



HARRIS COUNTY, TEXAS

COMMISSIONERS COURT

1001 Preston, Suite 938 · Houston, Texas 77002-1817 · (713) 755-5113

Robert Eckels
County Judge

El Franco Lee
Commissioner, Precinct 1

Jim Fonteno
Commissioner, Precinct 2

Steve Radack
Commissioner, Precinct 3

Jerry Eversole
Commissioner, Precinct 4

No. 01.01

AGENDA

January 9, 2001

1:45 p.m.

Opening prayer by Pastor Peter Gantz of Bellaire Church of the Nazarene.

1. Public Infrastructure Department
 - a. Public Infrastructure
 - b. Flood Control District
 - c. Engineering
2. Toll Road Authority
3. Management Services
4. Central Technology
5. Facilities & Property Management
6. Public Health Services
7. Community Development Services
8. Library Services
9. Youth & Family Services
10. Constables
11. Sheriff
12. Fire & Emergency Services
13. Medical Examiner
14. County Clerk
15. District Clerk
16. County Attorney
17. District Attorney
18. Justices of the Peace
19. County Courts
20. District Courts
21. Fiscal Services & Purchasing
 - a. Auditor
 - b. Tax Assessor-Collector
 - c. Purchasing
22. Commissioners Court
 - a. County Judge
 - b. Commissioner, Precinct 1
 - c. Commissioner, Precinct 2
 - d. Commissioner, Precinct 3
 - e. Commissioner, Precinct 4
23. Miscellaneous
24. Emergency items
25. Appearances before court
26. Opening of bids and proposals
27. Executive Session

The Commissioners Court may go into executive session, if necessary, pursuant to chapter 551 of the Texas Government Code, for one or more of the following reasons: (1) consultation with the County Attorney to seek or receive legal advice or consultation regarding pending or contemplated litigation; (2) discussion about the value or transfer of real property; (3) discussion about a prospective gift or donation; (4) consideration of specific personnel matters; (5) discussion about security personnel or devices; or (6) discussion of certain economic development matters. The Commissioners Court may announce that it will go into executive session on any item listed on this agenda if the subject matter is permitted for a closed session by provisions of chapter 551 of the Texas Government Code.

1. **Public Infrastructure Department**

a. **Public Infrastructure**

1. Recommendation that the executive director be authorized to serve on the City of Houston 's Main Street Coordinating Committee.
2. Transmittal of promotion notification for Jackie Freeman, Director of Engineering, and Deborah Vaughn, Deputy Director.
3. Recommendation that the County Judge be authorized to execute an amendment to the Flood Mitigation Assistance Project Grant contract between the county and the Texas Water Development Board.
4. Recommendation that the court approve a resolution and order establishing just compensation based on fair market value and authorize the County Judge to execute agreements for sale and warranty deeds for the Flood Control District's hazard mitigation grant program for:
 - a. Unit K100-00-99-H003, Tract 14-011.0 in Precinct 4 in the amount of \$100,000.
 - b. Unit K100-00-99-H002, Tract 26-012.0 in Precinct 3 in the amount of \$241,453.
5. Recommendation that the court approve a resolution and order establishing just compensation based on fair market value for:
 - a. Tanner Road project, Tract 035 in Precinct 4 in the amount of \$355,395.
 - b. Telge Road-4 project, Tract 022 in Precinct 3 in the amount of \$116,071.
6. Recommendation that the court accept donation of a conveyance of easement without warranty to the county conveying tracts of land for specific county projects for:
 - a. Homestead Road, Tract 005 in Precinct 1 from 15/21 Japhet Management Corporation.
 - b. Homestead Road, Tract 013 in Precinct 1 from Efrain O. and Francisca Tula.
7. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue payment for actual moving expenses related to resident relocation to:
 - a. Eveready Moving & Storage, Inc., as part of the hazard mitigation grant project in Precinct 4 in the amount of \$1,830.
 - b. Adams Transfer & Storage as part of the hazard mitigation grant project in Precinct 3 in the amount of \$6,191.
 - c. All Points Moving & Storage Co., as part of the district's floodplain buyout project in Precinct 3 in the amount of \$15,755.
 - d. Bekins Moving & Storage as part of the FMAP home acquisition project in Precinct 3 in the amount of \$4,705.

