



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Sylvia R. Garcia
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 03.21

AGENDA

October 7, 2003

10:00 a.m.

Opening prayer by Rev. L. L. Atkins of Progressive New Hope Baptist in Houston.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Right of Way
 - c. Toll Road Authority
 - d. Flood Control District
 - e. Engineering
2. Management Services
3. Information Technology
4. Facilities & Property Management
5. Public Health Services
6. Housing & Economic Development
7. Library Services
8. Youth & Family Services
9. Constables
10. Sheriff
11. Fire & Emergency Services
12. Medical Examiner
13. County Clerk
14. District Clerk
15. County Attorney
16. County Courts
17. District Courts
18. Travel & Training
19. Grants
20. Fiscal Services & Purchasing
 - a. Auditor
 - b. Treasurer
 - c. Tax Assessor-Collector
 - d. Purchasing
21. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
22. Miscellaneous
23. Emergency items
24. Public Hearing
25. Executive Session
26. Appearances before court (3 minutes)
Recess
27. Appearances before court (1 minute)
Adjournment

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation for approval of a change in contract in the amount of \$118,571 with J.T. Vaughn Construction Company, contractor for the Civil Justice Center, adding 14 calendar days and resulting in an overall reduction of \$30,688 from the contract amount (055567).
2. Recommendation that the court consider a report from the executive director concerning a review SB 540 relating to the authority of the Commissioners Court of a county to alter speed limits on county roads.

b. **Right of Way**

1. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions for:
 - a. HMGP-1379 project, two specific tracts located in the Greenbriar North Patio Homes and Humble Road Place Subdivisions in Precinct 4.
 - b. FC-E121-03-01 project, 11 specific tracts located in the Arbor Oaks and Inwood Forest Subdivisions in Precinct 1.
 - c. TSA-RL project, 13 specific tracts located in the Briarcreek-Aldine, Castlewood, Fair Oaks, Forest Cove, Inwood Forest, Oakwilde, Woodland Oaks, and Woodland Trails West Subdivisions in Precincts 1 and 4.
 - d. TSA District Buyout project, 11 specific tracts located in the Arbor Oaks and Cole Creek Woods Subdivisions in Precincts 1 and 4.
2. Recommendation that the court approve resolutions and orders authorizing the projects, decreeing public necessity and convenience, and directing Right of Way to acquire specific property on behalf of the Flood Control District, and for appropriate officials to take necessary actions to complete transactions for:
 - a. White Oak Bayou ROW Acquisition project, Tract 17-031.0 located on the south side of Unit E100-00-00, west of Fairbanks North Houston Road in Precinct 4.
 - b. K100 Westador MUD Floodplain Preservation project, three specific tracts located on the south side of Cypress Creek east of Kuykendahl and at the end of Red Oak Drive in Precinct 4.
 - c. K141 Westador MUD Floodplain Preservation project, Tract 01-004.1 located on the south side of Cypress Creek east of Kuykendahl and at the end of Red Oak Drive in Precinct 4.

3. Recommendation that the court approve resolutions and orders authorizing Right of Way on behalf of the county to purchase for negotiated purchase prices, and for appropriate officials to take necessary actions to complete transactions for:
 - a. Tract 049 of the Hardy Toll Road Extension project located on Maury Street between Halpren and Orr Streets in Precinct 1 in the amount of \$500, \$288 over the appraised value.
 - b. Tract 003 of the Binford Road drainage improvement project located between St. Nicholas and Binford Drive in Precinct 3 in the amount of \$2,000, \$512 over the appraised value.

4. Recommendation that the court approve resolutions and orders declaring surplus property and authorizing and directing Right of Way on behalf of the county to sell tracts on Haude Road located south of Cypresswood Drive in Precinct 4 to:
 - a. Cypress Creek Townoffices, Ltd., Tract 002 in the amount of \$58,500.
 - b. Donald Peter and Linda Jeanne Reisert, Tract 004 in the amount of \$4,185.
 - c. A.L. and Mary Alldredge, Tract 005 in the amount of \$3,748.
 - d. Carol A. Johnson, Tract 006 in the amount of \$3,748.
 - e. Richard C. Dougan and Patricia J. Hobell, Tract 007 in the amount of \$3,748.
 - f. Robert E. and Linda L. Hambrick, Tract 008 in the amount of \$3,748.
 - g. Bobby L. and Nancy C. Nichols, Tract 009 in the amount of \$3,748.
 - h. William S. And Karen W. Levine, Tract 010 in the amount of \$3,748.
 - i. Mary F. Knox, Tract 011 in the amount of \$3,748.
 - j. Cheryl A. Brock, Tract 012 in the amount of \$3,906.

5. Recommendation that the court approve a resolution and order authorizing Right of Way, on behalf of the Flood Control District, to sell to Harris County Water Control and Improvement District No. 110, Tracts 01-601.0 and 01-602.0 located on Cypress Creek in the Lakes of Cypress Forest Subdivision in Precinct 4, and for appropriate officials to take necessary actions to complete the transaction.

6. Recommendation that the court approve a resolution and order authorizing Right of Way, on behalf of the county, to purchase Tract 019 located on US 90A between Chimney Rock and South Post Oak of the Fort Bend Parkway extension project in Precinct 1 for the negotiated price of \$4,256, \$1,000 over the appraised value, and for appropriate officials to take necessary actions to complete the transaction.

7. Recommendation that the court approve a resolution and order authorizing the Grantwood Buyout-Phase 1 project, decreeing public necessity and convenience, and directing Right of Way to acquire two specific tracts located in the Grantwood Subdivision in Precinct 3 on behalf of the Flood Control District, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions.

8. Recommendation that the court approve a resolution and order authorizing the Fry Road-5 project, decreeing public necessity and convenience, and directing Right of Way to acquire 24 specific tracts located from US 290 to north of Jazzy Cove in Precinct 3, on behalf of the county, and for appropriate officials to take necessary actions to complete transactions.
9. Recommendation that the court approve a resolution and order authorizing the Westpark Corridor project, decreeing public necessity and convenience, and directing Right of Way to acquire two specific tracts located between Westpark and Alief Clodine Road in Precinct 3, on behalf of the county, and to provide landowner relocation assistance up to \$35,000, and for appropriate officials to take necessary actions to complete transactions.
10. Recommendation that the court approve a resolution and order authorizing the county to dedicate to the public a utility or aerial easement across 12 tracts located from SH 6 to Westhollow Parkway for the Westpark Corridor project in Precinct 3, and for appropriate officials to take necessary actions relating to the transaction.
11. Recommendation that the court approve a resolution and order establishing just compensation for tracts located from Beamer Road to Clear Creek of the Dixie Farm Road-1 project in Precinct 1 for Tract 002 in the amount of \$69,573; Tract 003, Parts 1 and 2, \$21,860; Tract 004, \$3,528; Tract 005, \$2,005; Tract 006, \$2,990; Tract 007, \$125; Tract 008, Parts 1 and 2, \$345; and Tract 009, \$2,800.
12. Recommendation that the court approve a resolution and order authorizing Right of Way, on behalf of the county, to purchase the remaining 50% interest in Tract 041 located from Valka Road to Wind Trace Road for the Spring Cypress Road, Section 4 project in Precinct 4 for the negotiated purchase price of \$163,087, and for appropriate officials to take necessary actions relating to the transaction.
13. Recommendation that the court authorize payment to Dwight M. Kendall in the amount of \$54,427 in the matter of Harris County, Texas v. Dwight M. Kendall, et al., pursuant to an agreed judgment in County Civil Court No. 3, and for appropriate officials to take necessary actions to complete the transaction.
14. Recommendation that the court approve a resolution and order authorizing the County Judge to execute a ground lease agreement between the Flood Control District and South Post Oak Business Park for Tract 02-010.0 located at 11246 South Post Oak Road for the Willow Waterhole Detention Basin project in Precinct 1.

c. **Toll Road Authority**

1. Request for approval of an amendment to a program management services agreement with AECOM Enterprises, Inc., in the additional amount of \$3,373,444, and for appropriate officials to take necessary actions relating to the amendment.

