



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 04.04

AGENDA

February 17, 2004

9:00 a.m. Consideration of the preliminary budget and policy items for FY 2004-05 for Harris County, Harris County Flood Control District, Harris County Hospital District, and Port of Houston Authority.

10:00 a.m.

Opening prayer by Pastor Pete Whitaker of the Baptist Temple in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
 2. Management Services
 3. Information Technology
 4. Facilities & Property Management
 5. Public Health Services
 6. Community & Economic Development
 7. Youth & Family Services
 8. Constables
 9. Sheriff
 10. Medical Examiner
 11. County Clerk
 12. District Clerk
 13. County Attorney
 14. Community Supervision & Corrections
 15. District Courts
 16. Travel & Training
 17. Grants
 18. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
 19. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
 20. Miscellaneous
 21. Emergency items
 22. Public Hearing
 23. Appearances before court
- Adjournment*

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the County Judge be authorized to execute amendments to agreements with the Texas General Land Office and Geo-Technology Research Institute, Inc., for ozone science and modeling work in connection with the Coastal Impact Assistance Program.
2. Recommendation that the County Judge be authorized to initial certain changes to an agreement with the State of Texas for funding in connection with the Harris County Transportation Plaza.
3. Recommendation that the County Judge be authorized to execute an agreement with CLR, Inc., for study phase engineering services in the amount of \$93,682 for proposed development of a permanent household hazardous waste disposal facility.
4. Recommendation that the County Judge be authorized to execute a study phase engineering agreement with PBS&J in the amount of \$410,400 for storm water quality monitoring to study the effects of permanent storm water quality features.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and for appropriate officials to take necessary actions to complete transactions for:
 - a. 32 specific tracts north of Lakewood Forest Drive to north of Malcomson Road for the Grant Road-1 project in Precincts 3 and 4.
 - b. A specific tract between Glenora Drive and Oak Valley Drive for the Evergreen Woods Subdivision drainage project in Precinct 3.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. A specific tract located from Lakemont Drive to upstream of P132-00-00 for the channel desilt project in Precinct 1.
 - b. Three specific tracts from Breen Road to West Road for the E122 channel rehab project in Precinct 4.

3. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the county, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions for:
 - a. A specific tract east of Beltway 8 on Westpark Drive for the Westpark Corridor project in Precinct 3.
 - b. Four specific tracts between Hays Street and Halpern Street for the Hardy Toll Road extension project in Precinct 1.
4. Recommendation that the County Judge be authorized to execute an amendment to an agreement with David R. Dominy for appraisal services in support of real estate transactions on behalf of the county.
5. Recommendation that the court approve a resolution and order authorizing the Flood Control District's acceptance of certain conveyances of land and improvements tendered pursuant to certain offers made by the district by a grant agreement between the district and the Texas Division of Emergency Management Agency which provides for and authorizes acquisition by the district of certain flood damaged real property using disaster relief funds under the Hazard Mitigation Grant Program.
6. Recommendation that the court approve a resolution and order authorizing the general manager to execute right of entry agreements for the Texas Department of Transportation on behalf of the county and the Flood Control District in connection with the IH-10 Katy Freeway widening project.
7. Recommendation that the court approve a resolution and order authorizing the county to issue payment of \$81,482 to Tradco, Inc., for landowner relocation assistance expenses in connection with the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
8. Recommendation that the court approve a resolution and order authorizing Right of Way on behalf of the county to purchase Tracts 008 and 008D1 on Cypress Rosehill Road between US 290 and Jazzy Cove for the negotiated purchase price of \$143,315 for the Fry Road-5 project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
9. Recommendation that the court approve a resolution and order authorizing the county to accept donation of a tract of land in connection with the Jones Road traffic signal project in Precinct 4.

c. **Toll Road Authority**

1. Request for authorization for new utility service at 13434½ Old Westheimer and 11900½ Alief Clodine.

2. Request for approval of payments in amounts of \$11,836, \$24,080, and \$3,186 to AECOM for construction management services in connection with changes in contracts for the West Park Tollway project.
3. Request for authorization to negotiate with Brown & Gay, Carter & Burgess, Kellogg Brown & Root, and Reynolds, Smith & Hill for engineering consultant services for the Grand Parkway project.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. City of Houston for improvements to Unit W100-00-00, Buffalo Bayou, from Bagby Street to Sabine Street in Precinct 1 in the amount of \$500,000 with the district's participation limited to channel enlargement and erosion control.
 - b. Donald R. Ward for continued consulting services in the amount of \$100,000 in support of the district's buyout program of flood-damaged properties under grant programs from the State of Texas and/or the Federal Emergency Management Agency (amendment).
 - c. Michael Baker, Jr., Inc., for additional engineering, surveying, and engineering project management services in the amount of \$200,000 in support of the ongoing Tropical Storm Allison Recovery project and development of engineering tools and processes based on the project deliverables (amendment).
 - d. Winchester Country Regional Sewage Authority for maintenance services including mowing services on drainage and flood control channels located within, adjacent to, and downstream of the boundaries of the authority's service area for Units E100-00-00, E111-00-00, E128-00-00 through E128-02-00, and E130-00-00 in the amount of \$50,922.
2. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for:
 - a. Brays Bayou federal flood damage reduction project, Willow Water Hole Bayou detention, Compartment 5, Phase 1 in Precinct 1 in the amount of \$2 million.
 - b. Detention basin improvements, E132-00-00 and E132-02-00 in Precinct 3 in the amount of \$278,000.
3. Recommendation for approval of contracts and bonds, and for appropriate officials to take necessary actions to complete the transactions for:
 - a. Grisham Grading & Excavating for the Brays Bayou federal flood damage reduction project, Compartment 2, Phase 2, Discrete Segment 11 in Precinct 3 in the amount of \$3,123,657.
 - b. Grisham Grading & Excavating for the Brays Bayou federal flood control project detention facilities, discrete segment 8, Compartment 4, Phase 3 for the Art Storey Park in Precinct 3 in the amount of \$2,405,300.
 - c. L. N. McKean, Inc., for channel enclosure from N. Main to Harvard in Precinct 1 in the amount of \$92,841.

- d. Lecon, Inc., for channel erosion repairs from Strang Road to downstream end in Precinct 2 in the amount of \$441,305.
 - e. Lindsey Construction, Inc., for general repairs in Precinct 4 in the amount of \$333,858.
4. Request for approval of change in contracts for:
 - a. Excalibur Construction, Ltd., for Red Bluff Road regional detention basin excavation in Precinct 2, resulting in an addition of \$371,000 to the contract amount (03/0007-02).
 - b. Handex Construction Services, Inc., for channel conveyance and basin improvements from Carlow St. to Pasadena Blvd. in Precinct 2, resulting in an addition of \$500,414 to the contract amount (02/0142-01).
 5. Recommendation that Unit J109-01-02 be added to the district's stormwater management system for identification purposes in connection with the Spring Creek watershed in Precinct 4.
 6. Recommendation for authorization to issue payment of \$264 to the Texas Department of Agriculture for renewal of herbicide applicator licenses for 22 employees.
 7. Recommendation for authorization to deposit \$1.5 million into the Sims Bayou federal project escrow account.
 8. Recommendation for authorization for the director to renew an annual interlocal agreement with the Harris-Galveston Coastal Subsidence District to continue participation as a co-sponsor in the National Geodetic Survey state advisor program.
- e. **Engineering**
1. Recommendation for approval to seek bids for a three-week period in Precinct 3 for:
 - a. Fry Road paving and drainage from Clay Road to Kieth Harrow Boulevard at an estimated cost of \$1,547,000.
 - b. Traffic signal installation at the intersection of Kingsland Boulevard and Baker Road at an estimated cost of \$105,000.
 2. Recommendation for approval of the following plats:
 - a. West Houston Church of Christ, Section One in Precinct 3; Windrose Land Services, Incorporated.
 - b. Bear Creek Meadows, Section Four in Precinct 3; Pate Engineers.
 - c. Westfield Village detention reserve in Precinct 3; R.G. Miller Engineers.
 - d. Lakes on Eldridge North, Sections 14 and 15 in Precinct 4; Benchmark Engineering Corporation.

