHz public radio system.

4. **Facilities & Property Management**

- a. Request for authorization to replace a ceiling in the west wing of the Tax Office on the first floor of the Administration Building at an approximate cost of \$50,000.
- b. Request for authorization to renew annual agreements with:
 - 1. 1960 Northwest Plaza, Inc., for lease of space at 830 F.M. 1960 West for a Public Health WIC clinic.
 - 2. Greater Harris County 9-1-1 Emergency Network for lease of space at 1301 Franklin.
 - 3. Betty Jo and William H. Kindred, Jr., for lease of space at 3000 Wilson Road in Humble for the Sheriff's Department.
 - 4. C.A.C.F. Holdings, Inc., for lease of space at 5925 Kirby for the Sheriff's Department.
- c. Request for approval of continuation of a lease agreement with Community Supervision and Corrections for the Baker Street Jail at 1307 Baker St., and use of the Peden Building at 600 San Jacinto.

5. **Public Health & Environmental Services**

- a. Request for authorization to accept donations in the total amount of \$327 for the Animal Control Shelter.
- b. Request for authorization to transfer four positions within divisions of the department.

6. **Community & Economic Development**

- a. Request for approval of a historic site tax exemption agreement between C & R 2 Properties, L.P., the county, and the Flood Control District for renovation and restoration of the Henke's Fifth Ward Grocery Building at 1200 Rothwell in Precinct 2.
- b. Request for approval of amendments to the 2003-2007 consolidated plan.

- c. Request for approval of an agreement with Harris County Water Control & Infrastructure District No. 36 for the Cloverleaf wastewater improvement project in Precinct 2 using Community Development Block Grant funds in the amount of \$1,130,430.
- d. Request for approval of eight deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 1, 3, and 4 in the total amount of \$155,300.
- e. Request for approval of an intercreditor agreement, amendment to the grant agreement, and take out agreement with Northland Woods Apartments I, LLC, and RCI Construction, LLC, for the Northland Woods Apartments project for low-income housing in Precinct 1.
- f. Request for authorization to increase a grant amount by \$5,650 in TIRZ funds for a low-income housing repair project at 12619 Crosby Lynchburg in Precinct 2.
- g. Request for approval of an agreement with Harris County Housing Authority for the Primrose at Bammel Apartments project in Precinct 4 using HOME Investment Partnership Program funds in the amount of \$1,810,000 for low-income housing for senior citizens.

7. **Library Services**

Request for authorization for the County Judge to execute a guidelines checklist agreement with Reading is Fundamental, Inc., for funding assistance to provide literacy instruction for low-income families.

8. **Youth & Family Services**

a. **Cooperative Extension**

Request for authorization to delete a part-time secretarial position.

b. **Protective Services for Children & Adults**

- 1. Request for authorization to renew an annual agreement with Gulfton Area Action Council for lease of office space at 5982 Renwick for the Gulfton Community Youth Development Program Coordinator.
- 2. Request for authorization to renew an annual agreement with Houston Independent School District for assignment of a youth service specialist.

c. **Children's Assessment Center**

Request for authorization to reclassify a part-time position to full-time.

9. **Constables**

- a. Request by the constables' systems manager for approval of career development increases for civilian personnel who have met requirements for the changes.
- b. Request by Constables Hickman and Cheek, Precincts 4 and 5, for approval of changes to authorized lists of regular deputies and reserve officers.
- c. Request by Constable Jones, Precinct 3, for authorization to delete a car allowance from a patrol deputy position and add a monthly car allowance to a deputy position.
- d. Request by Constable Hickman for authorization to appoint a deputy to fill a vacant position.
- e. Request by Constable Cheek, Precinct 5, for authorization for Facilities & Property Management to negotiate with EEM III Real Estate Services Group for a storefront facility to be donated at 2600 N. Gessner.
- f. Request by Constable Trevino, Precinct 6, for authorization to change the start date to August 13, 2004 for an agreement with the Houston Independent School District for the Absent Student Assistance Project assigned to Community Education Partners.