8. Recommendation that the court authorize the County Judge to execute an IRS form for noncash charitable contributions on behalf of Kirby Lake Development, Ltd., having previously accepted a donation special warranty deed conveying Tract 001 to the county for Old Kirby Road in Precinct 2.
9. Recommendation that the court approve a resolution and order authorizing the Willow Waterhole detention basin project in Precinct 1, decreeing the project a public necessity and convenience, and permitting the Flood Control District to acquire specific property, and for appropriate officials to take necessary actions to complete the transaction.
10. Recommendation that the court approve a resolution and order authorizing the Right of Way Section to notify Quality Christmas Tree Co., Inc., of the county's exercising its option to terminate the agreement for lease of land in the Rice Institute Addition in Precinct 3.
11. Recommendation that the court approve a resolution and order authorizing the Right of Way Section to give notice to the Quality Christmas Tree Co., Inc., of the purchase of lease premises, Westpark Corridor project, Tract A001-001 in Precinct 3.
12. Recommendation that the court approve a resolution and order authorizing the Flood Control District to issue an incidental expense payment of \$599 to Verna L. and Jeffrey L. Eccles for landowner relocation assistance for the floodplain buyout project in Precinct 3, and for appropriate officials to take necessary actions to complete the transaction.
13. Recommendation that the court approve a resolution and order authorizing the county to accept donation of a special warranty deed for Tract 006, Homestead Road in Precinct 1.
14. Recommendation that the court approve a resolution and order authorizing the county to purchase Tract B001-004 of the Westpark Corridor, Phase 1 project for the negotiated purchase price of \$3,000, and for appropriate officials to take necessary actions to complete the transaction.
15. Recommendation that the court approve a resolution and order authorizing the county to convey to Reliant Energy HL&P two easements for installation, operation, and maintenance of electrical lines and facilities for electrical service to the Channel Garage Building and the Hogan Alnoch Building, Tract 001, Austin Street project in Precinct 1.
16. Recommendation that the court authorize the Flood Control District to issue an incidental expense payment of \$3,225 and an actual moving expense payment of \$1,202 to Kirk A. Layne as part of the hazard mitigation grant program No. 2 in Precinct 4.
17. Transmittal of notices of road and bridge log changes.

b. **Flood Control District**

1. Recommendation that the County Judge be authorized to execute agreements with:
 - a. Dodson & Associates, Inc., for engineering services in the amount of \$60,000 to demonstrate the advantages and effectiveness of local implementation of the federal flood control project on Brays, Hunting, and White Oak Bayous in all precincts (amendment).
 - b. Harris County Water Control and Improvement District No. 119 in the amount of \$561,691 to improve Unit K140-00-00 and construct a proposed flood control channel, Unit K140-05-00 to mitigate the impacts from area development and provide areawide drainage and flood control in Precinct 4.
 - c. Walter P. Moore and Associates, Inc., for engineering services in the amount of \$150,000 in support of a study of the Texas Medical Center and Rice University area in Precinct 1.
 - d. Winchester Country Regional Sewage Authority in the amount of \$69,885 to mow Units E100-00-00, E111-00-00, E128-00-00, E128-01-00, E128-02-00, and E130-00-00 in Precinct 4.
2. Recommendation that the court approve award of contracts to:
 - a. Lindsey Construction, Inc., for channel repairs in Precinct 4 in the amount of \$355,867.
 - b. Lindsey Construction, Inc., for channel restoration from Leisure Place Drive to Long Trace Drive in Precinct 4 in the amount of \$392,985.
3. Recommendation for adoption of court orders affecting property rights for:
 - a. Abandonment of drainage easement, Unit Q114-03-00, Tracts 01-501.0 and 01-502.0 in Precinct 2.
 - b. Acceptance of drainage easement, Unit K139-00-00, Tracts 01-005.0 through 01-008.0, 02-001.0, and 02-002.0 in Precinct 4.
4. Recommendation that the court acknowledge receipt of funds deposited for impact fees during the months of October and November.
5. Request for authorization for an employee to attend a Texas wetlands conference on local, regional and national perspectives February 1-2 in Austin at an approximate cost of \$1,095.
6. Recommendation for approval of construction documents and authorization to seek bids for a three-week period for Brays Bayou channel repairs in Precincts 1, 2, and 3 at an estimated cost of \$700,000.
7. Recommendation that Unit Q114-07-00 in Precinct 2 be added to the district's stormwater management system for identification purposes and maintenance responsibility.

c. **Engineering**

1. Recommendation for approval to seek bids for:
 - a. Shoreline improvements at Clear Lake Park in Precinct 2 for a three-week period at an estimated cost of \$180,000.
 - b. Vann Road drainage improvements in Precinct 2 for a three-week period at an estimated cost of \$48,700.
 - c. Ready mix concrete for any plant or jobsite in Precinct 3 for a two-week period at an estimated cost of \$42,000.