2. Request for approval of an agreement with JNS Consulting Engineers, Inc., in the amount of \$75,000 for surveying services in connection with the Ford Bend Parkway Extension project, and for appropriate officials to take necessary actions relating to the agreement.
3. Request for approval of an amendment to an agreement with Ground Technology, Inc., in the additional amount of \$25,942 for engineering services for the Westpark Tollway project, and for appropriate officials to take necessary actions relating to the amendment.
4. Recommendation for authorization for the County Judge to execute a consent to encroach into an easement of CenterPoint Energy Houston Electric, LLC, at 10570 Harwin.
5. Recommendation that the award for materials testing services for Sam Houston Tollway widening from north of Richmond to the South Toll Plaza be made to Terracon, Inc., dba HBC Engineering, Inc., in the amount of \$72,974.
6. Request for approval to seek bids for Sam Houston Tollway slope rehabilitation northeast of Fellows Road overpass at an estimated cost of \$280,000.
7. Request for approval of replacement cellular phones for three employees pursuant to the Cellular Allowance Program.
8. Request for authorization to purchase a truck for the Authority's Technology Section at a cost of \$24,999.

d. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Brown & Gay Engineers, Inc., for engineering services in the amount of \$700,000 for development of the Halls Bayou Flood Damage Reduction Plan, Unit P118-00-00 in Precincts 1, 2, and 4.
 - b. CenterPoint Energy Resources Corp., for right of way utility adjustments in the amount of \$66,309 for relocation of facilities to accommodate the reconstruction of Unit C106-08-00 in Precinct 2.
 - c. CH2M Hill for environmental engineering services in the amount of \$150,000 for the Watershed Environmental Baseline Map project for Carpenters Bayou and the San Jacinto River watersheds in Precincts 1, 2, and 4.
 - d. Joseph M. Beauchamp for encroachment on a portion of Lot 5, Block 4, 3107 Maroneal Street in the Southern Oaks Subdivision in Precinct 1.
 - e. Malcolm Pirnie, Inc., for environmental engineering services in the amount of \$150,000 for the Watershed Environmental Baseline Map project for Cedar Bayou, Spring Gully, and Goose Creek watersheds in Precincts 2 and 4.
 - f. Paradigm Consultants, Inc., for geotechnical engineering services in the amount of \$80,000 for the district's engineering and maintenance programs.

- g. Professional Services Industries, Inc., for geotechnical engineering services in the amount of \$80,000 for the district's engineering and maintenance programs.
 - h. Survcon, Inc., for additional surveying services in the amount of \$40,000 for implementation of the Brays Bayou Flood Damage Reduction Plan, Units D100-00-00, D500-04-00, and D512-01-00 in Precinct 3 (amendment).
 - i. SWCA, Inc., for environmental engineering services in the amount of \$100,000 for development of the district's Greens Bayou Wetlands Mitigation Bank in Precinct 4.
 - j. SWCA, Inc., for environmental engineering services in the amount of \$150,000 for the Watershed Environmental Baseline Map project for the Armand Bayou Watershed in Precinct 2.
 - k. Tolunay-Wong Engineers, Inc., for geotechnical engineering services in the amount of \$80,000 for the district's engineering and maintenance programs.
 2. Request for approval of changes in contracts for:
 - a. Bio Landscape & Maintenance, Inc., contractor for mowing channels in Precincts 1 and 4, resulting in an addition of \$22,891 to the contract amount (02/0060-01A).
 - b. H.N.B. Landscape, contractor for mowing channels in Precincts 2 and 4, resulting in an addition of \$26,820 to the contract amount (02/0423-01).
 - c. L. N. McKean, Inc., contractor for channel conveyance improvements from Canino to Rittenhouse Road in Precinct 1, resulting in an addition of \$220,000 to the contract amount (02/0312-01).
 - d. P-Ville, Inc., contractor for mowing in the northwest region of the county, resulting in an addition of \$98,200 to the contract amount (99/0875-01A).
3. Recommendation that Unit E142-00-00, White Oak Bayou in Precinct 3, and Units G105-05-00, G105-05-01, and G105-06-00, Houston Ship Channel in Precinct 2, be added to the district's stormwater management system for identification purposes.
4. Recommendation for adoption of court orders affecting district property rights for dedication of easements to the public for road purposes for Kingsland Boulevard, Unit T101-01-01, Tract 01-605.0 in Precinct 3, and a sanitary sewer, Unit 512-01-00, Tract 02-639.0 in Precinct 1.
5. Recommendation for approval of contract and bonds with Cross Contracting Services, Ltd., for channel restoration in Precinct 4 in the amount of \$294,038, and Hays Construction, Inc., for Jersey Village bypass channel conveyance excavation in Precinct 4 in the amount of \$3,846,152.
6. Recommendation that the district be authorized to refund the Texas Department of Public Safety-Division of Emergency Management \$3,000 from the FEMA-Allison Hazard Mitigation Grant Fund in connection with an overpayment.
7. Recommendation for authorization to seek bids for three-week period for channel restoration, Unit T101-09-00 in Precinct 3 at an estimated cost of \$775,000.

8. Recommendation for authorization for the County Judge to execute an interlocal agreement with the City of Houston for design and construction of Phase I of the Willow Waterhole Greenway Project Regional Detention Basin multi-use facilities in Precinct 1.

e. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Asphalt overlay and base repair of various roads in Precinct 1 for a three-week period at an estimated cost of \$1,800,000.
 - b. Left turn lane construction at the intersections of Fairmont Parkway at Brookwood Drive, Wilmont Drive, and Farrington Boulevard in Precinct 2 for a three-week period at an estimated cost of \$261,000.
 - c. Traffic signal system for the intersection of Holland Avenue at Eleventh Street in Precinct 2 for a three-week period at an estimated cost of \$90,500.
 - d. 10,000 tons of crushed limestone base material fob plant or jobsite in Precinct 3 for a two-week period at an estimated cost of \$112,500.
 - e. Repairs/replacement of concrete pavement, curbs, driveways, sidewalks, and related items in the Spring Road Camp area in Precinct 4 for a three-week period at an estimated cost of \$400,000.
2. Recommendation for approval of the following plats:
 - a. Braeburn Gardens, replat of Lots 11, 12, 29, and 30, Block Three in Precinct 1; South Texas Surveying Associates, Incorporated.
 - b. Malone's Commercial Park in Precinct 4; South Texas Surveying Associates, Incorporated.
 - c. Parkland Place, Section One in Precinct 4; LJA Engineering & Surveying, Incorporated.
 - d. CVS Laurel Oaks in Precinct 4; Carter & Burgess, Incorporated.
 - e. Oak Ridge Place, Section Six in Precinct 3; Brown & Gay Engineers, Incorporated.
 - f. Cy-Fair College in Precinct 3; Cobourn Linseisen & Ratcliff, Incorporated.
 - g. Eagle Springs, Sections 15 and 16 in Precinct 4; Turner Collie & Braden, Incorporated.
 - h. Tealbrook Reserves, reserve M replat in Precinct 3; Terra Surveying Co., Incorporated.
 - i. Canyon Lakes at Stonegate, Section Five and recreation center in Precinct 3; Pate Engineers.
 - j. Forest at Millridge in Precinct 4; Tejas Surveying, Incorporated.
 - k. Braband Business Park in Precinct 4; John G. Thomas & Associates, Incorporated.
 - l. Lone Oak Village, Section Three amending plat in Precinct 3; Jones & Carter, Incorporated.
 - m. Lake Ridge, Section Three in Precinct 3; Brown & Gay Engineers, Incorporated.
 - n. Eldridge Court in Precinct 3; Jones & Carter, Incorporated.

- o. Cypress Creek Lakes, Section One in Precinct 3; Turner Collie & Braden, Incorporated.
 - p. Memorial Creek Estates, Section Four in Precinct 4; VanDeWiele Engineering, Incorporated.
 - q. Klein ISD Kreinhop Elementary School and McDougal Elementary School in Precinct 4; American Engineering Surveys.
 - r. Village of Indian Trails, Sections One and Two in Precinct 4; Pate Engineers.
 - s. West Rayford Road & Northcrest Drive STD in Precinct 4; Cobourn Linseisen & Ratcliff, Incorporated.
 - t. Stoneyway Village replat in Precinct 4; Brown & Gay Engineers, Incorporated.
 - u. Gilbert Estates in Precinct 3; E.I.C. Surveying Company.
 - v. Stablewood Farms, Sections Three and Four in Precinct 3; Jones & Carter, Incorporated.
 - w. Shelvin Acres in Precinct 1; Paksima Group, Incorporated.
 - x. Lake Forest Village, Section Three in Precinct 1; Costello, Incorporated.
 - y. Canyon Lakes at Stonegate, Section Six in Precinct 3; Pate Engineers.
 - z. Victor and Sunny in Precinct 2; HRS and Associates.
3. Recommendation for approval of changes in contracts for:
- a. Pedko Paving, Inc., contractor for reconstruction of 1999 OHED roads in the Wade Road Camp area in Precinct 2, resulting in a reduction of \$4,785 from the contract amount (28027).
 - b. Angel Brothers Enterprises, Inc., contractor for reconstruction of South Battlebell Road from Crosby-Lynchburg to Thompson Road in Precinct 2, resulting in an addition of \$2,439 to the contract amount (28005).
 - c. Angel Brothers Enterprises, Inc., contractor for various roads in the Genoa Red Bluff Camp area, East Meyer Avenue overlay in Precinct 2, resulting in a reduction of \$4,148 from the contract amount (28004).
 - d. Arriola Paving, Inc., contractor for Bay Area Boulevard and Red Bluff Road overlay Hike and Bike Trail in Precinct 2, resulting in an addition of \$27,496 to the contract amount (28010).
 - e. Sneed Shipbuilding, Inc., contractor for repairing and repainting two Lynchburg ferries in Precinct 2, resulting in an addition of \$58,346 to the contract amount (28059).
 - f. AIA General Contractors, Inc., contractor for construction of Lindsay-Lyons pressbox in Precinct 4, adding 75 calendar days and resulting in no change to the contract amount (28055).
 - g. Hubco, Inc., contractor for Ella Boulevard from north of Spring-Cypress Road to south of Seal Gully in Precinct 4, resulting in an addition of \$107,387 to the contract amount (27967).
 - h. South Coast Construction, Inc., contractor for North Diamondhead Boulevard from Yacht Court to FM 2100 in Precinct 4, resulting in a reduction of \$32,011 from the contract amount (27997).