10. **Sheriff**

- a. Request for approval of corrections to the payroll records of certain employees.
- b. Request for approval of educational incentive and base pay upgrades for qualifying personnel who have completed requirements necessary for the increases.

11. **Fire & Emergency Services**

- a. Request for authorization to pay \$55 for membership dues to the Texas Fire Marshals Association.
- b. Transmittal of the annual financial statements for Emergency Services District No. 10.
- c. Transmittal of notice that Mike Montgomery was named as a director of the Texas Fire Marshals Association for a term through 2007.
- d. Request for approval of educational incentive pay for an employee who met requirements necessary for intermediate peace officer certification.

12. **Medical Examiner**

- a. Request for approval of an agreement with Methodist Hospital to allow the county to assist the hospital in obtaining accreditation as a sponsoring institution from the Accreditation Council of Graduate Medical Education for a residency program in pathology.
- b. Request for approval of payment in the amount of \$300 for the Medical Examiner's membership dues to the National Association of Medical Examiners.

13. **County Clerk**

Transmittal of minutes for the court's meeting of November 9.

14. **District Clerk**

Request for approval of applications and agreements for use of the county's SubscriberAccess and e-Clerk programs.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 3 and 4, and U.S. District Court.
- b. Request for authorization to file legal action and for approval of litigation expenses to enforce the terms and conditions of an agreement under the Home Investment Partnership Program against Windcrest/West Road, Limited.
- c. Request for authorization to seek party status and oppose a permit sought by Southern Crushed Concrete, Inc., from the Texas Commission on Environmental Quality to operate a portable rock crushing facility at 2350 Bellfort Avenue.

16. **Pretrial Services**

Request for approval of incentive pay for an employee who has met bilingual testing requirements for the change.

17. **Justices of the Peace**

- a. Request by Judge Adams, JP 4.1, for authorization to extend a lease agreement for offsite storage through April 2006.
- b. Request by Judge Yeoman, JP 5.2, for authorization to bridge the time of a former employee who was rehired on November 15.

18. **Travel & Training**

a. **Out of Texas**

1. Request by **PID Engineering** for authorization for:
 - a. An employee to attend annual meetings of the Transportation Research Board and ABC 40 Asset Management Committee January 8-14 in Washington, D.C., at an approximate cost of \$1,750.
 - b. An employee to attend a meeting of the Intelligent Transportation System Society of America December 15-16 in Washington, D.C., at no cost to the county.
2. Request by **Information Technology** for authorization for an employee to attend a board meeting of the Bi-Tech Users Group January 13-16 in New Orleans at no cost to the county.
3. Request by **Public Health & Environmental Services** for authorization for an employee to attend a meeting of the American Mosquito Control Association April 1-7 in Vancouver, British Columbia at an approximate cost of \$1,800.
4. Request by the **County Library** for authorization for an employee to attend a family literacy training seminar January 14-15 in New Orleans, La., at no cost to the county.
5. Request by **Constable Hickman, Precinct 4**, for authorization for an employee attend a collision investigation seminar December 13-15 in Baton Rouge, La., at an approximate cost of \$300.
6. Request by the **Sheriff** for authorization for an employee to attend a seminar of the National Institute of Corrections December 8-9 in New Orleans, La., at an approximate cost of \$200.
7. Request for authorization for the **District Clerk** to:
 - a. Attend the annual policy forum and training conference of the National Child Support Enforcement Association January 31-February 2 in Washington, D.C., at an approximate cost of \$1,950.
 - b. Attend the NACo Legislative Conference March 4-8 in Washington, D.C., at an approximate cost of \$1,960.
 - c. Travel to Washington, D.C., December 2-3 to conduct legislative business regarding a federal omnibus appropriations bill and possible privacy issues related to court documents at an approximate cost of \$1,100.
8. Request by the **County Courts** for authorization for an employee to attend a seminar regarding legal defense services December 8-11 in Chapel Hill, N.C., at an approximate cost of \$600.