2. Recommendation for approval of the following plats:
 - a. Henry Street Industrial Park in Precinct 1; RP & Associates.
 - b. Burnett Acres in Precinct 2; F.G. Huffman & Associates.
 - c. Gar/Dal, Inc., Property in Precinct 3; Gullett & Associates, Incorporated.
 - d. Brenwood, Section Five in Precinct 3; Russ & Pape Surveying Company.
 - e. Three Lakes East, Section Three in Precinct 4; Pate Engineers.
 - f. Wiggins Tract in Precinct 4; Bear Surveying.
 - g. Atasca Woods, Section Two in Precinct 4; Pate Engineers.
 - h. Copeland Chrysler Plymouth in Precinct 4; R.G. Miller Engineers.
 - i. Kings River Village, Section 10 in Precinct 4; Turner Collie & Braden, Incorporated.
 - j. Villages at Lakepointe, Section Three in Precinct 4; Benchmark Engineering Corporation.
 - k. Atascocita South, Section Five in Precinct 4; Pate Engineers.
 - l. Harris County MUD No. 370 water plant, amending plat in Precinct 4; Benchmark Engineering Corporation.
 - m. Park at Raveneaux Apartments, partial replat in Precinct 4; Brown & Gay Engineers, Incorporated.
 - n. Villages at Lakepointe, Section One, amending plat in Precinct 4; Benchmark Engineering Corporation.
 - o. Highland Timbers, Section Two in Precinct 4; Provident Consulting.

3. Recommendation for acceptance, continuation, or cancellation of bonds for:
 - a. RWL Construction executed by Colonial American Casualty and Surety Company for Blalock Drive in Precinct 3 in the amount of \$65,000 (cancellation).
 - b. Northchapel Corporation executed by Western Surety Company for Skyview in Precinct 4 in the amount of \$5,000 (cancellation).
 - c. Harris Construction Company executed by United States Fidelity Guaranty Company for West Lake Houston Parkway in Precinct 1 in the amount of \$15,000 (cancellation).
 - d. Sanchez Oil & Gas Corporation executed by Underwriters Indemnity Company for Center, Gray, and Jones in Precinct 2 in the amount of \$10,000 (cancellation).

- e. Aqua Utility Construction, Inc., for Harris County MUD No. 361 executed by National Fire Insurance Company of Hartford for West Lake Houston Parkway with a crossing in Precinct 1 in the amount of \$10,000 (acceptance).
 - f. Etoco, Inc., executed by Travelers Casualty and Surety Company of America for Mesa Drive and north right-of-way of Garrett Road with a crossing in Precinct 1 in the amount of \$40,000 (acceptance).
 - g. Jaho, Inc., for Charterwood MUD executed by Seaboard Surety Company for the south side of Rodgers Road with two crossings in Precinct 4 in the amount of \$15,000 (acceptance).
 - h. Byung Joo Kwon dba Olympia Construction executed by Western Surety Company for Franz Road and West Fry Road with a crossing in Precinct 3 in the amount of \$10,000 (acceptance).
 - i. Sipe Heavy Haulers executed by Universal Surety of America for bond covering oversize and overweight loads in all precincts in the amount of \$5,000 (acceptance).
 - j. Etoco, Inc., executed by Travelers Casualty & Surety Company of America for bond covering oversize and overweight loads in all precincts in the amount of \$50,000 (continuation).
 - k. Friendswood Land Development Company executed by American Casualty Company of Reading, Pennsylvania for Bear Creek Plantation, Section Six in Precinct 3 in the amount of \$20,145 (cancellation).
 - l. Car Max Auto Superstores, Inc., executed by Safeco Insurance Company of America for Carmax-Houston North in Precinct 4 in the amount of \$6,050 (cancellation).
4. Recommendation for approval of notices by:
- a. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the north side of Clay Road in Precinct 3 (20313).
 - b. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the east and west sides of Cypress Rosehill Road with a crossing in Precinct 4 (20321).
 - c. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on Falvel Road, Normandy Forest, and the north and south sides of Spring Cypress Road with three crossings in Precinct 4 (20330).
 - d. Reliant Energy-Entex of the authorized installation of a plastic natural gas line on Blackhawk, Bogey Way, San Marino, Fortuna Drive, and the east and west sides of Scarsdale with five crossings in Precinct 2 (20345).
 - e. Reliant Energy-Houston Lighting & Power of the authorized installation of an electrical line on Blackhawk Boulevard with a crossing in Precinct 1 (20379).
 - f. Aqua Utility, Inc., for Harris County MUD No. 361 of the authorized installation of a waterline on West Lake Houston Parkway with a crossing in Precinct 1 (20380).
 - g. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on Timbercrest Village Drive, the north side of Coventry Boulevard, and the east side of Kuykendahl with two crossings in Precinct 4 (20390).