- e. Grand Parkway-Sherwin Williams in Precinct 3; Edminster Hinshaw Russ and Associates.
 - f. Commercial Reserve at Cypress Creek in Precinct 4; Costello, Incorporated.
 - g. Lakewood Crossing, Sections Two through Five in Precinct 4; Jones & Carter, Incorporated.
 - h. Cypress Creek Volunteer Fire Department in Precinct 4; Texas Engineering and Mapping Company.
 - i. Tomball ISD Junior High School Site No. 2 in Precinct 4; Clark-Geogram, Incorporated.
 - j. Red Rugosa Drive street dedication in Precinct 3; Huitt-Zollars, Incorporated.
 - k. Meadows of Clear Creek, Section Three replat in Precinct 1; VanDeWiele Engineering, Incorporated.
 - l. Windfern Trace in Precinct 4; Pinnell Survey, Incorporated.
 - m. Villages of Spring Oaks, Section Three in Precinct 4; Edminster Hinshaw Russ and Associates.
 - n. Time Saved Plaza in Precinct 2; Edminster Hinshaw Russ and Associates.
 - o. Fairway Crossing at Lake Houston, Section Three in Precinct 4; Lin Engineering, Incorporated.
 - p. Southeast Church of Christ, Section One in Precinct 1; Rekha Engineering, Incorporated.
 - q. Stone Gate, Section 15 in Precinct 3; Huitt-Zollars, Incorporated.
 - r. Gleannloch Farms, Sections 26 and 34 in Precinct 4; Costello, Incorporated.
 - s. Fairfield Village South, Section Two in Precinct 3; Jones & Carter, Incorporated.
 - t. Cypress Creek Lakes, Section Two in Precinct 3; Turner Collie & Braden, Incorporated.
 - u. CVS Twin Lakes in Precinct 4; Carter & Burgess, Incorporated.
 - v. Ashton Gardens, Section One in Precinct 4; Hovis Surveying Company.
 - w. Eagle Ranch West, Sections One and Two in Precinct 3; R.G. Miller Engineers.
 - x. Harris County WC & ID No. 119 Water Supply Facility No. 3 in Precinct 4; VanDeWiele Engineering, Incorporated.
 - y. Cypress Springs South, Section One in Precinct 3; Terra Associates, Inc., and Terra Surveying Co., Incorporated.
 - z. Parkland Place, Section Two in Precinct 4; LJA Engineering & Surveying, Incorporated.
 - aa. Wimbledon Country North, Section One in Precinct 4; VanDeWiele Engineering, Incorporated.
 - bb. Cypress Ridge, Section Three in Precinct 3; Dannenbaum Engineering Corporation.
 - cc. Brookhollow Crossing, Section Two in Precinct 3; Jones & Carter, Incorporated.
3. Recommendation for cancellation of bonds in Precinct 4 for:
- a. Kimball Hill Texas Development, L.C., executed by Travelers Casualty and Surety Company of America in the amount of \$35,000 for Laurel Oaks, Section Seven.

- b. Bradbury Development, Ltd., executed by Capitol Indemnity Corporation in the amount of \$26,645 for North Spring, Section 12.
 - c. KB Home Lone Star, L.P., executed by The American Insurance Company in the amount of \$5,985 for Northwest Park Place, Section One.
 - d. Elan Development, L.P., executed by Hartford Fire Insurance Company in the amount of \$23,625 for Willow Dell, Section Two.
 - e. Lennar Homes of Texas Land and Construction, Ltd., executed by Universal Surety of America in the amount of \$41,528 for Windrose West, Section Two.
 - f. Woodmere Development Co., Inc., executed by Universal Surety Company in the amount of \$29,100 for Northview Place, Section Two.
4. Recommendation for approval of changes in contracts for:
- a. Angel Brothers Enterprises, Inc., contractor for 1999 OHED road reconstruction for various roads in the Miller Road Camp area, resulting in an addition of \$29,677 to the contract amount (28098).
 - b. Jamail Construction, contractor for wash facilities at Deussen Park service center, resulting in an addition of \$23,354 to the contract amount (28172).
 - c. Jamail Construction, contractor for various wash facilities in Precinct 3, resulting in an addition of \$37,835 to the contract amount (28173).
 - d. Jamail Construction, contractor for Hickory Bog Bridge at Mercer Arboretum, adding 30 calendar days and resulting in no change to the contract amount (28170).
 - e. TJ&T Enterprises, Inc., contractor for completion of Space Center Boulevard extension from Station 67+49 to Red Bluff Road in Precinct 2, resulting in an addition of \$7,596 to the contract amount (28041).
 - f. AAA Asphalt Paving, Inc., contractor for Barker-Cypress Road from north of Jast Drive to south of Huffmeister Road in Precinct 3, resulting in an addition of \$10,083 to the contract amount (28042).
 - g. Harris Construction, contractor for Westgreen Boulevard from IH 10 to Park Row construction in Precinct 3, resulting in an addition of \$16,490 to the contract amount (28085).
 - h. Hubco, Inc., contractor for Clay Road from west of Westfield Village Drive to Fry Road in Precinct 3, adding 59 calendar days and resulting in no change to the contract amount (28089).
 - i. Hubco, Inc., contractor for proposed left turn lane for Cypress-Rosehill Road at Juergen Road in Precinct 3, adding two calendar days and resulting in an addition of \$9,892 to the contract amount (28082).
 - j. South Coast Construction, Inc., contractor for Westheimer Parkway from Buffalo Willow Fork to Reservoir levee in Precinct 3, resulting in an addition of \$71,888 to the contract amount (28081).
 - k. Ramos Industries, Inc., contractor for Greenhouse Road from Saums Road to Spanish Needle Drive in Precinct 3, adding 145 calendar days and resulting in an addition of \$10,652 to the contract amount (28074).
 - l. South Coast Construction, Inc., contractor for improvements for Barker-Cypress Road and Huffmeister Road in Precinct 3, adding 32 calendar days and resulting in no change to the contract amount (28096).

- m. South Coast Construction, Inc., contractor for Clay Road, Lakes of Bridgewater Drive to Westfield Village in Precinct 3, resulting in an addition of \$43,715 to the contract amount (27999).
 - n. AAA Asphalt Paving, Inc., contractor for roadway and traffic signal improvements for intersections at East Hardy Road at Farrell Road, West Hardy Road at Lemm Road, and Atasca Oaks Drive at FM 1960 in Precinct 4, resulting in an addition of \$12,550 to the contract amount (28020).
 - o. Cutler Repaving, contractor for refurbishing various roads in the Spring Camp area in Precinct 4, resulting in an addition of \$229,373 to the contract amount (28078).
5. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. Claunch & Miller, Inc., in the amount of \$149,069 in connection with construction of Lagoon Drive from Nasa Road 1 to Baycrest Drive, Dauphin Court from Lagoon Drive to cul-de-sac, Swan Court from Lagoon Drive to cul-de-sac, and Baycrest Drive from Lagoon Drive to Surf Court in the City of Nassau Bay in Precinct 2.
 - b. Klotz Associates, Inc., in the amount of \$100,000 in connection with on-call traffic services for various facilities in Precinct 3.
 - c. Ratnala & Bahl, Inc., in the amount of \$77,906 in connection with construction of the Terry Hershey Park pedestrian and bicycle tie-in facility in Precinct 3.
 6. Recommendation for authorization to issue or increase purchase orders for testing and inspection services to:
 - a. QC Laboratories in the amount of \$138,482 for paving and drainage improvements for Orem Drive from Telephone Road to the west in Precinct 1.
 - b. Aviles Engineering in the additional amount of \$1,220 for West Little York Road, Station 35+00 to east of Highway 6 in Precinct 3 (amendment).
 7. Recommendation for deposit of funds received from:
 - a. Texas Comptroller of Public Accounts in the amount of \$22,187 for reimbursement for petroleum storage tanks at 1202 Genoa Red Bluff in Precinct 2.
 - b. City of La Porte in the amount of \$20,000 for participation in the Underwood Road at Rustic Gate traffic signal project in Precinct 2.
 8. Recommendation for authorization to negotiate with Ergonomic Transportation Solutions, Inc., for engineering services for traffic signal installation and intersection improvements for the intersections of Longenbaugh Drive at Queenston Boulevard and Park Row at Foxlake Drive in Precinct 3.
 9. Recommendation that the award for Spring-Cypress Road, Section Two from west of B&NO RR to east of Memorial Chase Drive in Precinct 4, be made to Hubco, Inc., lowest and best bid in the amount of \$2,524,330, and for appropriate officials to take necessary actions relating to the award.