9. Request by the **Office of Homeland Security & Emergency Management** for authorization for three employees to attend the annual National Hurricane Conference March 21-25 in New Orleans, La., at a total cost of \$4,200.

b. **In Texas**

1. Request by the **PID Toll Road Authority** for authorization for two employees to attend a toll interoperability seminar December 10 in Austin at a total approximate cost of \$50, with travel by county vehicle.
2. Request by **Management Services** for authorization for an employee to attend a computer software seminar December 9-10 in Houston at a cost of \$399.
3. Request by **Legislative Relations** for approval of an annual order authorizing travel and related expenses during the biennium session of the 79th Texas Legislature beginning January 2005 for members of the court and their staffs and employees of PID, Management Services, and the County and District Attorneys, and for approval of travel expenses to conferences and meetings in connection with state and national organizations for which the county has membership.
4. Request by **Information Technology** for authorization for the director and an employee to attend a computer security development meeting of the Texas Association of Counties December 14-15 in Austin at no cost to the county.
5. Request by **Public Health & Environmental Services** for authorization for three employees to attend a water treatment teleconference December 3 in Houston at a cost of \$250.
6. Request by **Cooperative Extension** for authorization for:
 - a. An employee to attend a diabetes programming meeting November 29 in Rosenberg at an approximate cost of \$30.
 - b. Three employees to attend business meetings of the District 9 National Extension Association of Family and Consumer Sciences December 10 in Beaumont at an approximate total cost of \$128.
 - c. An employee to attend a landscape design course December 2-3 in College Station at an approximate cost of \$195.
7. Request by **Protective Services for Children and Adults** for authorization for:
 - a. Five employees to attend a crisis intervention training seminar December 14 in Victoria at an approximate total cost of \$140.
 - b. An employee to attend eight meetings of the Texas State Strategy and Transition Subcommittee during the period of December 1-February 28 at various locations in Texas at an approximate total cost of \$2,500.
 - c. Two employees to attend the CPS Review Stakeholders Forum November 22 in Austin at an approximate total cost of \$604.

8. Request by **Children's Assessment Center** for authorization for four employees to attend play therapy training sessions during the period of January 7 through October 28 in Houston at a cost of \$4,200.
9. Request by **Constable Abercia, Precinct 1**, for authorization for:
 - a. Two employees to attend a government technology conference January 31-February 2 in Austin at an approximate total cost of \$1,600.
 - b. Two employees to attend a Glock firearms transition course December 13-15 in Baytown at a total cost not to exceed \$100.
 - c. Three employees to attend a law enforcement management seminar December 13-15 in Bexar County at a total cost not to exceed \$1,520.
 - d. Two employees to attend a Glock Armors School February 22-25 in Texas City at a total cost not to exceed \$850.
10. Request by **Constable Hickman, Precinct 4**, for authorization for an employee attend a TCLEOSE commission meeting December 9-10 in Austin at an approximate cost of \$330.
11. Request by **Constable Cheek, Precinct 5**, for authorization for two employees to attend a burglary and robbery investigations training seminar December 7-8 in San Antonio at no cost to the county.
12. Request by the **Sheriff** for approval of payment in the amount of \$275 for an instructor fee for a basic crime prevention seminar December 6-10 in Humble.
13. Request for authorization for the **District Clerk**:
 - a. And two employees to attend meetings of the Attorney General State Case Registry and Disbursement Unit throughout 2005 in Austin at an approximate cost of \$350 per person, per trip.
 - b. To use a county vehicle for travel to Austin throughout 2005 to attend board meetings of the Texas On-Line Authority at no additional cost to the county.
 - c. To attend board meetings of the Texas District Court Alliance throughout 2005 at various locations throughout Texas at an approximate cost of \$400 per trip, with travel by county vehicle.

19. **Grants**

- a. Request by **Public Health & Environmental Services** for authorization to:
 1. Submit an application to Harris County Community & Economic Development for Community Development Block Grant funds in the amount of \$1,200,000 to expand the Humble Health Center.
 2. Accept grant funds in the amount of \$44,361 from the Criminal Justice Division of the Office of the Governor for the Adult Violent Death Review program.