- h. Reliant Energy-Houston Lighting & Power of the authorized installation of buried electrical cable on Crestbury Lane and Heathridge Lane with four crossings in Precinct 3 (20391).
- i. Reliant Energy-Houston Lighting & Power of the authorized installation of buried electrical cable on the east and west sides of Stuebner-Airline Road in Precinct 4 (20392).
- j. Etoco, Inc., of the unauthorized installation of a natural gas pipeline on Mesa Drive and the north right-of-way of Garrett Road with a crossing in Precinct 1 (20393).
- k. Reliant Energy-Entex of the authorized installation of two natural gas lines, a steel pipe, and a plastic pipe on the west side of Mason Road and the north side of Fairfield Village Drive with a crossing in Precinct 3 (20394).
- l. Charterwood MUD of the authorized installation of a storm sewer and a water line with steel casing on the south side of Rodgers Road with two crossings in Precinct 4 (20395).
- m. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the south side of Boudreaux Road with a crossing in Precinct 4 (20397).
- n. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the south side of Kitzman Road with a crossing in Precinct 4 (20398).
- o. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on Queenston Boulevard with a crossing in Precinct 3 (20399).
- p. Olympia Construction of the unauthorized installation of a waterline and a sanitary sewer line on Franz Road and the west side of Fry Road with a crossing in Precinct 3 (20400).
- q. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the north side of Spring-Cypress Road and the west side of Chaseloch Street with two crossings in Precinct 4 (20401).
- r. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the south side of Pine Falls Drive and the east side of Spring Green Drive with a crossing in Precinct 3 (20402).
- s. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the south side of Cairnway in Precinct 4 (20403).
- t. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the west side of Hollister Road in Precinct 4 (20404).
- u. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on Plum Lake Drive, Maple Manor Drive, Pine Falls Drive, and the east side of Sunny Ridge with four crossings in Precinct 3 (20405).
- v. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on West Little York Road, Maize Lane, Pine Cone Lane, Dyson Lane, Hanning Lane, Hayslip Lane, Kerwin Lane, and the west side of Skyview Drive with seven crossings in Precinct 4 (20406).
- w. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the north side of Waller-Tomball Road with a crossing in Precinct 4 (20407).