10. Recommendation that the County Judge be authorized to execute agreements for right of way utility adjustments, including contingency with:
 - a. TEPPCO Crude Pipeline, L.P., in amounts of \$141,836 and \$94,940 for the proposed reconstruction of Greenhouse Road project in Precinct 3 and Spring-Cypress Road project, Sections Four and Five in Precinct 4.
 - b. Houston Pipe Line Company, LP, in the amount of \$111,250 for the proposed reconstruction of Spring-Cypress Road project, Section Six in Precinct 4.
 - c. Kinder Morgan Texas Pipeline, L.P., in the amount of \$225,310 for the proposed reconstruction of Tanner Road project, Section A in Precinct 4.
 - d. BP Pipelines (North America), Inc., in the amount of \$69,094 for the proposed reconstruction of Spring-Cypress Road project, Section Four in Precinct 4.
 - e. Gulf South Pipeline Company, LP, in the amount of \$63,913 for the proposed reconstruction of Spring-Cypress Road project, Section Two in Precinct 4.
 - f. CITGO Products Pipeline Company in the amount of \$58,201 for the proposed reconstruction of Spring-Cypress Road project, Section Six in Precinct 4.
11. Recommendation for authorization for the County Auditor to pay monthly utility bills for Clear Lake Freeman Library at 16616 Diana Lane in Precinct 2.
12. Recommendation that the County Judge be authorized to execute an interlocal agreement with BlackHorse Golf Club, L.P., for the installation of a golf cart path crossing under the Fry Road Bridge over Cypress Creek in Precinct 3.
13. Transmittal of notices of road and bridge log changes.

2. Management Services

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$42,436; settlement of 10 tort claims in the total amount of \$12,828; denial of five claims for damages; and transmittal of claims for damages received during the period ending February 10.
- b. Consideration of payment of \$417 for settlement of property damage caused by the negligent act of a county inmate performing work on behalf of the county.
- c. Transmittal of the quarterly county employee training class schedule for March-May.
- d. Request for approval of an amendment to the Harris County Flexible Benefits Plan for employee health care reimbursement accounts to allow expenditures incurred for over-the-counter medications to be considered a medical expense deduction as provided by the U.S. Internal Revenue Code.
- e. Transmittal of investment transactions for the period of January 28-February 10 and maturities for February 4-17, and request for approval of changes in securities pledged for county funds.

- f. Request for approval of interest payments for commercial paper projects, and for authorization to increase commercial paper notes for the JIMS 2 upgrade and NPDES storm water projects.
- g. Request for approval of the principal and interest payment due on the Harris County Tax Anticipation Note Series 2003.
- h. Request for approval of an annual agreement with the Port of Houston for the county to provide investment services.
- i. Request for approval of an agreement with First Southwest Company for continuation of financial advisor services for the county and Flood Control District.
- j. Request for approval of authorized budget appropriation transfers for flood control and county departments, and to process necessary adjustments for year-end closing.

3. **Information Technology**

- a. Request for approval of agreements with the Texas Department of Public Safety and Greater Harris County 9-1-1 Emergency Network for use of the county's 800 MHz public radio system.
- b. Request for authorization for Facilities & Property Management to evaluate and make recommendations regarding a new location for radio communications and other ITC space requirements.

4. **Facilities & Property Management**

- a. Request for approval of a mutual termination agreement with Halliburton Energy Services, Inc., for donated space at 10200 Bellaire Boulevard for Constable, Precinct 5.
- b. Request for authorization to accept a map case donated to the department for the county archives.
- c. Request for approval of an additional cellular phone allowance for an employee.
- d. Request for authorization to renew annual agreements with Murworth I, LLC, and Murworth II, LLC, for lease with option to purchase space at 2525 Murworth Drive and 8410 Lantern Point Drive.
- e. Request for authorization to renew an annual agreement with Cynthia Macey Fitzmartin, Stephanie Ann Macey, and Louis A. Macey for lease of warehouse storage space at 714-720 Bastrop for the Tax Office and District Clerk.
- f. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.

- g. Request for approval of a resolution approving a master preservation plan for restoration of the Civil Courthouse, authorizing grant application to the Texas Historical Commission, and for the County Judge to act as the representative for the Texas Historic Courthouse Preservation Grant Program.

5. **Public Health & Environmental Services**

- a. Request for approval of documents regarding the appointment of an alternate Health Authority for Harris County for a two-year period.
- b. Request for authorization for Facilities & Property Management to assist with a lease agreement with the City of Webster to specify each party's responsibility in connection with space donated by the city for expanding health services within the area.
- c. Request for approval of nine grant/loan agreements in the total amount of \$173,778 in connection with the Lead Hazard Control Program.
- d. Request for approval of additional mileage reimbursement in the amount of \$279 for a TB outreach worker who exceeded the monthly limit in January.

6. **Community & Economic Development**

- a. Request for authorization to transfer \$589,461 from TIRZ bond proceeds and for the Treasurer to release the funds to the department for certain projects.
- b. Request for approval of two Emergency Home Repair Program grants in the total amount of \$28,240 for applicants in Precincts 1 and 3 and other related items.
- c. Request for approval of amendments to agreements with the U.S. Department of Housing and Urban Development to change sponsors from the University of Texas Health Science Center to SEARCH/Women's Discover Program and to Riverside General Hospital/Aftercare Program in connection with Supportive Housing Program grants.
- d. Request for authorization to purchase a replacement cellular phone for an employee.
- e. Request for approval of an amendment to an agreement with Water Control & Infrastructure District No. 36 for the Barbara Mae wastewater lift station and force main upgrade project in Precinct 2.
- f. Request for approval of eight deferred mortgage down payment assistance loans for low-income homebuyers in Precincts 3 and 4 in the total amount of \$154,500.
- g. Request for approval of an order authorizing execution of a subordination agreement with National City Mortgage Company to allow a low-income homeowner in Precinct 3 to take advantage of refinancing at a lower interest rate.

- h. Request for approval of agreements with Harris County Fresh Water Supply District No. 1-A for a sanitary sewer and water rehabilitation system project in the amount of \$495,000 and the Linus area sanitary sewer and water system design project in the amount of \$351,000 in Precinct 2.
- i. Request for approval of amendments to annual action plans.
- j. Request for approval of a variance to allow for construction of improvements to commence prior to execution and delivery of a tax abatement agreement with TJX Companies, Inc., and to set a public hearing for March 2 to designate a reinvestment zone for construction of a regional distribution facility in Precinct 4.
- k. Request for approval of an agreement with the Center for Success and Independence allocating Community Development Block Grant funds in the amount of \$560,000 for a property acquisition project at 3722 Pinemont Drive to increase capacity for clinical services for youths with addictive disorders.

7. **Youth & Family Services**

a. **Juvenile Probation**

Request for authorization to correct the payroll records of two employees.

b. **Protective Services for Children & Adults**

- 1. Request for authorization to replace a cellular phone with an allowance for an employee.
- 2. Request for approval of an amendment to the Preparation for Adult Living Program to accept additional funding in the amount of \$275,991 for the purchase of services, amendments to the program's budgets, and for authorization to change the program's scope of services.
- 3. Request for approval of an agreement with the Texas Department of Human Services for continued participation in the U.S. Department of Agriculture School Commodity Program for use in preparing meals for youths at Chimney Rock Center.

c. **Children's Assessment Center**

Request for approval of a memorandum of understanding with the CAC Foundation recognizing grant income from various grantors for the benefit of the assessment center.