- b. Request by the **County Library** for authorization to:
 - 1. Submit an application to Harris County Community & Economic Development for Community Development Block Grant funds in the amount of \$240,000 to plan and design a 20,000 square foot branch library for the McNair community.
 - 2. Submit an application to MetLife Foundation/Libraries for the Future for grant funds in the amount of \$1,750 for the Get Real, Get Fit Program.
- c. Request by the **Sheriff** for authorization to accept grant funds in the amount of \$48,074 from the Texas Department of State Health Services for the Tuberculosis Elimination, Prevention and Control program.
- d. Request by the **Medical Examiner** for authorization to submit an application to the Criminal Justice Division of the Office of the Governor for grant funds in the amount of \$29,800 to provide forensic analysis training for laboratory personnel.
- e. Request by **Commissioner of Precinct 3** for authorization to submit an application to Harris County Community & Economic Development for grant funds in the amount of \$500,000 for construction of a senior education center.
- f. Request by **Commissioner of Precinct 4** for authorization to submit an application to Harris County Community & Economic Development for grant funds in the amount of \$21,600 for a parking lot expansion at Southwell Park adjacent to the B. F. Clark Community Building.

20. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Durotech as construction manager-at-risk for the Freeman Branch Library.
 - b. Forde Construction Co., for closure signs, emergency u-turn, and plaza modifications for Sam Houston Tollway Ship Channel bridge for the Toll Road Authority.
 - c. Hulcher Services, Inc., for channel restoration on the Cypress Creek Watershed for Flood Control.
 - d. WW Webber for lane widening of SHT from east of Gessner to southeast of Fairbanks North Houston including SH 249 entrance and exit ramp modifications for the Toll Road Authority.
 - e. WW Webber for northbound and southbound mainlane widening and ramp construction from Westview Drive to Clay Road for the Toll Road Authority.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval of payroll payments for the periods ending December 10, 24, and 31.

4. Transmittal of audited claims.

b. **Tax Assessor-Collector**

1. Request for approval of three new applications and two renewals for notary public licenses for employees at an estimated cost of \$395.
2. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Furnish and deliver horse trailers for the Sheriff's Department.
 - b. Construction of drainage facilities and paving and appurtenances for West Orem Drive Phase I in Precinct 1 for Public Infrastructure.
 - c. Legislative information services for the county.
 - d. Employee service assessment and development for the Toll Road Authority.
 - e. Automated audit workpaper software for the County Auditor.
 - f. Bush Intercontinental Airport health and environmental study for Public Health & Environmental Services/Pollution Control Division.
 - g. Janitorial services at various locations in Region No. 2 for the county.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Tax Assessor-Collector and Sheriff's Department.
3. Recommendation that awards be made to:
 - a. Alanton Group, low bid meeting specifications in the amount of \$1,999,597 for janitorial services at various locations in Region No. 5 for the county for the period beginning January 1.
 - b. Sentinel Offender Services, LLC, for electronic monitoring equipment and services for Pretrial Services and Community Supervision & Corrections, and for the County Judge to execute an agreement for the period of January 1-December 31, 2005.
 - c. Cardiac Science, Inc., in the amount of \$106,145 for automatic external defibrillators for the county.
4. Request for approval of renewal options with:
 - a. Trantex, Inc., for glass reflective spheres for traffic paint, reflective and non-reflective pavement markers, and epoxy adhesive for the county.
 - b. Helena Chemical Company for horticultural chemicals, fertilizers, and related items for the county.
 - c. Cabredon Animal Disposal for pickup, transporting, and disposal of animal carcasses for the county.
 - d. Brault Auto Paint & Supply, Inc., for automotive paint and related items for the county, Flood Control District, Hospital District, and Community Supervision & Corrections.