4. Recommendation for deposit of funds received from:
 - a. Decker Waterproofing, Inc., in the amount of \$300 for wage rate penalties on the Freeman Library in Precinct 2.
 - b. City of Houston in the amount of \$199,066 for construction of a parking lot at Transtar and reimbursement for travel.

5. Recommendation for authorization for the County Judge to execute engineering services agreements with:
 - a. Schmitz/Lamb Engineers, Inc., in the amount of \$50,000 in connection with construction, maintenance, and repair of various county facilities.
 - b. Huitt-Zollars, Inc., in the additional amount of \$26,580 in connection with construction of Greenhouse Road from Misty Cove to Clay Road in Precinct 3 (amendment).
 - c. Dannenbaum Engineering Corp., in the additional amount of \$68,249 in connection with construction of Park Row Boulevard from Ricefield Drive to Barker-Cypress Road in Precinct 3 (amendment).
 - d. Montgomery & Associates, LLC, in the additional amount of \$55,500 in connection with construction of a nature reserve for the observation of wildlife in Paul D. Rushing Park in Precinct 3 (amendment).
 - e. Brown & Gay Engineers, Inc., in the amount of \$52,375 in connection with construction of Tanner Road from North Eldridge Parkway to west of Brittmoores Park Drive in Precinct 4.
 - f. Carter & Burgess, Inc., for environmental engineering services in the amount of \$74,586 in connection with improvements at the southeastern portion of John Pundt Park in Precinct 4.
 - g. SCL Engineering in the additional amount of \$9,900 in connection with construction of Aldine-Westfield Road from Beltway 8 to Simmans Road in Precinct 4 (amendment).

6. Recommendation that the award made to C.L. Vick Construction Company, Inc., for new open air pavilion/restroom for Challenger Seven Memorial Park in Precinct 1 be rescinded and the project award be made to Stephens Construction Services the second low bidder in the amount of \$588,000, and for appropriate officials to take necessary actions relating to the award.

7. Recommendation for authorization to proceed with design phase and approval of preliminary engineering reports prepared by:
 - a. JNS Consulting Engineers, Inc., for reconstruction of various roads in the City of Shoreacres in Precinct 2.
 - b. PTI, Inc., for construction of Warren Ranch bridge replacement over Rock Hollow Creek in Precinct 3.

8. Recommendation for authorization for the County Auditor to pay monthly utility bills from Harris County WCID No. 84 for water service for Channelview Sports Complex in Precinct 2.

9. Recommendation that the court consent to an encroachment of a storm sewer and drainage easement in Brookhollow Crossing, Section One in Precinct 3.
10. Recommendation that the court be authorized to increase reimbursement to Kinder Morgan Tejas Pipeline, L.P., for right of way utility adjustments in the amount of \$17,510 for the reconstruction of Aldine-Westfield Road, Segment A project in Precincts 1 and 4.
11. Recommendation that the court establish a public hearing date of October 21 to consider certain street name changes and corrections for Garden Mist Lane to Hidden Garden Mist Lane, Pepperberry Court to Pepperberry Trail, Laguna Falls Court (PVT) to Laguna Bay Court (PVT), Distant Garden View Drive to Golden View Drive, Distant Garden View Court to Golden View Court, Countryoaks Court to Country Apple Court, Countrytrails Court to Country Ash Court, Countrygreen Drive to Country Air Drive, Country Village Drive to Countrysky Drive, and Countryhills Court to Country Dawn Court in Precincts 3 and 4.
12. Transmittal of notices of road and bridge log changes.

2. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$61,265 and two workers compensation recoveries in the total amount of \$159; settlement of five tort claims in the total amount of \$10,455; denial of a claim for damages; and transmittal of claims for damages received during the period ending September 30.
- b. Request for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$1,793 in connection with settlement of an accident claim with Progressive County Mutual Insurance.
- c. Request for approval of revisions to the Personnel Regulations regarding vacation leave allowances for employees.
- d. Transmittal of investment transactions for the period of September 17-23 and maturities for September 24-October 7, and request for approval of changes in securities pledged for county funds.
- e. Request for approval of authorized budget appropriation transfers for flood control and county departments.
- f. Recommendation that the court authorize the County Attorney's Office to prepare renewals of contracts with community associations and other entities for law enforcement services with a 5% adjustment effective January 1.

3. **Information Technology**

- a. Request for approval of agreements with the Harris County Department of Education and U.S. Army, 75th Division Training Support, for use of the county's 800 MHz public radio system.
- b. Transmittal of notice that the Harris County Regional Radio Center received the Most Innovative Use of Technology Award from the Center for Digital Government at the Best of Texas Executive Leadership Forum in Austin.
- c. Request for authorization to acquire two used vehicles from the Fire Marshal's Office for the Regional Radio System Division.

4. **Facilities & Property Management**

- a. Request for approval of an agreement for lease of space at 10000 Northwest Freeway for Public Infrastructure Department's Permit Division.
- b. Request for approval of an annual agreement with 1960 Northwest Plaza, Inc., for lease of space at 830 FM 1960 West for a Public Health WIC clinic.
- c. Request for approval of a license agreement with Houston Gulfgate Partners, L.P., for lease of space at 551-A Gulfgate Center for a Constable, Precinct 6 storefront office.
- d. Request for approval of a list of persons designated by an oversight committee for assignment of badges as part of the Frequent Courthouse Visitors Badge Program.
- e. Request for authorization to destroy certain records of the Constable of Precinct 1, County Auditor, Human Resources & Risk Management, and Justices of the Peace 3.1, 4.2, 8.1, and 8.2 in accordance with records control schedules.

5. **Public Health & Environmental Services**

- a. Request for approval of revisions to certain sections of the Harris County Animal Regulations to include the state's definition of "currently vaccinated" in addition to the county's definition.
- b. Request for approval of an amendment to an agreement with the Texas Health and Human Services Commission to extend the Community-Based Outreach Services program through October 31.
- c. Request for approval of an agreement with Key Maps, Inc., for a license to reproduce, use, and distribute 75 copies of the 45th Edition of the Houston/Harris County Atlas for identification of Mosquito Control operational boundaries.

- d. Request for approval of a letter of intent from the Texas Department of Health to award the county \$697,932 to provide comprehensive health screening services for refugees and for authorization to extend the grant and salary schedules pending receipt of the grant award.

6. **Housing & Economic Development**

- a. Request for approval of increased funding in the amount of \$15,000 for a deferred mortgage down payment assistance loan for a low income, disabled homebuyer in connection with the Mortgage Assistance Program.
- b. Request for approval of an amendment to an annual action plan for approval of HUD to adjust an allocation of housing project funds.
- c. Request for authorization to increase the salary maximum for an economic development project manager position.
- d. Request for approval of a change in the funding source using HOME Investment Partnership Funds for installation of a septic system and water well for a Housing Rehabilitation Program project in Precinct 4.
- e. Request for authorization to renew a 2002 Shelter Plus Care agreement with MHMRA of Harris County in the amount of \$416,160 to provide tenant-based rental assistance and services for homeless participants.
- f. Request for approval of an amended order requesting to update certain administrative information and provisions and to allocate additional Community Development Block Grant funds in the amount of \$100,000 to Precinct 2 for the Channelview Sports Complex Project.
- g. Request for approval of orders authorizing execution of subordination agreements with Wells Fargo Home Mortgage, Inc., and Chase Manhattan Mortgage Corporation to allow low-income homeowners to take advantage of refinancing at a lower interest rate.
- h. Request for approval of an amended order requesting to update certain administrative information and provisions and allocate additional Community Development Block Grant funds in the amount of \$100,000 to Harris County Public Health & Environmental Services for the Humble Health Center HIPAA Improvements Project.
- i. Request for approval of a lienholder's subordination to dedication with respect to the county's lien for an agreement for payment to the county in lieu of taxes in connection with the Kimberly Pointe Apartments in Precinct 4.
- j. Request for acceptance of \$717,558 in bond proceeds from the City of Houston TIRZ No. 2 to provide affordable housing within the county.