8. **Constables**

- a. Transmittal of 2003 race and ethnicity information reports by the Constables as required by the Texas Code of Criminal Procedure.
- b. Transmittal of notice by Constables Abercia, Jones, Hickman, and Cheek, Precincts 1, 3, 4, and 5, of changes to the departments' authorized lists of regular deputies and reserve officers.
- c. Request by Constable Abercia, Precinct 1, for authorization to purchase a replacement cellular phone for a deputy.
- d. Request by Constable Hickman, Precinct 4, for authorization to appoint two deputies to fill vacant positions.
- e. Request by Constable Hickman for authorization to accept funds in the amount of \$6,759 in connection with two gambling seizures and \$2,852 in connection with a case in County Criminal Court No. 4.
- f. Request by Constable Trevino, Precinct 6, for authorization to purchase a replacement cellular phone.
- g. Request by Constable Butler, Precinct 7, for approval of cellular phone allowances for two employees.

9. **Sheriff**

- a. Request for authorization to renew annual agreements with various associations for law enforcement services.
- b. Request for approval of personnel name changes and changes in the department's authorized list of regular deputies and reserve officers.
- c. Request for approval of monthly car allowances for 10 positions and for approval of a cellular phone allowance for an employee.

10. **Medical Examiner**

- a. Request for approval of payment in the amount of \$300 to the National Association of Medical Examiners for renewal of membership for the Chief Medical Examiner.
- b. Request for approval of payment of a capital assessment fee in the amount of \$4,646 to the Texas Medical Center for the Forensic Center.
- c. Request for approval of payments in the total amount of \$830 to the Texas State Board of Medical Examiners for license renewal fees for two doctors.

- d. Request for authorization to purchase a replacement cellular phone for an employee.

11. **County Clerk**

- a. Request that the court approve for the March 9 primary elections payments for operation of the Central Counting Station; an interdepartmental transfer to the Constable, Precinct 1, for law enforcement supervision of early voting ballots; rental fees for facilities during the early voting period and for election judge training; installation of telephone service; payment for overtime; publication of notice of equipment test; payments for election officials; and delivery of voting equipment.
- b. Request for authorization to reallocate existing hours from one part-time position to another.
- c. Transmittal of minutes from the court's meetings of January 13 and 27.

12. **District Clerk**

- a. Request for authorization to correct the payroll records of two employees.
- b. Request for approval of applications and agreements for use of the county's Subscriber Access and e-Clerk programs.

13. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 1, 2, 3, and 4, Probate Court No. 1, the 11th, 133rd, 165th, and 312th District Courts and U.S. District Court; and authorizing suits and litigation expenses to compel compliance with regulations for flood plain management at 2214 Hickory Manor and 6611 Rubilee Avenue in Precinct 4, 6338 Katy Hockley Road and 17210 South Drive in Precinct 3, 1440 Mesquite in Precinct 1, and 20123 Rio Villa Drive in Precinct 2; and to compel compliance with the Texas Health & Safety Code the Texas Administrative Code at the intersection of Highway 225 and Center Street in Deer Park.
- b. Consideration of an advisory letter concerning a request for waiver of penalty and interest for delinquent property taxes in connection with a case in the 280th District Court.

14. **Community Supervision & Corrections**

Request for approval of a cellular phone allowance for an employee.

15. **District Courts**

Request for approval of payment to the Houston Bar Association for alternative dispute resolution services.

16. **Travel & Training**

- a. Request by **PID Right of Way** for authorization for:
 1. Two employees to attend courses of the International Right of Way Association February 24-27 and one employee on February 23 in Houston at a total cost of \$1,700.
 2. An employee to attend the Harris County Attorney's Eminent Domain Conference March 26 in Houston at a cost not to exceed \$100.
- b. Request by **PID Toll Road Authority** for authorization for:
 1. Two employees to meet with the Texas Department of Transportation March 9 in Austin for discussion of the Grand Parkway project at an approximate cost of \$200.
 2. Three employees to attend a management workshop of the International Bridge, Tunnel and Turnpike Association March 20-24 in Long Beach at an approximate cost of \$6,900.
- c. Request by the **PID Flood Control District** for authorization for:
 1. An employee to attend a landscaping conference of the Texas Land Trust Council February 27-28 in Austin at an approximate cost of \$420.
 2. An employee to attend a communication seminar of the National Businesswomen's Leadership Association March 30 in Houston at an approximate cost of \$199.
- d. Request by **PID Engineering** for authorization for:
 1. An employee to attend a strategic planning meeting of the Institute of Transportation Engineers February 11-13 in San Diego at no cost to the county.
 2. An employee to attend the Texas Wetlands annual conference February 19-20 in Houston at a cost of \$595.
 3. An employee to attend a construction, geotechnical, and flooding issues conference February 23 in Houston at a cost of \$75.
 4. An employee to attend a Texas workshop on self-consolidating concrete March 11-12 in Houston at a cost of \$70.
 5. An employee to attend a web application software development class March 22-26 in Houston at a cost of \$1,700.
- e. Request by **Management Services** for authorization for an employee to attend a conference of the National Association of Fleet Administrators April 17-21 in Atlanta at an approximate cost of \$1,950.
- f. Request by **Human Resources & Risk Management** for authorization for two employees to attend collegiate job fairs February 25 and March 3, 11, and 30 in the Houston area at an approximate cost of \$220.

- g. Request by **Information Technology** for authorization for two employees to attend two job fairs March 3 and 5 in Houston at a total cost of \$35.
- h. Request by **Facilities & Property Management** to reimburse two employees \$230 for expenses incurred to attend classes of the Texas Engineering Extension Service in Pearland and Schulenburg.
- i. Request by **Public Health & Environmental Services** for authorization for:
 - 1. The director to attend a meeting of the Department of Homeland Security National BioWatch February 9-12 in Washington, D.C., at an approximate cost of \$1,000.
 - 2. An employee to attend the National Chronic Disease Conference February 18-20 in Washington, D.C., at no cost to the county.
 - 3. Three employees to attend training of the Refugee Health Information Network February 22-24 in Washington, D.C., at no cost to the county.
 - 4. An employee to attend the Supporting and Connecting with Young Men & Fathers Seminar March 2-3 in Hurst at a cost of \$400.
- j. Request by **Community & Economic Development** for authorization for:
 - 1. An employee to attend Section 8 HCV eligibility certification February 22-24 in St. Louis, Mo., at no cost to the county.
 - 2. An employee to attend a demographic analysis workshop of Smartgirl Technologies March 19 in Houston at a cost of \$225.
 - 3. An employee to attend a two-part training and grants certification course March 28-April 1 in Fort Worth at an approximate cost of \$2,144.
- k. Request by **Domestic Relations** for authorization for the director and an employee to attend a board of directors meeting of the Texas Association of Domestic Relations Offices March 19 in Austin at an approximate cost of \$250.
- l. Request by **Cooperative Extension** for authorization for:
 - 1. An employee to accompany EE club members on an education tour of Montgomery County business, educational, and historic sites February 27 in Conroe at an approximate cost of \$40.
 - 2. An employee to attend and participate in a Texas Association of Family & Consumer Sciences annual meeting March 3-6 in San Antonio at a cost of \$616.
 - 3. An employee to assist and supervise 4-H members with projects for the Houston Livestock Show & Rodeo March 11-14 in Brenham and March 14-17 Rosenberg at an approximate cost of \$502.
- m. Request by **Juvenile Probation** for authorization for four employees and 17 youths of the in-home/Mariposa Girls Program to travel to Prairie View A&M University February 21 to tour the campus, with travel by county vehicles at no additional cost to the county.