- x. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on Grant Road with a crossing in Precinct 4 (20408).
 - y. Southwestern Bell Telephone Company of the authorized installation of buried telephone cable on the east side of Schroeder Road in Precinct 4 (20410).
5. Recommendation for approval of changes in contracts for:
- a. Angel Brothers Enterprises, Inc., contractor for asphalt overlay on Todville, E. Meyer, N. Meyer, and Hammer Streets in Precinct 2, resulting in an addition of \$268,631 to the contract amount (27168).
 - b. Bio-Energy Landscape & Maintenance, Inc., contractor for mowing and maintenance of various roads in Precinct 3, resulting in an addition of \$37,773 to the contract amount (26880).
 - c. Acden Utility and Plumbing Company, Inc., contractor for construction of Eldridge Parkway from south of Gregson to Westbourne Subdivision in Precinct 4, adding 29 calendar days and resulting in an addition of \$24,377 to the contract amount (27175).
 - d. Ferguson Contractors, Ltd., contractor for paving and drainage improvements in Forest Cove Subdivision, Phases I and II in Precinct 4, resulting in a reduction of \$126,998 from the contract amount (27170).
 - e. Hubco, Inc., contractor for construction of Gears Road from Veterans Memorial Drive to Ella Boulevard and West Greens Loop to West Greens Road in Precinct 4, resulting in an addition of \$113,544 to the contract amount (27174).
 - f. L.N. McKean, Inc., contractor for Zion Road bridge over Boggs Gully, Unit J131-00-00 in Precinct 4, resulting in an addition of \$37,195 to the contract amount (27177).
6. Recommendation for authorization to negotiate with PBS&J for hydraulic analysis services for Greens Bayou and tributaries to Spring Creek for reconstruction of Aldine-Westfield Road in Precinct 4.
7. Recommendation for authorization to issue a purchase order for testing and inspection services to HTS, Inc., for improvements to Unit P145-06-00 from Spears Road to Unit P145-00-00 in Precinct 4 in the amount of \$2,574 (addendum).
8. Recommendation for authorization for the County Judge to execute an amendment to an agreement with Van De Wiele Engineering, Inc., for engineering services in connection with construction of Spring-Cypress Road from SH 249 to west of the B & NO Railroad in Precinct 4, adding \$12,500 to the original contract amount for a maximum of \$236,563.
9. Recommendation for authorization for six employees to attend a seminar concerning design, construction, and recycling of pavement base January 18 in Houston for a total cost of \$120.
10. Recommendation for authorization for four employees to attend a project management seminar February 14-15 in Houston at a total cost of \$1,396.

11. Recommendation for authorization for two employees to attend a management skills seminar February 13 in Houston at a total cost of \$498.
12. Recommendation for authorization for four employees to attend a traffic engineers conference January 25-27 in San Antonio at an approximate total cost of \$1,860.
13. Recommendation that the award for 1,500 tons of riprap gradation No. 1 for any plant or any jobsite for the Flood Control District be made to Cherry Crushed Concrete, lowest and best bid in the amount of \$20,102, and for the County Clerk and County Judge to take necessary actions relating to the award.
14. Recommendation that the award for a county parking garage at 1401 Congress be made to Keating Building Corporation, lowest and best bid in the amount of \$11,430,000, and for the County Engineer, County Clerk, and County Judge to take necessary actions relating to the award.
15. Recommendation that a technical defect be waived and the award for extension of Space Center Boulevard from Genoa Red Bluff Road to existing Space Center Boulevard in Precinct 2 be made to Angel Brothers Enterprises, Ltd., lowest and best bid in the amount of \$7,943,225, and for the County Engineer, County Clerk, and County Judge to take necessary actions relating to the award.

2. **Toll Road Authority**

- a. Request for authorization to renew an annual agreement with Infrastructure Services, Inc., for cleaning plazas for the Hardy Toll Road and Sam Houston Tollway.
- b. Request for authorization for an employee to attend a facilities management workshop of the International Bridge, Tunnel and Turnpike Association February 24-27 in Orlando at an approximate cost of \$1,700.
- c. Request for authorization to waive the \$600 corporate account deposit for the Richmond State School to open an EZ Tag account for assigned vehicles.
- d. Request for authorization for the Constables of Precincts 5 and 8 to extend their boundaries for tollway patrol to SH 288.

3. **Management Services**

- a. Request for approval of orders authorizing acceptance of payments in connection with settlement of damages to county equipment and property in the total amount of \$11,329; settlement of eight tort claims in the total amount of \$20,359; and transmittal of 20 claims for damages received during the period which ended January 2.