- k. Request for approval to work with the County Attorney for preparation of a proposed historic site designation for the Texas Company building at 1111 Rusk as recommended by the Harris County Historical Commission.

7. **Library Services**

Request by the director of the County Library for approval of additional hours for a model position.

8. **Youth & Family Services**

a. **Domestic Relations**

Request for authorization to renew a notary license for an employee at a cost of \$71.

b. **Protective Services for Children & Adults**

1. Request for approval of an amendment to an agreement with the Texas Department of Protective and Regulatory Services to include service outcome performance and contractor output performance measures for concrete services in connection with the Title IV-B and PAL programs.
2. Request for authorization to renew agreements with Clear Creek, Cypress Fairbanks, and Houston Independent School Districts for assignment of youth service specialists.

c. **Children's Assessment Center**

1. Request for approval of a memorandum of understanding between the county and the Children's Assessment Center Foundation approving an increase of \$6,000 for security expenses, and authorizing reimbursement.
2. Request for approval of a memorandum of understanding between the county and Youth Advocates AmeriCorps for services of AmeriCorps members for the Children's Assessment Center playroom and other child victim activities.

9. **Constables**

- a. Requests by Constables Abercia, Hickman, Trevino, and Butler, Precincts 1, 4, 6, and 7, for approval of changes to the authorized list of regular and reserve officers.
- b. Request by Constable Freeman, Precinct 2, for approval of an additional patrol vehicle for an employee whose car allowance was deleted.

- c. Request by Constable Hickman, Precinct 4, for authorization to accept various donations made to the department from Arthur J. Gallagher of Texas, Inc., and Target, and for approval of a reimbursement in the amount of \$225 for payment made by an employee for department business.
- d. Request by Constable Hickman for authorization to accept a check in the amount of \$5,984 from the District Attorney in connection with a drug money seizure.
- e. Request by Constable Hickman for approval of four temporary deputy positions effective November 1.

10. **Sheriff**

- a. Request for approval of employee name changes and changes to the department's authorized list of regular law enforcement officers.
- b. Request for authorization to accept a donation for the DARE Program.
- c. Request for approval of a proclamation designating October 26-31 as Red Ribbon Week in Harris County and honoring students who participate in the DARE Program.
- d. Request for authorization to use a vehicle donated to the department by Gulf States Toyota, Inc., for DARE Program activities.

11. **Fire & Emergency Services**

- a. Request for authorization to accept resolutions in connection with conversions of certain rural fire prevention districts into emergency services districts.
- b. Request for authorization to renew a notary commission for an employee at a cost of \$79.
- c. Request for approval of a reimbursement payment of \$50 in connection with an inspection.
- d. Request for authorization to expand the non-paid arson investigator program from eight positions to 10 and to purchase necessary investigative equipment and supplies; for approval to develop and implement a non-paid fire inspector program with 10 authorized positions, two vehicles, and necessary inspection equipment and supplies; and for authorization to reclassify a fire inspector position to senior fire inspector.
- e. Request for authorization to enter into agreements with certain fire departments and cities for the Rural/Urban Fire Protection Program in unincorporated areas of the county, and for approval of payments to fire departments for services.

12. **Medical Examiner**

- a. Request for approval of a revised fee schedule for postmortem examinations and lab services effective November 1, and for approval of agreements with 15 counties for autopsy services for one year effective November 1.
- b. Request for authorization to adjust the maximum salaries of pathologist positions, reclassify a deputy chief investigator position to senior investigator, and establish seven forensic nurse/physician assistant investigator positions.
- c. Request for authorization to purchase a scanning electron microscope, a liquid chromatography with a double stage mass spectrometer, and a gas chromatograph-mass spectrometer in the total amount of \$505,129.
- d. Request for approval of payment in the amount of \$250 for notary commissions for two employees.

13. **County Clerk**

Request for authorization to transfer a car allowance from a supervisor position to the assistant administrator of elections.

14. **District Clerk**

- a. Request for approval of applications and agreements for use of the county's Subscriber Access Program.
- b. Request for approval of payment in the amount of \$13,500 for furniture and fixtures, \$72,500 for equipment, and \$155,217 for eight temporary employees in connection with a model project for implementation of the department's records consolidation and conversation plan at the Hogan-Allnoch Building.

15. **County Attorney**

- a. Request for approval of orders authorizing litigation expenses in connection with cases in County Civil Courts Nos. 2, 3, and 4, Probate Courts Nos. 1 and 3, and the 308th and 315th District Courts.
- b. Request for approval of an order authorizing suit and litigation expenses to compel compliance with flood plain management regulations at 21910 Ramsey Road in Crosby in Precinct 4.

16. **County Courts**

Request for authorization to change an analyst position to provide the services by contract.

17. **District Courts**

- a. Request for approval of payments to the Harris County Department of Education for alternative dispute resolution services.
- b. Transmittal of the order by the Board of Judges and executed oath of office and statement of officer in connection with the appointment of Barbara Schott as Harris County Auditor.
- c. Request for authorization to correct the payroll records of four employees.

18. **Travel & Training**

- a. Request for authorization for an employee of **Public Infrastructure** to attend a conference and review course of the International Erosion Control Association November 12-13 in Houston at a cost of \$400.
- b. Request for authorization for an employee of **Right of Way** to attend a course of the International Right of Way Association October 29-31 in Austin, and for an employee to attend a course October 20 in Houston at an estimated total cost of \$1,100.
- c. Request for authorization for two employees of the **Toll Road Authority** to travel to Illinois for a one day tour of the Illinois Toll Agency to investigate new violation enforcement technology at an estimated cost of \$200.
- d. Request for authorization for four **Engineering** employees to attend an erosion and sediment control exam review class at the SCIECA Fall Conference and Exposition November 13 in Houston at a cost of \$800.
- e. Request for authorization for four **Engineering** employees to attend a concrete block workshop at the SCIECA Fall Conference and Exposition November 12 in Houston at a cost of \$800.
- f. Request for authorization for an **Engineering** employee to attend the NACPRO Board of Directors meeting October 23-25 in St. Louis, Mo., at a cost not to exceed \$550.
- g. Request for authorization for two employees of **Information Technology** and two employees of **Right of Way** to attend a software application class October 20-24 in Houston at a total cost of \$6,660.
- h. Request for authorization for an employee of **IT** to attend the annual International Conference for Resource Management & Performance Evaluation of Enterprise Computing Systems December 7-12 in Dallas at an estimated cost of \$3,202.
- i. Request for authorization for an employee of **IT** to attend a systems development conference October 23-24 in Dallas at a cost of \$1,463.

- j. Request for authorization for an employee of **IT** to attend meetings of the Texas Conference of Urban Counties October 22-23 and 30 in Austin at a cost of \$665.
- k. Request for authorization for an employee of **IT** to attend a leadership skills seminar October 28-30 in Houston at a cost of \$899.
- l. Request for authorization for two employees of **IT**, three employees of the **District Courts**, and three employees of the **County Courts** to attend the National Court Technology Conference October 27-31 in Kansas City, Mo., at a total approximate cost of \$15,904.
- m. Request for authorization for a representative of **Facilities & Property Management** on the county's Homeland Security Task Force to attend an annual security conference October 21 -22 in Houston at a cost of \$195.
- n. Request for authorization for two **FPM** employees to attend the annual conference of the Texas Association for Indoor Air Quality October 17-18 in Austin at an approximate cost of \$600.
- o. Request for authorization for two **FPM** employees to travel to San Antonio November 20-21 for a presentation to the National Association of Counties concerning energy efficiency improvements at an estimated total cost of \$750.
- p. Request for authorization for an employee of **Public Health & Environmental Services** to attend a meeting of the Texas Food Safety Task Force October 8-9 in Lubbock at no cost to the county.
- q. Request for authorization for an employee of **PHES** to attend a certification training class of the Texas Department of Health October 21-22 in Humble at a cost of \$75.
- r. Request for authorization for an employee of **PHES** to attend a food and nutrition conference of the American Dietetic Association October 25-28 in San Antonio at a cost of \$494.
- s. Request for authorization for an employee of **PHES** to attend the annual meeting of the Texas Association of Local WIC Directors October 13-16 in Odessa at a cost of \$682.
- t. Request for authorization for an employee of **PHES** to participate in a meeting of the Texas State Strategic Health Partnership October 6-8 in Austin at no cost to the county.
- u. Request for authorization for an employee of **PHES** to attend the HRS Ryan White Assistance meeting October 20-22 in Oakland, Calif., at no cost to the county.
- v. Request for authorization for an employee of **PHES** to attend an infant nutrition program October 8 in Houston at a cost of \$10.