- n. Request by **Protective Services for Children and Adults** for authorization for:
 - 1. Two employees to attend a continuing education conference February 12-14 in Houston at a cost of \$140.
 - 2. Three employees and 10 youths to travel to Texas State Technical College February 25 in Waco to tour the campus in preparation for choosing a college to attend after graduation at a cost of \$150, with travel by county vehicle.
 - 3. An employee to attend inventory management training March 2 in Houston at a cost of \$195.
 - 4. Two Youth Leadership Committee members to attend a meeting of the Statewide Youth Leadership Committee March 6 at Dallas-Fort Worth Airport at a cost of \$600.
 - 5. Twelve youths to attend the PEAKS Camp March 8-12 and March 15-19 in Wimberley at an approximate cost of \$6,000.
 - 6. Approval of payment of mileage reimbursement for 103 employees of Community Youth Services and the Children's Crisis Care Center to travel out of the county as needed throughout the fiscal year in connection with performance of their job duties.

- o. Request by the **Children's Assessment Center** for authorization for:
 - 1. Three employees to attend a conference on investigative issues and the forensic interview process March 5 in Austin at an approximate cost of \$1,400.
 - 2. Two employees to attend a workshop March 24 in Houston at a cost of \$80.

- p. Request by **Constable Jones, Precinct 3**, for authorization to reimburse an employee \$795 for cost of tuition and manual for an auctioneer's school.

- q. Request by **Constable Hickman, Precinct 4**, for authorization for an employee to attend a seminar of the Public Agency Training Council March 16-17 in San Antonio at an approximate cost of \$494.

- r. Request by **Constable Cheek, Precinct 5**, for authorization for:
 - 1. An employee to attend a bicycle patrol course at Houston Community College March 22-26 in Houston a cost of \$50.
 - 2. Eleven employees to attend a motorcycle certification course at the University of Houston Law Enforcement Academy April 5-9 in Houston at a total cost of \$100.

- s. Request by **Constable Trevino, Precinct 6**, for authorization for:
 - 1. Reimbursement of \$200 for expenses incurred by an employee for conducting tactical baton training February 4 in Houston.
 - 2. Fifteen employees to attend a training class of the Houston Community College System Law Enforcement Training Center February 18-20 in Houston at a total cost not to exceed \$1,500.

- t. Request by **Constable Butler, Precinct 7**, for authorization for an employee to attend forensic computer investigative training April 26-May 7 in Altamonte Springs, Fla., at an approximate cost of \$3,555.

- u. Request by the **Sheriff** for authorization for:
 - 1. Two employees to attend meetings of the Conference of Urban Counties February 16-18 and March 8 in Dallas County at an approximate cost of \$1,319.
 - 2. The Career Development Section to host seven training seminars by outside vendors at an approximate total cost of \$4,610.
 - 3. Four employees to attend a software seminar February 9-10 in Austin at an approximate total cost of \$832, with travel by county vehicle.
 - 4. Six employees to attend a behavioral investigative analysis seminar March 2-4 in Cypress at an approximate total cost of \$1,770, with travel by county vehicle.
 - 5. An employee to attend audio forensic lab training March 8-12 in Daytona Beach, Fla., at an approximate cost of \$2,590, with reimbursement of \$1,600 from the Greater Harris County 9-1-1 Network.
 - 6. An employee to attend advanced latent friction ridge comparison training March 8-12 in Austin at an approximate cost of \$575, with travel by county vehicle.
 - 7. Two employees to attend a seminar of the Homicide Investigators of Texas March 1-5 in Fort Worth at an approximate total cost of \$456, with travel by county vehicle.

- v. Request for authorization for the **Fire Marshal** to attend a committee meeting of the Texas Commission on Fire Protection Inspection Curriculum February 16-17 in Austin at a cost not to exceed \$250, with travel by county vehicle.

- w. Request by the **District Clerk** for authorization for an employee to attend a meeting of the Conference of Urban Counties' Integrated Justice System project February 16-20 in Dallas at an approximate cost of \$850.

- x. Request by the **District Attorney** for authorization for three employees to attend a training seminar February 21 in Houston at a total cost of \$270.

- y. Request by **Judge Parrott, JP 3.1**, for authorization for an employee to attend a training seminar for administrative assistants March 25 in Houston at a cost of \$199.

- z. Request by **Judge Ridgway, JP 5.1**, for reimbursement of \$905 for expenses incurred to attend training sessions of the Texas Justice Court Training Center in Tyler and Austin.

- aa. Request by **Judge Yeoman, JP 5.2**, for reimbursement of \$322 for expenses incurred to attend a justice of the peace seminar January 28-30 in Austin.

- bb. Request by **Judge Austin, Probate Court No. 1**, for authorization for:
 - 1. An employee to attend the annual TCRA Midyear Seminar March 6 in Galveston at a cost of \$240.
 - 2. The judge to attend a conference of the National College of Probate Judges April 28-May 1 in Santa Fe, N.M., at an approximate cost of \$1,150.

- cc. Request by **Judge Wood, Probate Court No. 2**, for authorization to attend a conference of the National College of Probate Judges April 28-May 1 in Santa Fe, N.M., at an approximate cost of \$2,460.
- dd. Request by the **County Courts** for authorization for the court manager and an employee to attend the annual Symposium on Integrated Justice Information Systems March 22-24 in Washington D.C. at an approximate cost of \$4,000.
- ee. Request by the **District Courts** for authorization for:
 - 1. Judge Wise, 152nd Court, to attend a conference of Sam Houston State University February 18-19 in Huntsville at an estimated cost of \$225.
 - 2. Twenty-four district judges to attend the Criminal Bench Bar Conference of the Houston Bar Association April 23-24 in Galveston at an estimated cost of \$10,000.
 - 3. Judge Dempster, 308th Court, to attend a conference of the Association of Family and Conciliation Courts May 12-15 in San Antonio at an estimated cost of \$1,700.
 - 4. Twenty-five district judges and an employee to attend the Trail Case Management Conference February 25 in Houston at an estimated total cost of \$1,500.
 - 5. An employee to attend a grant writing program February 11-13 in Austin at an estimated cost of \$600.
- ff. Request by the **First Court of Appeals** for authorization for a deputy constable to attend a courthouse security conference of the Correctional Management Institute of Texas February 18-19 in Huntsville at an approximate cost of \$225.
- gg. Request for authorization for the **County Auditor** and 14 employees to attend the National Association of Local Government Auditors audio conference March 3 in Houston at an approximate total cost of \$249.
- hh. Request for authorization for the **County Treasurer** and an employee to attend a training seminar of the Texas Association of Counties June 10-11 in Corpus Christi at an approximate cost of \$950, and a continuing education seminar for county treasurers April 5-8 in College Station at an approximate cost of \$1,200.
- ii. Request by the **Tax Assessor-Collector** for authorization for:
 - 1. Two employees to attend a local demographic analysis workshop March 18 or 19 in Houston at a cost of \$490.
 - 2. An employee to attend the registered tax assessor-collector review and exam May 19-24 in Austin at an approximate cost of \$1,300.
- jj. Request by the **Purchasing Agent** for authorization for an employee to attend a conference of the National Association of Fleet Administrators Management Institute April 17-20 in Atlanta at an estimated cost of \$1,915.

- kk. Request by **Commissioner of Precinct 1** for authorization for:
 - 1. Payment in the amount of \$790 to Lewellyn Technologies for two employees who attended an electrical troubleshooting seminar February 5 in Houston.
 - 2. Seven employees to attend a work zone traffic control class February 18-19 in Bellaire at no cost to the county.

- ll. Request by **Commissioner of Precinct 2** for authorization for:
 - 1. Reimbursement of \$33 for expenses incurred by an employee who attended a continuing education class for plumbers in Houston.
 - 2. Three employees to attend an information transfer meeting of the Texas General Land Office and United States Coast Guard March 3 in Galveston at a cost of \$100.
 - 3. An employee to attend the annual construction law conference March 4-5 in Houston at a cost of \$425.

- mm. Request by **Commissioner of Precinct 3** for authorization for three employees to obtain continuing education units required by the Structural Pest Control Board February 19 in Houston at a total cost of \$225.