- e. Unifirst Holdings, LP, for rental and laundry service of uniforms for the county.
 - f. CSU, LLC, for maintenance of the mainframe printing subsystem for Information Technology in the approximate amount of \$108,000.
 - g. SunGard Bi-Tech, Inc., for software maintenance and support fees for the IFAS-Accounting and Financial Reporting System for the county at an approximate annual cost of \$299,128.
 - h. Government Records Services, Inc., for a document fee management system for the County Clerk with hardware and software maintenance at an approximate cost of \$31,500.
5. Transmittal of automatic renewal of a contract with the Houston Bar Association to provide alternative dispute resolution services for the District Courts at an annual amount not to exceed \$624,000 for the period of March 1, 2005-February 28, 2006.
 6. Recommendation that the County Judge be authorized to execute amendments to agreements with:
 - a. Communities in Schools, Southeast Harris County, Inc.; North Pasadena Community Outreach Organization, Inc.; City of Pasadena; and Youth Educational Support Services, Inc., for a community youth development project in the Pasadena area.
 - b. Various agencies for Ryan White Title I services for Public Health & Environmental Services/HIV Services Division for the period ending February 28, 2005.
 7. Request for authorization for the County Judge to execute agreements with:
 - a. Ampco System Parking for parking facilities management services for the county.
 - b. PlayPower LT-Farmington, Inc., c/o All Play, Inc., for furnishing, delivering, and installing miscellaneous playground equipment for Nottingham Park in Precinct 3.
 8. Request for approval of sole source, personal, and professional exemptions from the competitive bid process for:
 - a. Maintenance of Unisys CS7400 computer system hardware/software and software license fees for Information Technology, and approval of renewal for equipment, software license, and information services lease agreement through Key Municipal Finance for a total of \$580,620, and hardware/software maintenance agreement from Unisys at a cost of \$229,104 for the period of February 1, 2005-January 31, 2006.
 - b. Purchase for the mobile AFIS project of a second AFIS match system with field components from Printrak, a Motorola Company, for the Sheriff's Department at an approximate cost of \$1,215,221.

- c. Robert Hauser for additional mapper programming and analysis services for the alarm detail permitting, billing, and collection system for Information Technology, and for the County Judge to execute the amendment to an agreement in the amount of \$35,020 for Phase 5 A-D for a revised period through February 28, 2005.
 - d. Mitchell A. Young, MD, for psychiatric evaluations of children with mental illness for the Juvenile Probation Department, and for the County Judge to execute an agreement in the amount of \$5,000 for the period ending September 30, 2005.
9. Recommendation for authorization to purchase two Blackberry devices with unlimited monthly access service to replace cellular phones.
 10. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
 11. Transmittal of notice of receipt of funds in the amount of \$127,441 for county equipment sold at Houston Auto Auction October 20 and 27.
 12. Transmittal of notice of receipt of funds in the total amount of \$48,590 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of October 29-November 23.
 13. Transmittal of bids and proposals for advertised jobs that were opened November 15, 22, and 29 by the Office of the Purchasing Agent, and request for approval of recommendations for disposition.
21. **Commissioners Court**
- a. **County Judge**
 1. Request for approval of resolutions designating:
 - a. January 28 as Harris County Night with the Houston Rockets.
 - b. December 10 as A. D. James, Jr., Day on the occasion of his retirement from Prairie View A & M University.
 2. Consideration for discussion and possible listing of Harris County as a member of the Texas CHIP Coalition and in support of its principles for the 79th Texas Legislative Session.
 3. Consideration of a resolution drafted and unanimously approved by the Joint City/County Commission on Children in support of the full restoration of funds for the Children's Health Insurance Program for the 79th Legislative Session.

4. Consideration for discussion and possible action regarding the county's legislative platform.
5. Request by the Office of Homeland Security & Emergency Management for approval of an additional cellular phone.

b. **Commissioner, Precinct 1**

1. Request for approval of a resolution concerning implementation of HB 2292 in connection with the Transition Legislative Oversight Committee and its duties relating to the consolidation of health and human service agencies.
2. Request for approval of resolutions in recognition of:
 - a. December as Help the Homeless Month in connection with a Pin Oak Middle School-Houston dissertation project.
 - b. Commonwealth Institute of Funeral Services for community support and services for Harris County Social Services.
3. Consideration and approval of an interlocal agreement with the City of Houston to design and construct an aquatics center in Precinct 1, and for appropriate officials to take necessary action to complete the transaction.
4. Request by Social Services for approval to renew a notary license for an employee in the approximate amount of \$79.