- w. Request for authorization for an employee of **PHES** to attend a diabetes conference October 10-11 in Galveston at a cost of \$198.
- x. Request for authorization for two employees of **PHES** to attend a child injury and death investigation training seminar November 18-20 in Pasadena at a cost of \$550.
- y. Request for authorization for two employees of **PHES** to attend a course of the National Abatement Technology Center October 27-28 in Houston at a cost of \$600.
- z. Request for authorization for two employees of **PHES** to attend a Refugee Health Information Network training seminar October 13-15 in Austin at a cost of \$1,053.
- aa. Request by **PHES** for approval of payment in the amount of \$850 for rental of an auditorium at 5601 West Loop South for a suicide prevention/intervention workshop.
- bb. Request for authorization for an **Office of Housing & Economic Development** employee to attend an economic development planning course November 9-11 in Dallas at an approximate cost of \$1,133.
- cc. Request for approval of reimbursement in the amount of \$53 for expenses incurred by an **OHED** employee to attend a seminar of the Rice Alliance.
- dd. Request for authorization for two **OHED** employees to attend a U.S. Department of Housing and Urban Development entitlement training course December 8-11 in Milwaukee, Wisconsin at an approximate cost of \$1,680.
- ee. Request for authorization for 40 employees of the **County Library** to attend a joint meeting of children's librarians October 10 in Conroe at a cost of \$1,400.
- ff. Request for authorization for an employee of the **County Library** to attend the TexShare Advisory Board meeting October 10 in Austin in the amount of \$220.
- gg. Request for authorization for the director of **Domestic Relations** to attend meetings with the Office of the Texas Attorney General and the Texas Assn. of Domestic Relations Offices October 9 in Austin at an approximate cost of \$250.
- hh. Request for authorization for two **DR** employees to attend the annual conference of the Texas Association of Domestic Relations Offices November 3-5 in El Paso at no cost to the county.
- ii. Request for authorization for two **DR** employees to attend family law mediation training November 13-14 in Houston at a cost of \$300.
- jj. Request for authorization for two **DR** employees to attend a juvenile behavior management conference October 15 in Houston at a cost of \$190.

- kk. Request for authorization for an employee of **Protective Services for Children and Adults** to attend a conference of the Child Welfare League of American November 10-14 in Miami at an estimated cost of \$1,856.
- ll. Request for authorization for an employee of **PSCA** to attend a chemical dependency conference October 2-5 in Houston at a cost of \$300.
- mm. Request for authorization for three **PSCA** employees to attend a behavior modification training seminar October 17-18 in Houston at a total cost of \$300.
- nn. Request for authorization for 10 **PSCA** employees to attend a juvenile behavior management conference October 15 in Houston at a total cost of \$950.
- oo. Request by **PSCA** for authorization for 24 CRC youth and four employees to attend various educational and recreation outings September 25-February 28, 2004 at an estimated cost of \$3,500.
- pp. Request for authorization for an employee of **PSCA** to attend a counseling conference November 5-8 in Galveston at an approximate cost of \$95.
- qq. Request for authorization for an employee of the **Children's Assessment Center** to attend a training seminar of the Southern Regional Children's Advocacy Center November 4-8 in Clearwater, Fla., at an approximate cost of \$250.
- rr. Request for authorization for three employees of **CAC** to attend a supervision training seminar October 17-18 in Houston in the amount of \$350.
- ss. Request by **Constable Abercia, Precinct 1**, for authorization for:
 - 1. Three employees to attend a tactical carbine training class October 24-27 in Pasadena at a total cost of \$180.
 - 2. Two employees to attend a shotgun training class October 13-14 in Pasadena at a total cost of \$180.
 - 3. An employee to attend Texas Commission on Environmental Quality basic training school October 6-10 in Denton at a cost of \$175, with travel by county vehicle.
 - 4. Two employees to attend a conference on terrorism November 5-7 in Mesquite at an approximate total cost of \$800, with travel by county vehicle.
 - 5. An employee to attend field training officer school September 22-26 in Houston at a cost of \$50.
- tt. Request by **Constable Cheek, Precinct 5**, for approval of payment in the amount of \$260 for expenses incurred by two employees for travel to Ozona to pick up a prisoner.
- uu. Request by **Constable Trevino, Precinct 6**, for authorization for two employees to attend an interview and interrogation techniques training seminar October 27-31 in Houston at a cost not to exceed \$990.

- vv. Request by **Constable Butler, Precinct 7**, for authorization for an employee to attend a computer forensics course October 21-24 in the Woodlands at a total cost of \$1,555.
- ww. Request by the **Sheriff** for authorization for:
 1. Two employees to attend a training conference of the International Association of Bloodstain Pattern Analysts October 8-10 in Odessa at a cost of \$820, with travel by county vehicle.
 2. An employee to attend a conference of the Forgery Investigator's Association of Texas October 9-10 in San Antonio at an approximate cost of \$360, with travel by county vehicle.
 3. An employee to attend a conference of the Institute of Electric and Electronic Engineers Incident Management Working Group October 13-15 in Elmhurst, Ill., at no cost to the county.
 4. Five employees to attend a workshop of the Council on Alcohol and Drugs October 17-18 in Houston at a cost of \$750.
 5. Fifty employees to attend a police liability seminar October 20-November 21 in Houston at a cost of \$4,800.
 6. An employee to attend training on a forensic video system October 23-24 in Burtonsville, Md., at an approximate cost of \$1,400.
- xx. Request for authorization for two employees of **Fire & Emergency Services** to attend the annual East Texas Arson Investigators seminar November 11-13 in Longview at a cost not to exceed \$800, with travel by county vehicle.
- yy. Request by the **Medical Examiner** for approval of payment in the amount of \$500 for a presentation to the staff by an anthropologist from the New York City Medical Examiner's Office.
- zz. Request for approval of payment in the amount of \$260 for expenses incurred by an employee of the **ME** to attend a meeting of the Texas Department of Health in Austin.
- aaa. Request for authorization for an employee of the **District Clerk** to attend a CUC Technical Advisory Committee meeting October 1-3 in Austin at an approximate cost of \$650, and for authorization for expenses to attend monthly meetings for the balance of this fiscal year.
- bbb. Request by **Judge Patronella, JP 1.2**, for authorization to attend mediation training seminars of the Dispute Resolution Center October 10-12 and 24-26 in Houston at a cost of \$250.
- ccc. Request by **Judge Wood, Probate Court No. 2**, for authorization to attend a conference of the National College of Probate Judges November 12-15 at Hilton Head Island, S.C., at an approximate total cost of \$2,300.

- ddd. Request for authorization for **Judge Wooldridge, 269th District Court**, and two employees of the **District Courts** to attend a court technology conference October 28-30 in Kansas City, Mo., at an estimated total cost of \$3,600.
- eee. Request for authorization for a **DC** employee to attend a computer technology conference October 26-28 in Houston at a cost of \$375.
- fff. Request for authorization to reimburse a **DC** employee for expenses incurred to attend a mental competency conference in Texas City at a cost of \$195.
- ggg. Request for authorization for a **Purchasing** employee to attend an acquisition conference October 29 in Houston at a cost of \$165.
- hhh. Request for authorization for two **Tax Assessor-Collector** employees to attend a customer service seminar October 31 in Houston at a cost of \$390.
 - iii. Request for authorization for two **County Auditor** employees to attend a fraud seminar December 8 in Houston at a cost of \$390, and for an employee to attend a conference of the Texas Association of County Auditors October 21-24 in Wichita Falls at an estimated cost of \$650.
- jjj. Request for authorization for an employee of the **County Judge** to attend various computer classes in Houston for a one year period at a total cost of \$1,699.
- kkk. Request for authorization for an employee of the **County Judge** to attend a conference concerning volunteers in homeland security November 4-6 in Austin at a cost of \$750.
 - lll. Request for authorization for four employees of the **Office of Emergency Management** to attend a homeland security conference October 21-22 in Houston at a cost of \$780.
- mmm. Request for authorization for an employee of **Commissioner of Precinct 1** to attend a water education training course November 11-14 in Houston at a cost of \$150.
- nnn. Request for authorization for three employees of **Commissioner of Precinct 1** to attend a compost workshop November 12 in Rosenberg at a cost of \$90, with travel by county vehicle.
- ooo. Request for authorization for an employee of **Commissioner of Precinct 1** to attend a conference of the Public Risk Management Association November 5-7 in Houston at a cost of \$150.
- ppp. Request for authorization for six employees of **Social Services of Precinct 1** to attend computer training classes October 12-13 in Austin at an approximate total cost of \$1,050, with travel by county vehicle.