- mn. Request by **Commissioner of Precinct 4** for authorization for:
 - 1. Five employees to attend the annual Texas Association of Botanic Gardens meeting February 26-27 in Athens at no cost to the county.
 - 2. Payment of certain vendors in connection with a guest speaker and related fees for a motivational conference for 30 employees March 10 in Houston at an approximate cost of \$2,800.

17. **Grants**

- a. Request by the **PID Engineering Division** for authorization to accept grant funds in the amount of \$100,000 from the Texas Parks and Wildlife Department for an asphalt trail at Jesse H. Jones Park in Precinct 4.

- b. Request by **Public Health and Environmental Services** for approval to extend current grant-funded positions pending receipt of the annual Ryan White Title 1 grant award.

- c. Request by the **County Library** for authorization to submit an application to the Target Stores Community Giving Grant Program for grant funds in the amount of \$5,000 for a summer arts camp program.

- d. Request by the **CL** for authorization to accept a grant agreement with the American Library Association for the We the People Bookshelf Program.

- e. Request by **Protective Services for Children and Adults** for authorization to accept grant funds in the amount of \$400 from the Region 6 Council of Child Welfare Boards for child abuse prevention.

- f. Request by the **Sheriff's Department** for authorization to submit an application to the U.S. Department of Justice for grant funds in the amount of \$1 million for the State Criminal Alien Assistance Program.
- g. Request by the **District Courts** for authorization to submit applications to the U.S. Department of Justice for grant funds in the amount of \$450,000 for the Drug Court Program and in the amount of \$449,370 to support the Family Drug Court Intervention Program.
- h. Request by **Social Services of Precinct 1** for authorization to accept Ryan White Title I grant funds in the amount of \$164,256 from the Harris County Department of Public Health & Environmental Services for transportation services for the HIV Services Program.

18. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to:
 - a. Broadband Systems Integration for Westpark Tollway, west of Eldridge Parkway to east of IH-10 fiber optic route.
 - b. C&D Constructors for concrete paving repairs in the Miller Road Camp in Precinct 2.
 - c. Dow Construction for Posthorn Lane drainage improvements and concrete repairs in Precinct 2.
 - d. Kinsel Industries, Inc., for full depth concrete repair for southbound lanes of Barker Cypress Road between FM 529 and Unit U-125 in Precinct 3.
 - e. Lecon, Inc., for channel restoration for Flood Control project ID No. G103-24-04-x002.
 - f. Traf-Tex, Inc., for roadway improvements and traffic signal installation for Fairmont Parkway at Driftwood Drive in Precinct 2.
 - g. W.W. Webber, Inc., for Westpark Tollway from west to east of Wilcrest Drive and Old Westheimer Road.
- 2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
- 3. Request for approval of payroll payments for the periods ending February 6, 20, and 29.
- 4. Request for approval to increase a petty cash account for Fire & Emergency Services.
- 5. Request for approval of an order for indemnification of Charles Bacarisse, District Clerk, for \$170 in connection with a returned money order.

6. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of December.

c. **Tax Assessor-Collector**

Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Record storage and retrieval for the Courts of Appeals.
 - b. Mowing services for the Flood Control District.
 - c. Organic fertilizer and related items for the Flood Control District.
 - d. Sign faces and related items for the county.
 - e. Sale of surplus/salvage petroleum products and related items for Fleet Services Division of Management Services.
 - f. Radar units and related items for the Sheriff's Department.
 - g. Motorola radio depot repair service for Information Technology.
 - h. Enzyme-linked immunosorbent assay testing system for the Medical Examiner.
 - i. Enzyme multiplied immunoassay technique testing system for the Medical Examiner.
 - j. Maintenance and installation of System Galaxy access control system and burglar alarm systems for the Toll Road Authority.
 - k. Provide psychological testing and counseling services for Community Supervision & Corrections.
 - l. Mowing and maintenance for various roads in Precinct 3 for Public Infrastructure.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Toll Road Authority, Constable of Precinct 4, and the County Library.
3. Recommendation for approval of changes in contracts with:
 - a. United A/C Supply, contractor for refrigerants for various departments, resulting in no change to the contract amount (00719).
 - b. Northwest Pest Control, contractor for pest control services and related items for Facilities & Property Management, resulting in a reduction of \$60 from the contract amount (00731).
 - c. Waste Management, contractor for refuse removal services for various departments, resulting in an addition of \$8,563 to the contract amount (00733).
 - d. Der Graphics, Inc., contractor for custom printed file folders for the County Clerk, resulting in a reduction of \$7,280 from the contract amount (00735).

- e. Northwest Pest Control, contractor for pest control services and related items for Precinct 2, resulting in an addition of \$80 to the contract amount (00736).
 - f. Recovery Contractors, Inc., contractor for demolition services and related items for the Flood Control District, resulting in an addition of \$18,000 to the contract amount (00737).
 - g. Cherry Moving Company, contractor for demolition services and related items for the Flood Control District, resulting in an addition of \$15,000 to the contract amount (00738).
 - h. Ampco System Parking, contractor for parking facility management services for Facilities & Property Management, resulting in no change to the contract amount (00741).
4. Recommendation that proposals received to provide Ryan White HIV program counseling services targeted to African Americans be rejected.
5. Recommendation that awards be made to:
- a. Placation Pools, Inc., in the amount of \$75,000 for furnishing, delivering, and installing miscellaneous water spray play equipment for Northshore Rotary Park in Precinct 2.
 - b. Little Tikes Commercial Play Systems, Inc., c/o All Play, Inc., in the amount of \$50,000 for furnishing, delivering, and installing miscellaneous playground equipment for Northshore Rotary Park in Precinct 2.
 - c. BigDaddy JC, low bid in the amount of \$20,500 for furnishing and delivering color televisions for the county for the period beginning April 1.
 - d. ASPEX, LLC, in the amount of \$174,400 for an automated gun shot residue analysis system for the Medical Examiner's Office, and for the County Judge to execute the agreement.
 - e. Varian, Inc., in the amount of \$222,573 for a liquid chromatography with double stage mass spectrometer for the Medical Examiner's Office, and for the County Judge to execute the agreement.
 - f. B.D. Solutions for Classes 3 and 5, and GAC Systems, Inc., dba Communications Specialty for Class 1, Item 2, Class 2, Items 1-8 and 12, and Class 4, Item 2, for labor and/or parts for PBX, electronic key/Hybrid telephone systems, voice mail, elevator telephones, ACD, and miscellaneous items and related equipment for the county for the period of March 1-February 28, 2005.
6. Request for approval of renewal options with:
- a. Lab Corp for laboratory testing of jail inmates for the Sheriff's Department in the approximate amount of \$233,000 for the period of May 1-April 30, 2005.
 - b. Resource Staffing, Inc., for temporary personnel for the Toll Road Authority in the approximate amount of \$250,000 for the period of April 15-April 14, 2005.
 - c. Argus Services Corp., for workers compensation third party administration and related services for the county and the Flood Control District at a revised premium annual cost of \$204,900 for the period of March 1-February 28, 2005.