c. **Commissioner, Precinct 2**

1. Request for approval of the reappointment of Alfred Forsten to the Mental Health and Mental Retardation Authority Board of Trustees for the period of December 7, 2004-December 31, 2006.
2. Request for approval of the appointments of:
 - a. Steven Jarvis Gimenez to the board of Protective Services for Children & Adults for the period of December 7, 2004-December 31, 2007.
 - b. Martha Espinosa to fill an unexpired term for the board of Emergency Services District No. 6 for the period through December 31, 2005.
3. Consideration of a request to change the name of Annex No. 10 from Clear Lake Annex to Bay Area Annex.

d. **Commissioner, Precinct 3**

1. Request for authorization for the County Judge to execute a request from National Golf Properties for assignment of a concession agreement at Bear Creek Golf Course to 21 Golf Partners.

2. Request for authorization to accept checks for reimbursement for the cost of materials to replace driveways with concrete as part of improvement projects for 11011 Tall Timbers Drive in the amount of \$262; 11210 Forrest Valley Drive, \$524; 11315 Timber Crest Drive, \$374; and 12923 Dermott Drive, \$275.
3. Request for authorization to accept checks from:
 - a. Amy Moore in the amount of \$255 for purchase of a Shumard Oak tree for Terry Hershey Park.
 - b. Nightingale Adult Day Center in the amount of \$653 as donation in appreciation for use of precinct vehicles for the Deaf Senior Citizens Program.
 - c. Charles and Frances Daniels in the amount of \$300 for purchase of a tree for Bayland Park, and Randy John and Kandi Bartling in the amount of \$849 for purchase of memorial benches for Terry Hershey Park.
4. Request for approval of a resolution supporting a legislative proposal to be filed in the 79th Legislative Session for concurrent jurisdiction between civil district courts and county civil courts-at-law for eminent domain proceedings.
5. Request for approval of public official bonds for Commissioner Radack.

e. **Commissioner, Precinct 4**

1. Request for approval of certain appointments to the boards of Emergency Services Districts Nos. 7, 11, 13, 16, and 28.
2. Request for authorization to create a part-time position and delete a regular position effective December 11.
3. Request for authorization to correct the payroll record of an employee.
4. Request for authorization to change a residential address at 3610 Hirschfield Road to a business address at 3602 Hirschfield Road in connection with the Mercer Arboretum Greenhouse for Volunteers, and for the County Auditor to pay monthly electrical and telephone bills from December 2004 forward.
5. Request for authorization for the County Judge to execute an agreement with The Mercer Society at Mercer Arboretum and Botanic Gardens to continue and expand fund-raising and membership activities.
6. Request for authorization for the County Judge to execute agreements for the Adopt a County Road program for the period of November 1-October 31, 2005 with:
 - a. Waste Management Services for cleanup along the roadsides of Fairbanks North Houston Road from Bell Road to Breen Road, Atascocita Road from Wilson Road to Ygnacio Road, Wilson Road from Atascocita Road to Viscaro Lane, and Tanner Road from Dancy Road to Triway Lane.

- b. Champions Forest Maintenance Association for cleanup along the roadsides of Champions Forest Drive from Louetta Road to Strack Road and Cypresswood Drive from Champions Forest Drive to SH 249.
- c. Knights of Columbus Council No. 3229 for cleanup along the roadsides of Crosby-Dayton Highway from Pecan Road to Hwy. 90.
- d. HP Employee Program for cleanup along the roadsides of Cutten Road from Louetta Road to Cypresswood Drive.

7. Transmittal of notice of traffic sign installations.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 129th and 189th District Courts, County Civil Courts Nos. 2 and 3, and U.S. District Court.
- b. Request for adoption of an order approving issuance of Harris County Health Facilities Development Corporation Auction Rate Revenue Bonds, Series 2005A, and Harris County Health Facilities Development Corporation Variable Rate Revenue Bonds, Series 2005B, to finance the cost of health facilities for the Methodist Hospital System, with public hearing having been held on November 15, 2004.