- qqq. Request for authorization for an employee of **Commissioner of Precinct 2** to attend a homeland security conference October 21-22 in Houston at a cost of \$195.
- rrr. Request for authorization for an employee of **Commissioner of Precinct 3** to attend a wastewater collection course October 20-22 in Schulenburg at a cost of \$115.
- sss. Request for authorization for an employee of **Commissioner of Precinct 3** to attend the Texas Partners in Education Conference February 4-6 in Galveston at a cost of \$85.
- ttt. Request for authorization for four employees of **Commissioner of Precinct 3** to attend a conference of the Texas Assn. of County Engineers and Road Administrators November 11-13 in San Antonio at a cost of \$1,500.
- uuu. Request for authorization for an employee of **Commissioner of Precinct 4** to join an internet and graphics training club and attend meetings and classes in Houston for a period of one year at a cost of \$1,195.
- vvv. Request for authorization for an employee of **Commissioner of Precinct 4** to attend a conference of the Texas Assn. of County Engineers and Road Administrators November 11-13 in San Antonio at a cost of \$500.
- www. Request for authorization for seven employees of **Commissioner of Precinct 4** to attend the Governor's Volunteer Leadership Conference October 26-27 in Houston at a cost of \$1,050.

19. **Grants**

- a. Request by **Constable Abercia, Precinct 1**, for authorization to submit an application to the U. S. Department of Transportation for grant funds in the amount of \$99,480 for the Speed Selective Traffic Enforcement Program.
- b. Request by the **District Courts** for authorization to submit an application to the Texas Task Force on Indigent Defense for grant funds in the amount of \$1,363,483 to improve legal defense services for indigent persons.
- c. Request by the **Office of Emergency Management** for authorization to submit an application for Federal Emergency Management Agency funds in the amount of \$312,865 for emergency operational expenses.
- d. Request by **Social Services of Precinct 1** for authorization to accept additional grant funds in the amount of \$25,000 from the Child Care Council of Greater Houston, Inc., and to extend the grant to October 31, 2003.
- e. Request by **Social Services of Precinct 1** for authorization to extend the grant period to October 31, 2003 for the National Emergency Food and Shelter Program of the United Way.

20. **Fiscal Services & Purchasing**

a. **Auditor**

1. Request for approval of final payments to:
 - a. Cutler Repaving, Inc., for refurbishing various roads by hot in place recycling of existing asphalt surface and overlay in the Lyons Camp area in Precinct 4.
 - b. DCE Construction, Inc., for concrete repairs at Chipperfield Drive and Overbluff Drive in Precinct 2.
 - c. Eagle Construction & Environmental Services for underground storage tank system closure by removal at Bay Area Park in Precinct 2.
 - d. Infrastructure Services, Inc., for West University Place pedestrian bridges over Poor Farm Ditch at Plum Street, Tangley Road, and Robinhood Street in Precinct 3.
 - e. Traf-Tex, Inc., for traffic signal system for the intersections of Bissonnet Road at Howell Sugarland Road and Beechnut Street at Hemlock Hill Drive in Precinct 3.
2. Transmittal of certification of supplemental estimates of revenue received for various funds and grants.
3. Request for approval of an order for indemnification of Beverly Kaufman, County Clerk, for \$643 in connection with receipt of returned checks, and Charles Bacarisse, District Clerk, for \$115 in connection with a returned money order.
4. Transmittal of audited claims.

b. **Treasurer**

Transmittal of a report of monies received and disbursed for the month of August.

c. **Tax Assessor-Collector**

1. Request for approval of applications for notary public commission for seven employees at an estimated cost of \$553.
2. Request for authorization for Purchasing to assign purchase orders and tag inventoried assets that have been purchased by Secretary of State Chapter 19 funds, and for removal and auction of obsolete equipment.
3. Request for approval of tax refund payments.

d. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Tractors, mowers, and related items for the county.
 - b. Mowing services for the Flood Control District.
 - c. Raincoats for the Sheriff's Department.
 - d. Digital color printed map books for the Flood Control District.
 - e. Letterhead and matching envelopes for the county and the Flood Control District.
 - f. Cleanup of hazardous and non-hazardous waste for the county.
2. Transmittal of a list of computer-related items obtained through the State of Texas vendor program for the Information Technology Center.
3. Request for approval of changes in contracts with:
 - a. Transcore, LP, contractor for a violation enforcement system for the Toll Road Authority, resulting in an addition of \$13,725 to the contract amount (00696).
 - b. Elevator Maintenance Company, contractor for maintenance and repair of elevators for Facilities & Property Management, resulting in a reduction of \$9,069 from the contract amount (00697).
 - c. Elevator Maintenance Company, contractor for maintenance and repair of elevators for Facilities & Property Management, resulting in an addition of \$2,700 to the contract amount (00699).
 - d. OD's Printing, contractor for printed forms for the Office of Court Management, resulting in an addition of \$3,005 to the contract amount (00700).
 - e. Century Business Equipment, contractor for facsimile equipment for the county, resulting in a reduction of \$41,920 from the contract amount (00701).
4. Request for approval of an extension to an agreement with EnviroClean Management Services, Inc., for medical waste disposal services for the county through November 30 or until a new contract is awarded.
5. Request for approval of a one month extension to an agreement with Coverall of Houston for cleaning services for county community centers and pavilions beginning November 1 and not exceeding November 30.
6. Recommendation that awards be made to:
 - a. National Hose & Accessory, low bid in the amount of \$27,600 for hydraulic hose, hose assemblies, and related items for the county for the period beginning November 1.
 - b. OD's Printing, low overall bid in the amount of \$53,897 for various printed forms for the county for the period beginning November 1.
 - c. Security Safety & Supply, overall low complete bid in the amount of \$93,180 for safety supplies and related items for the county for the period beginning November 1.

- d. Trantex, Inc., low bid in the amount of \$93,798 for traffic paint and related items for the county for the period beginning November 1.
 - e. Staley Enterprises in the amount of \$21,759 for furnishing, delivering, and installing a trash compactor for the county.
 - f. C. R. Kirkpatrick, in the amount of \$2,672 for sale of surplus, worn out, damaged books, audio and video tapes, and other library materials in various formats for the County Library for the period beginning January 1, 2004.
 - g. Wm. Rigg Company through AIG in the amount of \$20,389 for excess accident insurance for reserve deputies and volunteer fire/arson investigators for the county for the period beginning November 1.
 - h. Bio Landscape & Maintenance, Inc., in the amount of \$217,664 for landscape maintenance services for various county locations for the period beginning November 1.
 - i. Asplundh Tree Expert Co., low bid in the amount of \$587,375 for selective brush clearing for the county for the period beginning November 1.
7. Request for approval of renewal options with:
- a. Groves Industrial Supply for furnishing and delivering industrial batteries to the county for the period of January 1-December 31, 2004.
 - b. Alanton Group for janitorial services at various locations in Region No. 5 for the county at an additional \$3,385 monthly increase or \$40,614 annually for the period of January 1-December 31, 2004.
 - c. Weiser Security Services, Inc., for facility security services for the county for the period of February 1, 2004-January 31, 2005.
 - d. Commercial Metals Company for sale of scrap metal material for the county, the Flood Control District, and the Harris County Hospital District for the period of January 1-December 31, 2004.
 - e. Enviro-Tech Specialties for cleaning chemicals for the Washburn Tunnel for the period of February 1-January 31, 2005.
 - f. Pro Tire Service for removal, disposal, and sale or purchase of used tires for the county for the period of January 1-December 31, 2004.
 - g. S & W Engines, Inc., for small gas engine repair parts for the county for the period of January 1-December 31, 2004.
 - h. The Groce Company, Inc., for vacuum truck service for the county for the period of January 1-December 31, 2004.
 - i. Dow Pipe & Fence Supply Company for fencing materials, installation labor, and related items for the county for the period of January 1-December 31, 2004.
 - j. Corporate Express of Texas, Inc., for office supplies for the county for the period of January 1-December 31, 2004.
8. Request for approval of an order authorizing the County Judge to execute the customer quotation for Cisco SMARTnet maintenance with Computer Tech for the Toll Road Authority in the amount of \$33,290 for the period of October 7-October 6, 2004.

9. Request for approval of an order authorizing the County Judge to execute a license agreement and addendum with Tumbleweed Communications Corporation for software licenses for Information Technology Center in the amount of \$78,650 for the period of September 30-September 29, 2004.
10. Request for approval of an order authorizing the County Judge to execute an amendment to an agreement with Vollmer Public Relations for additional communications services for the Flood Control District in the amount of \$783,753 for a total of \$885,553 for the period ending April 30, 2005.
11. Request for approval of professional service exemptions from the competitive bid process for:
 - a. Jacquelyn Johnson Minter, M.D., for medical services for the tuberculosis program for Public Health & Environmental Services in the amount of \$57,200 for the period ending August 31, 2004, and for the County Judge to take necessary action relating to the agreement.
 - b. Dr. Steven Lai, O.D., for ophthalmology services for the Sheriff's Department in the amount of \$28,750 for the period of September 18-September 17, 2004, and for the County Judge to take necessary action relating to the agreement.
 - c. University of Texas Health Science Center for certified nurse midwife and nurse practitioner services for Public Health & Environmental Services in the amount of \$56,420 for the period ending June 30, 2004, and for the County Judge to take necessary action relating to the agreement.
 - d. Stephen Kaminsky, M.D., P.A., for radiographic interpretations of chest image diagnostic impressions for detection of TB for inmates housed in detention facilities in the corrected amount of \$336,000 for the period of June 1, 2002-May 31, 2003.
12. Request that Heat Transfer Solutions, Inc., be granted a sole source exemption from the competitive bid process for equipment sales, repair parts, and service for Staefa Control System and McQuay equipment.
13. Request for authorization for removal of damaged, destroyed, stolen, or lost items from Precinct 2 inventory.
14. Transmittal of notice of receipt of funds in the total net amount of \$28,559 from the sale of recyclable materials and surplus and/or confiscated property items through the county's internet public auction for the period of September 2-25.
15. Transmittal of notice of receipts of funds in the total net amount of \$127,924 for county equipment sold at Houston Auto Auction August 27, 30, and September 3.
16. Request for authorization for a list of county surplus and/or confiscated property to be sold at internet auction and for disposal of unsold surplus items.