- d. Ward North America, Inc., for workers compensation third party administration and related services for the county and the Flood Control District at a revised premium annual cost of \$986,400 for the period of March 1-February 28, 2005.
 - e. Bio Landscape & Maintenance, Inc., for mowing and debris removal at Mason Creek Watershed for the Flood Control District at an annual increase of \$6,447 for the period beginning May 1.
 - f. Houston Bar Association for alternative dispute resolution services for the District Courts at an annual cost not to exceed \$624,000 for the period of March 1-February 28, 2005.
 - g. DePelchin Children's Center for psychological services for Protective Services for Children and Adults in the approximate amount of \$85,000 for the period of March 1-February 28, 2005.
 - h. Qudel Promotions, Inc., for operations and management of Tom Bass I Arts Pavilion for Precinct 1 for the period of March 1-February 28, 2005.
 - i. Harris County Department of Education for peer mediation in public schools for the District Courts for the period of March 1-February 28, 2005 at a cost not to exceed 20% of the net alternate dispute resolution fees collected.
 - j. Metro for fare media for Public Health & Environmental Services in the approximate amount of \$52,000.
7. Request for approval of orders authorizing the County Judge to execute agreements with:
- a. Baylor College of Medicine for Project Cloud Search Program for the Gulfton area for Protective Services for Children and Adults (amendment).
 - b. Nancy Cook in the amount of \$12,000, Regina Harris, \$22,000; Suzette Marshall, \$1,700; Twila Ross, \$10,600; Pattye Spezia, \$11,000; and Jim Whitehead, \$21,000 to convene and conduct permanency planning team meetings on an as needed basis for Protective Services for Children and Adults (amendments).
 - c. The Prudential Insurance Company of America for life and accidental death and dismemberment benefits for the county and the Flood Control District.
 - d. Aetna Life Insurance Company for group medical and related employee benefits for the county and the Flood Control District.
 - e. Avaya, Inc., for maintenance on the Conversant Interactive Voice Response System for Information Technology at an estimated cost of \$32,009 for the period of January 25-January 24, 2005.
8. Transmittal of an executed agreement with Little Tikes Commercial Play Systems, Inc., c/o All Play, Inc., for furnishing, delivering, and installing miscellaneous playground equipment for Jack Fields Community Park in Precinct 4.

9. Request for approval of personal services exemptions from the competitive bid process for:
 - a. Christy Wong, Matthew Edmondson, and Beverly Zamora of Instructional Access, Inc., for provision of a computer hardware/software training camp for Protective Services for Children and Adults, and for the County Judge to take necessary action relating to the agreement in the amount of \$47,900 for the period ending March 31.
 - b. David Read for computer consulting services for the Office of Emergency Management, and for the County Judge execute the agreement in the amount of \$30,000 for the period of March 18-March 17, 2005.
 - c. Tracy Saff Dow for therapeutic services for the Children's Assessment Center, and for the County Judge to execute the agreement in the amount of \$43,000 for the period ending January 14, 2005.
 - d. Robert D'Angelo for psychology services for the Children's Assessment Center, and for the County Judge to execute the agreement in the amount of \$17,000 for the period ending December 31.
10. Request for approval of a sole source exemption from the competitive bid process for Parameter Developments, Inc., for purchase of radiological computer equipment and software maintenance services for the Sheriff's Department, and for the County Judge to execute an amendment to an agreement in the amount of \$48,030 for the period of February 17-February 16, 2005.
11. Request for approval of an exception to the Harris County Hospital District purchasing manual request for proposal requirements for Underwriters at Lloyds, London through John L. Wortham & Son, L.P., for property insurance on buildings and contents at an estimated premium of \$1,575,500.
12. Request for approval of an exception to the Harris County Hospital District Purchasing Manual bid requirements for Curt Miller Productions to videotape a simulated disaster and medical contingency readiness drill at Ben Taub General Hospital at a total cost of \$31,050.
13. Request for authorization to remove certain items from the county's inventory for the 14th Court of Appeals, Community & Economic Development, Public Health & Environmental Services, Tax Assessor-Collector, and Justice of the Peace, 3.2.
14. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.
15. Request for approval of an amendment to the County Purchasing Agent Rules and Procedures as to the level of purchase price for an item to be on the county inventory.
16. Transmittal of notice of receipt of funds in the total net amount of \$32,527 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of January 5-29.

17. Transmittal of notice of receipt of funds in the total net amount of \$19,093 for county equipment sold at Houston Auto Auction January 7 and 14.
18. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened February 9 and 16, and request for approval of recommendations for disposition.

19. **Commissioners Court**

a. **County Judge**

1. Consideration of a resolution designating March 31 as Judy Hay Day in recognition of her retirement from Children's Protective Services.
2. Request for authorization to create a committee to recommend and implement a regional computer-aided dispatch system for county law enforcement.
3. Consideration of discussion and possible action regarding the County Judge submitting letters of support for the Greater Houston Convention and Visitors Bureau and/or the Harris County-Houston Sports Authority to bring organizations to Houston to promote economic development and further establish Houston as a sports destination.
4. Request by for approval to extend current positions for the Ryan White Title I Planning Council for the period of February 20-February 28, 2005.

b. **Commissioner, Precinct 1**

1. Request for approval of concession agreements between the county and North Houston National Little League and Parkwood National Little League in connection with certain baseball fields in Dow II Park.
2. Request for approval of concession agreements between the county and South Belt Area Sports Association, Inc., at Lee Park, and Sheldon Youth Athletic Association at Sheldon Park, in connection with baseball and football fields.
3. Request for approval to place a fatality marker at the 2200 block of W. Tidwell.
4. Request for authorization to accept \$50,000 from Pasadena ISD as part of the consideration for an agreement by which the district constructed a baseball field in El Franco Lee Park and conducted wetlands mitigation in Challenger 7 Park.
5. Request for approval for the Space Frontier Foundation to conduct fundraising activities for the Yuri's Night 2004 event at Challenger Seven Memorial Park.

c. **Commissioner, Precinct 2**

1. Request for approval of a resolution designating February 15-21 as National LULAC Week in the county and commemorating the 75th Diamond Jubilee Anniversary.
2. Request for approval of an annual agreement with Gulf Coast Waste Authority for waste disposal at the Washburn Tunnel at a cost of \$12,000.

d. **Commissioner, Precinct 3**

1. Request for approval to accept a donation from James Skarvan of a Boer goat to be housed in the Bear Creek Park Wildlife Habitat.
2. Request for approval to accept a check in the amount of \$29,130 from Houston Farm & Ranch Club, Inc., for the county's share of revenue generated in 2003.
3. Request for discussion and possible action for the County Attorney to conduct research regarding whether or not it is legally permissible to establish rules of decorum and conduct at county owned entertainment venues such as Reliant Center.
4. Request for approval of a resolution congratulating Rose Swain for winning a WB-39 Unsung Heroes Award for volunteer activities at the Children's Assessment Center.

e. **Commissioner, Precinct 4**

1. Request for approval of a resolution in recognition of the Lighthouse Worship Center for a Black History Celebration February 20.
2. Request for approval of a correction for reappointment of Michael Surface to the Harris County Sports and Convention Corporation Board for the term to end January 26, 2005.
3. Request for approval for the appointment of Tammy Gipson-Johnson to the board of Harris County Emergency Services District No. 1 for a term ending December 31, 2005.
4. Request for approval for the appointment of Tim Embody to fill the unexpired term of Steve Mead as a commissioner of Harris County Emergency Services District No. 24 for a term ending December 31, 2005.
5. Request for authorization for the County Judge to execute an agreement with A Maid Today for cleanup along the roadsides of Louetta Road from IH-45 to Lexington Boulevard in connection with the Adopt a County Road program for the period of January 1-December 31.

20. **Miscellaneous**

- a. Transmittal of petitions filed with the 190th and 280th District Courts, County Civil Court at Law No. 3, and U.S. Bankruptcy Court.
- b. Transmittal of a petition for creation of Harris County Municipal Utility District No. 400.
- c. Transmittal of a quarterly report by the Greater Houston Convention and Visitors Bureau.
- d. Request by Commissioner, Precinct 2 for approval to consent to a resale of certain property which was involved in a delinquent tax suit.
- e. Transmittal of notice from the Correctional Services Corporation of its intent to continue operating the South Texas Intermediate Sanction Facility at 1511 Preston Avenue, and that a public hearing will be conducted for public comments February 26 at 7 p.m. in the Commissioners Court Courtroom.
- f. Request for approval of an order authorizing the County Judge to execute a division order instrument as a condition of payment of proceeds attributable to the sale of the county's royalty share of oil and gas and other related or associated hydrocarbons produced from the Ballard Exploration Company, Inc., Channelview townsite unit.

21. **Emergency items.**

22. **Public Hearing**

Request for a public hearing for consideration of a petition for creation of Harris County Emergency Services District No. 11.