23. **Emergency items.**

24. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Administration of Justice

- Constables (8)*
- Sheriff*
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk*
- District Clerk*
- County Attorney*
- District Attorney*
- Community Supervision & Corrections
- Pretrial Services
- Justices of the Peace (16)*
- County Courts (19)*
- Probate Courts (4)*
- District Courts (59)*
- Courts of Appeals (2)*

Fiscal Services & Purchasing

- Auditor
- Treasurer*
- Tax Assessor-Collector*
- Purchasing

Elected

Appointed

Calendar 2004

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Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2004 and Calendar 2005 on the dates noted by □. Court-approved county holidays are noted by ■.

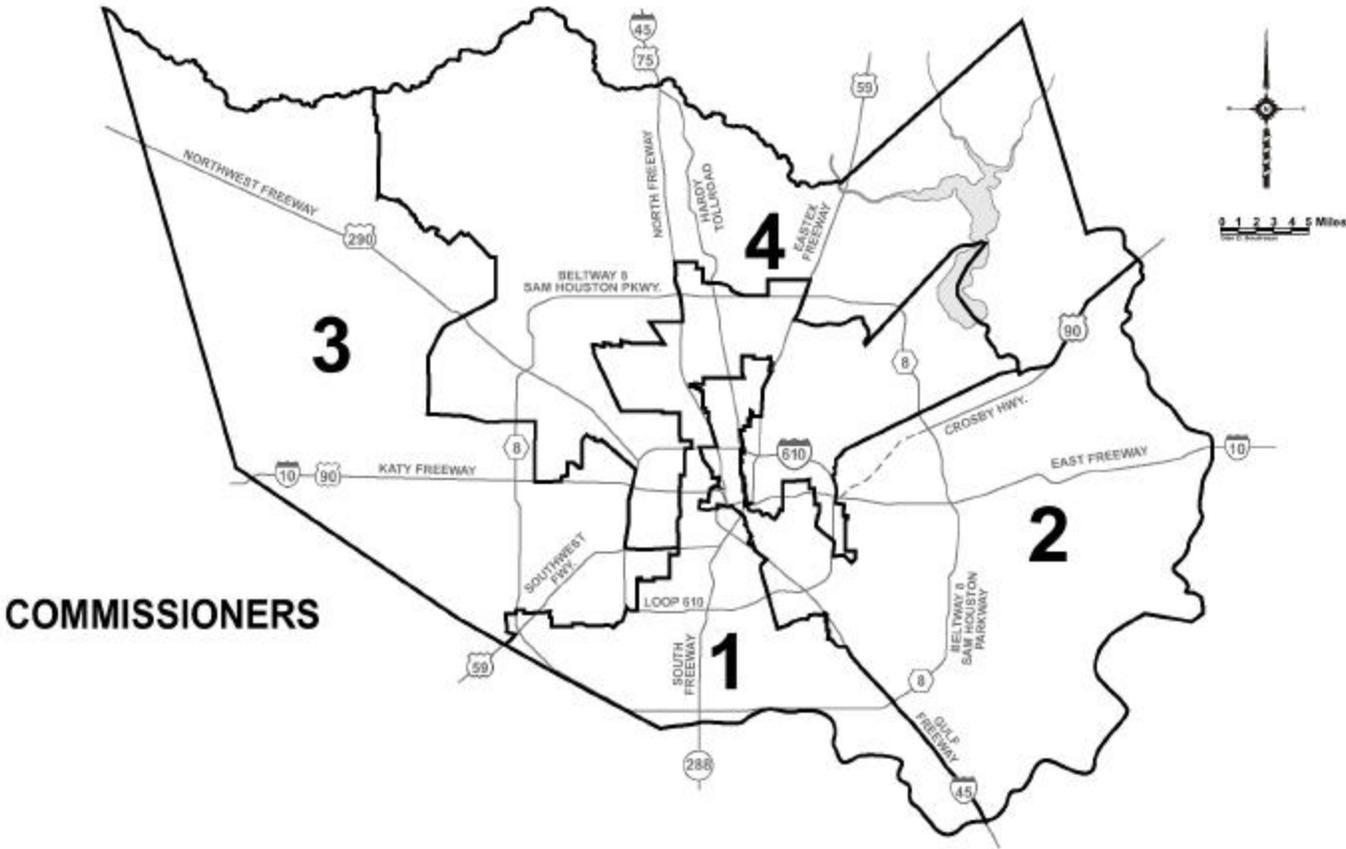
Calendar 2005

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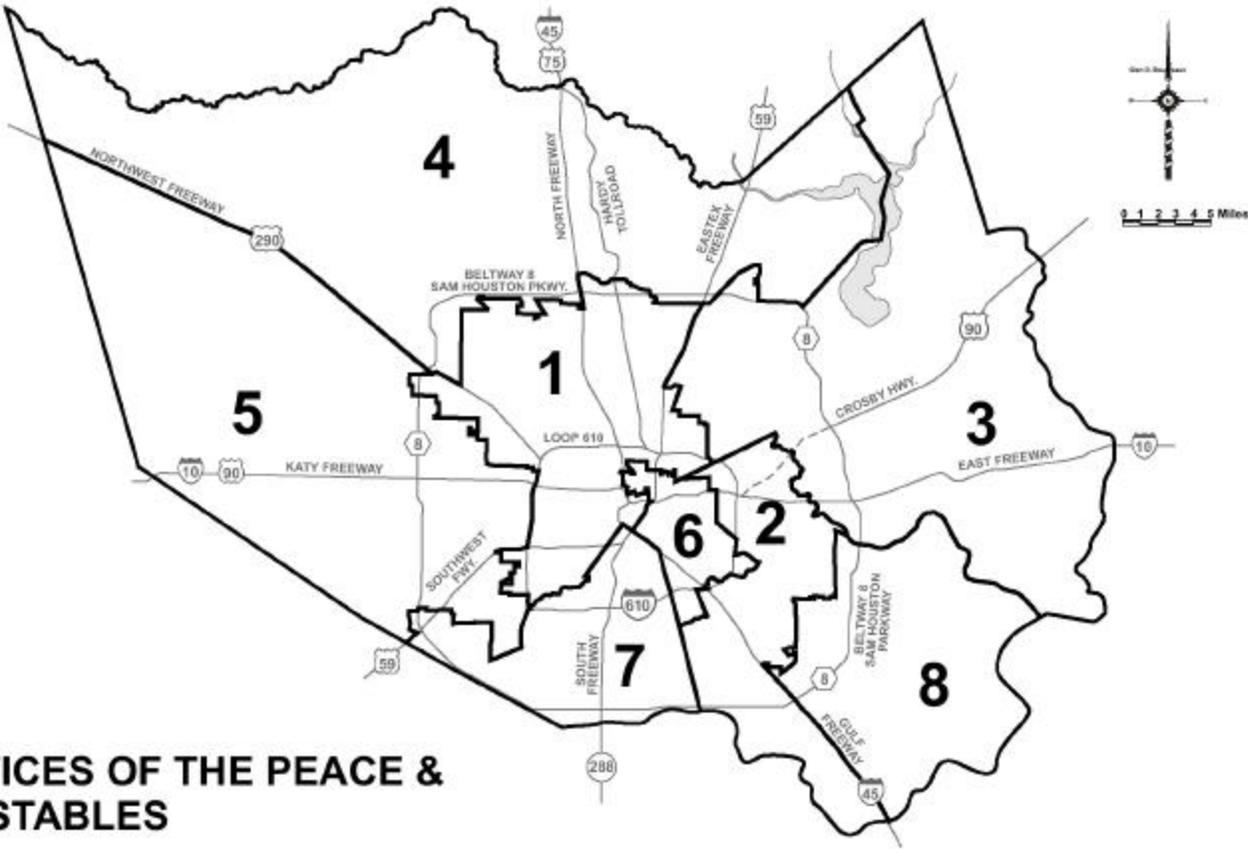
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HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONERS



JUSTICES OF THE PEACE & CONSTABLES