17. Transmittal of advertised bids and proposals received by the Purchasing Agent and opened September 29 and October 6, and request for approval of recommendations for disposition.

21. **Commissioners Court**

a. **County Judge**

1. Request for authorization for Management Services to review and make recommendations concerning a request by the Fraternal Order of Police in connection with the county's health insurance policies for families of officers slain in the line of duty.
2. Consideration of a resolution designating the week of October 5-11 as 2003 National 4-H Week in the county.
3. Consideration of a resolution congratulating BP Solvay Polyethylene North America on being selected as the Deer Park Chamber of Commerce 2003 Industry of the Year award winner.
4. Request by the Office of Emergency Management to renew participation in an annual joint funding agreement with U.S. Geological Survey at a cost of \$170,730 for the period of October 1-September 30, 2004 for hydrological data for studies and sensors maintenance at various stream gauges.

b. **Commissioner, Precinct 1**

1. Request for consideration and approval of the reappointment of Curtis B. Lampley to the board of Tax Increment Reinvestment Zone No. 3, position No. 7, for a two-year term.
2. Consideration and approval of the appointment of Walter Clyde Hunt to the Gulf Coast Community Services Board for a five-year term.
3. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in the Glenbrook Valley Subdivision.
4. Request for approval of stop signs with stop ahead signing at the intersection of Exeter Street at Warwick Street, as recommended by Public Infrastructure.

c. **Commissioner, Precinct 2**

1. Consideration for discussion and possible action on the appointment of Jon J. Meza to the LaPorte Tax Increment Reinvestment Zone No. 21 for the term ending in October 2005.
2. Consideration for discussion and possible action on the reappointment of Jim Fonteno, Jr. to the Port of Houston Authority Commission for the term ending July 2005.

d. **Commissioner, Precinct 3**

1. Request for approval of appointments of Sonia C. Yost and Mitchell Copeland to the Board of Emergency Services District No. 47.
2. Request for authorization for the County Judge to execute an agreement with Rotary Club of Katy Sunrise for cleanup along the roadsides of Baker Road from Kingsland Boulevard to Stone Meadows Lane in connection with the Adopt a County Road program for the period of October 1-September 30, 2004.
3. Request for authorization for the County Judge to execute an agreement with Boy Scouts of America Troop No. 3 for cleanup along the roadsides of Telge Road from West Road to south of Highway 290 in connection with the Adopt a County Road program for the period of September 1, 2003 to September 2, 2004.
4. Request for approval to accept a check in the amount of \$3,618 from Mitchell-Carroll Properties, LLP, for construction of a driveway in connection with the Greenhouse Road/Morton to Clay Road project.

e. **Commissioner, Precinct 4**

1. Request for approval for Jesse Jones Park Volunteers to sell food and non-alcoholic beverages during a festival November 1 at Jesse Jones Park.
2. Request for approval for May Community Center's Volunteers in Action to hold a fund-raiser event November 7 at May Community Center.
3. Request for authorization to create two regular Master Operator and four Operator positions effective January 10.
4. Request for authorization to transfer certain surplus equipment to the Sheriff's Department from the precinct's inventory.

5. Request for authorization for the County Judge to execute agreements in connection with the Adopt a County Road program for:
 - a. Woodlands Aveda for cleanup along the roadsides of Aldine Westfield Road from Old Cypresswood Drive to Bellchase Road for the period of September 1-August 31, 2004.
 - b. Houston Parrot Head Club for cleanup along the roadsides of Louetta Road from Kuykendahl Road to TC Jester Boulevard for the period of August 1-July 31, 2004.
 - c. SNE Realtors for cleanup along the roadsides of Hare Cook Road from FM 2100 to Miller Wilson Road for the period of September 1-August 31, 2004.
6. Request for approval to post signs prohibiting overnight parking of commercial motor vehicles in Woodgate Subdivision, Sections I, II, and III.

22. **Miscellaneous**

- a. Transmittal of petitions filed with the 129th, 151st, and 333rd District Courts, County Civil Courts Nos. 1,2, 3, and 4, and Probate Court No. 1.
- b. Request for approval to accept a petition for a local option election in the City of Morgan's Point to consider the legal sale of mixed beverages in restaurants by food and beverage certificate holders only, and that the court adopt an order to conduct the local option election on November 4 pursuant to the Texas Election Code and Chapter 251 of the Texas Alcoholic Beverage Code.
- c. Consideration of a presentation by the City of Houston on the proposed creation of Tax Increment Reinvestment Zone No. 21 in Precinct 2, and for approval of a waiver of the requirement for the county to receive 60 days notice prior to holding a public hearing.

23. **Emergency items.**

24. **Public Hearing**

Recommendation by the Office of Housing & Economic Development for approval following public hearing for designation of a 10.6-acre tract on East Richey Road in Precinct 4 as a reinvestment zone for a tax abatement agreement with Universal Steel America, Inc., and for the County Attorney to work with staff of Management Services and Precinct 4 to prepare the agreement.

25. **Executive Session**

Request by Public Infrastructure for an executive session to review trust information in connection with purchase of Tract 002 from Blue Ridge Road to Beltway 8 for the Fort Bend Parkway Extension in Precinct 1.

26. **Appearances before court** (3 minutes)

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court member to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings.

Recess.

27. **Appearances before court** (1 minute)

A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda and who has appeared at any of the four preceding court meetings will be limited to one minute (1).

Adjournment.

Commissioners Court

County Judge

Commissioners (4)

Services

- Public Infrastructure
- Management Services
- Information Technology
- Facilities & Property Management
- Public Health & Environmental Services
- Housing & Economic Development
- Library Services
- Youth & Family Services

Fiscal Services & Purchasing

- Auditor
- Treasurer
- Tax Assessor-Collector
- Purchasing

Administration of Justice

- Constables (8)
- Sheriff
- Sheriff's Civil Service
- Fire & Emergency Services
- Medical Examiner
- County Clerk
- District Clerk
- County Attorney
- District Attorney
- Community Supervision & Corrections
- Court Services
- Justices of the Peace (16)
- County Courts (19)
- Probate Courts (4)
- District Courts (59)
- Courts of Appeals (2)

Elected

Appointed

Calendar 2003

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4	1	1	1 2 3 4 5	1 2 3	1 2 3 4 5 6 7
5 6 7 8 9 10 11	2 3 4 5 6 7 8	2 3 4 5 6 7 8	6 7 8 9 10 11 12	4 5 6 7 8 9 10	8 9 10 11 12 13 14
12 13 14 15 16 17 18	9 10 11 12 13 14 15	9 10 11 12 13 14 15	13 14 15 16 17 18 19	11 12 13 14 15 16 17	15 16 17 18 19 20 21
19 20 21 22 23 24 25	16 17 18 19 20 21 22	16 17 18 19 20 21 22	20 21 22 23 24 25 26	18 19 20 21 22 23 24	22 23 24 25 26 27 28
26 27 28 29 30 31	23 24 25 26 27 28	23 24 25 26 27 28 29	27 28 29 30	25 26 27 28 29 30 31	29 30
		30 31			

July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5	1 2	1 2 3 4 5 6	1 2 3 4	1	1 2 3 4 5 6
6 7 8 9 10 11 12	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7 8	7 8 9 10 11 12 13
13 14 15 16 17 18 19	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18	9 10 11 12 13 14 15	14 15 16 17 18 19 20
20 21 22 23 24 25 26	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21 22	21 22 23 24 25 26 27
27 28 29 30 31	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28 29	28 29 30 31
	31			30	

Commissioners Court will meet on Tuesday at 10:00 a.m. in regular session during the periods of Calendar 2003 and Calendar 2004 on the dates noted by □. Court-approved county holidays are noted by ■.