23. **Appearances before court**

a. **3 minutes**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

b. **1 minute**

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Community & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

Elected

Appointed

Calendar 2004

January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July	August	September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

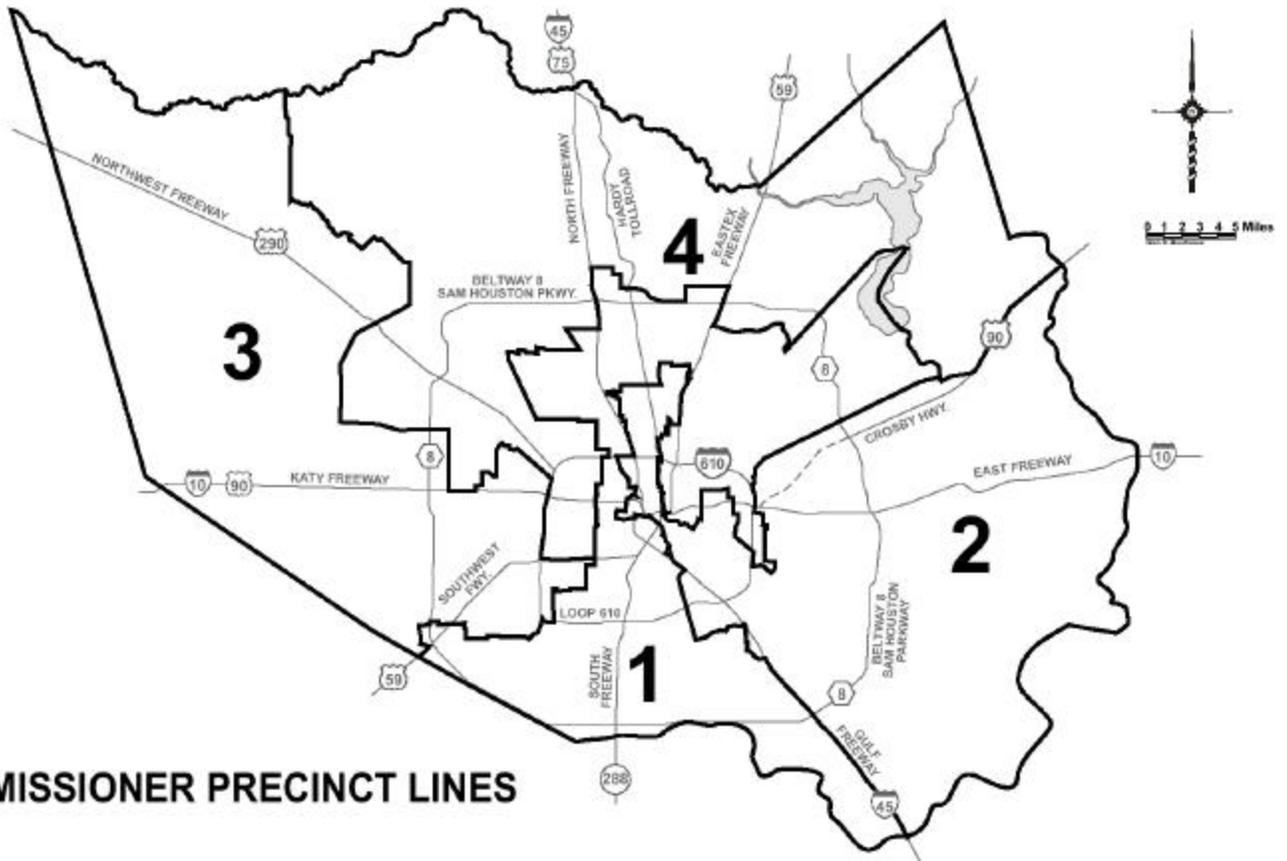
Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the period of Calendar 2004 on the dates noted by [] . Court-approved county holidays are noted by [] . The 2005 schedule will be established by the court prior to the end of Calendar 2004.

Calendar 2005

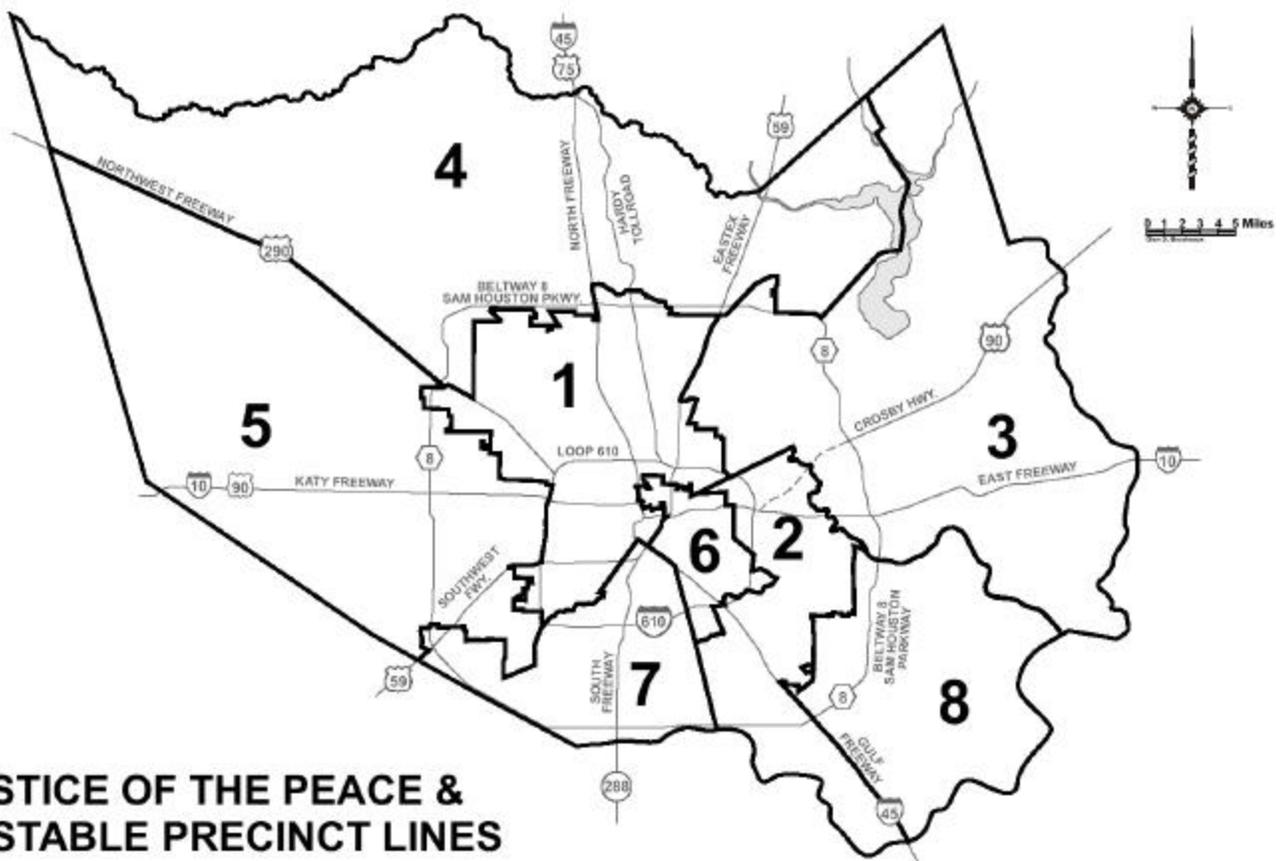
January	February	March	April	May	June
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
July	August	September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

The agenda is available on the Internet at <http://www.co.harris.tx.us/> Copies of the agenda are available at 1001 Preston in Suite 938. For accommodations such as assistive listening devices, captioning, sign language or other auxillary aids, call 713-755-4396, TTY 713-755-6870, fax 713-755-6690, or e-mail Debbie_Chapman@itc.co.harris.tx.us

HARRIS COUNTY PRECINCT BOUNDARIES



COMMISSIONER PRECINCT LINES



JUSTICE OF THE PEACE & CONSTABLE PRECINCT LINES