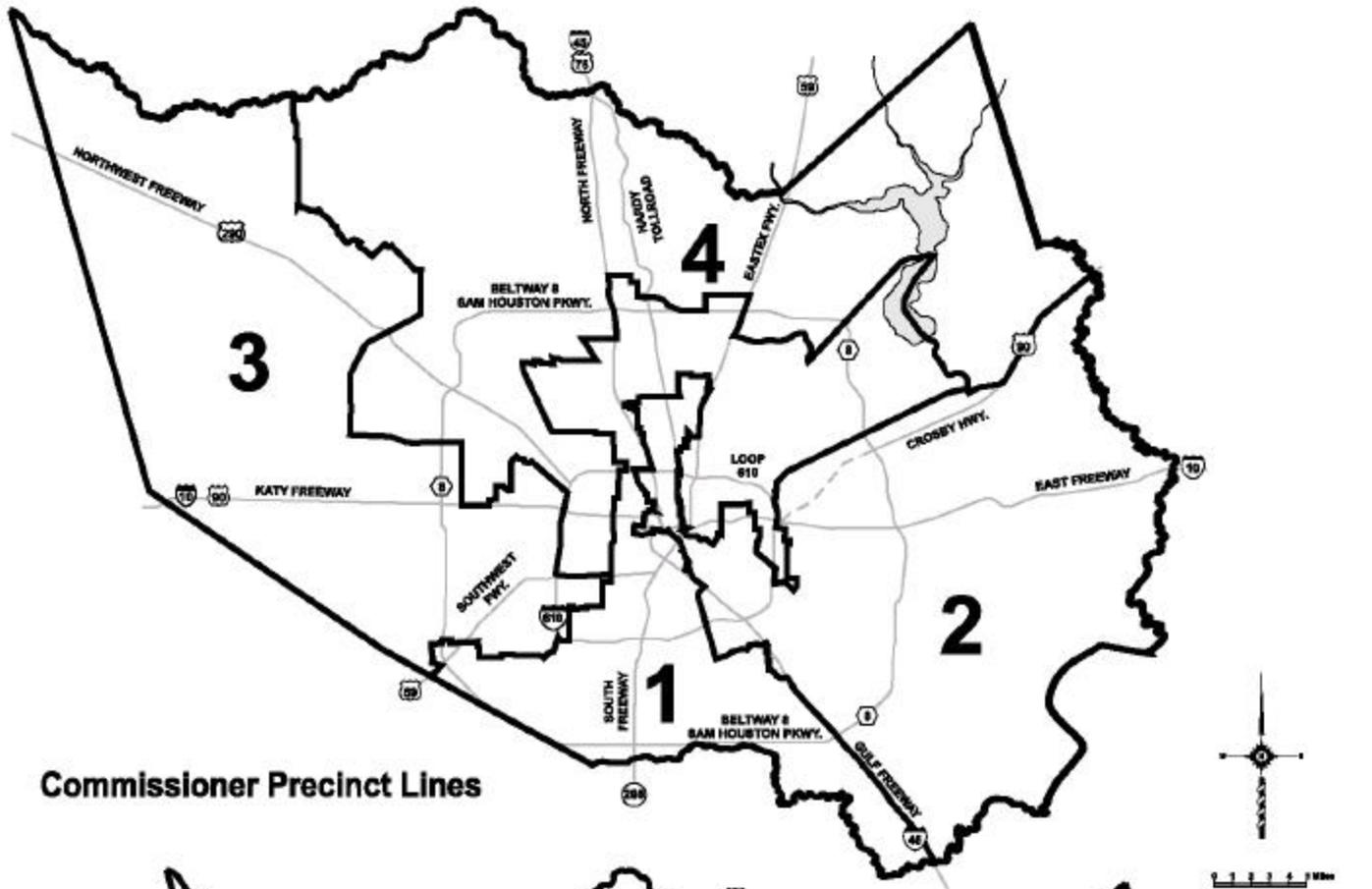
Calendar 2004

January	February	March	April	May	June
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4 5 6	1 2 3	1	1 2 3 4 5
4 5 6 7 8 9 10	8 9 10 11 12 13 14	7 8 9 10 11 12 13	4 5 6 7 8 9 10	2 3 4 5 6 7 8	6 7 8 9 10 11 12
11 12 13 14 15 16 17	15 16 17 18 19 20 21	14 15 16 17 18 19 20	11 12 13 14 15 16 17	9 10 11 12 13 14 15	13 14 15 16 17 18 19
18 19 20 21 22 23 24	22 23 24 25 26 27 28	21 22 23 24 25 26 27	18 19 20 21 22 23 24	16 17 18 19 20 21 22	20 21 22 23 24 25 26
25 26 27 28 29 30 31	29	28 29 30 31	25 26 27 28 29 30	23 24 25 26 27 28 29	27 28 29 30
				30 31	

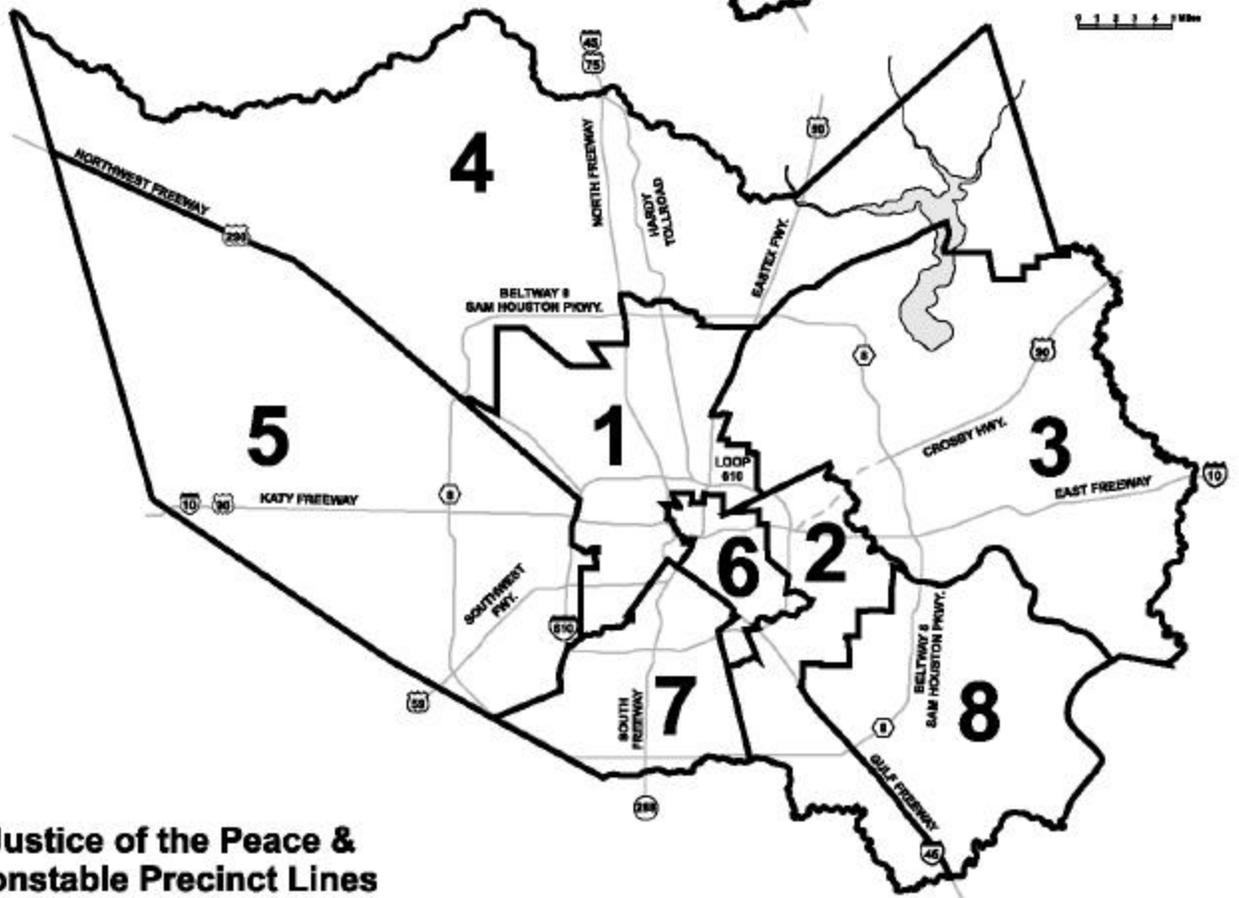
July	August	September	October	November	December
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3	1 2 3 4 5 6 7	1 2 3 4	1 2	1 2 3 4 5 6	1 2 3 4
4 5 6 7 8 9 10	8 9 10 11 12 13 14	5 6 7 8 9 10 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11
11 12 13 14 15 16 17	15 16 17 18 19 20 21	12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17 18
18 19 20 21 22 23 24	22 23 24 25 26 27 28	19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25
25 26 27 28 29 30 31	29 30 31	26 27 28 29 30	24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31
			31		

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Harris County Precinct Boundaries



Commissioner Precinct Lines



Justice of the Peace & Constable Precinct Lines