- b. Request for authorization for two employees to attend the annual conference of the Society for Human Resource Management June 23-27 in San Francisco at an approximate cost of \$3,950.
- c. Request for authorization for an employee to attend an unemployment insurance benefits seminar of the Texas Workforce Commission January 12 in Houston at a cost of \$60.
- d. Request for authorization for two employees to attend an employee benefits seminar concerning the Consolidated Omnibus Budget Reconciliation Act February 21 in Houston at a total cost of \$298.
- e. Transmittal of a quarterly report for commercial paper notes, and request for approval of interest payments for the commercial paper.
- f. Request for approval of orders for issuance of tax and revenue certificates of obligation, series 2001, and permanent improvement refunding bonds, series 2001, to provide financing for a parking garage, tunnel, jail parking facility, and a plaza as part of the county's downtown master plan.
- g. Request for approval of payment in the amount of \$250 to the Treasury Cash Management Association for annual membership dues.
- h. Transmittal of investment transactions for the period of December 13-January 2 and maturities for December 20-January 9, and request for approval of changes in securities pledged for county funds.
- i. Request for approval of an order finding default and terminating a tax abatement agreement with Golden Pacific Plastics Manufacturing, Inc., GP Textile Corp., and South 66 Warehouse Associates for a manufacturing plant in Precinct 2.
- j. Request for authorization for two employees to attend a financial seminar of the Texas Society of Certified Public Accountants Foundation January 31 in Houston at a total cost of \$550.
- k. Request for authorization for three employees to attend a class of the Texas Community Development Institute March 4-9 in Houston at a cost of \$1,350.
- l. Request for approval of the total estimated cash flow projections of \$11,711,784 and \$11,656,796 for payment of December and January invoices related to the Harris County Exposition Center, subject to adjustments for actual payments.
- m. Request for approval of authorized budget appropriation transfers for flood control and county departments.

4. **Central Technology Center**

- a. Request for authorization for two employees to attend a document management conference January 21-23 in San Antonio at an approximate total cost of \$1,194.
- b. Request for authorization for an employee to attend the Government Technology Conference Southwest February 13-16 in Austin at an approximate cost of \$980.
- c. Request for authorization for two employees to attend a training class of the Environmental Systems Research Institute, Inc., January 29-31 in San Antonio at an approximate total cost of \$3,420.
- d. Request for authorization for two employees to attend a board meeting of the Texas Criminal Justice Information Users Group January 19 in Austin at an approximate cost of \$265.
- e. Request for authorization for the director to attend a technology summit of the National Association of Counties February 1-3 in King County, Wash., at an approximate cost of \$1,356.

5. **Facilities & Property Management**

- a. Request for approval of an annual purchase order in the amount of \$4,200 to D.J. Associates for lease of a parking lot for Annex 35 at 1721 Pech Road.
- b. Request for approval of an agreement with the Texas General Land Office for discounted electrical service.
- c. Request for approval of an annual agreement with the Harris County Department of Education for record storage service for the county at 600 Crosstimbers at a cost of \$15,000.
- d. Request for authorization for two employees to travel to Dallas January 16 to evaluate a facility management information system at an approximate total cost of \$400.
- e. Request for authorization to destroy certain records of the County Auditor and Constable of Precinct 7 in accordance with records control schedules.
- f. Request for authorization for an employee to attend a construction safety seminar of the Texas Workers Compensation Commission January 24 in Houston at a cost of \$90.
- g. Request for authorization for an employee to attend an ice machine service seminar January 23-25 in Houston at a cost of \$22.

6. **Public Health & Environmental Services**

- a. Request for approval of correction to the payroll record of an employee.
- b. Request for authorization for an employee to attend a computer class January 26 in Houston at a cost of \$70.
- c. Request for authorization for two employees to attend a hazardous waste management meeting January 25 in Austin at an approximate total cost of \$400.
- d. Request for authorization for two employees to attend the Texas Public Pool Council Aquatics Conference January 8-10 in College Station at an approximate cost of \$1,100.
- e. Request for authorization to conduct a rabies vaccination clinic January 20 at 612 Canino Road at a fee of \$5 per animal.
- f. Request for approval of payment in the amount of \$25 for expenses incurred by an employee to attend a web site user group meeting in Houston.
- g. Request for authorization for nine employees to attend a meeting of the American Mosquito Control Association February 17-22 in Dallas at an approximate total cost of \$3,700, with travel by county vehicles.
- h. Request for approval of additional mileage reimbursement in the amount of \$215 for a TB outreach worker who exceeded the monthly limit in November.
- i. Request for authorization for an employee to attend an HIV services planning meeting January 29 in Lufkin at a cost of \$120.
- j. Request for approval of an agreement with the Texas Department of Health for continuation of the Tuberculosis Prevention and Control Grant in the amount of \$111,025.
- k. Request for authorization for an employee to attend a planning meeting in connection with the West Nile virus January 31-February 4 in Charlotte, N.C., at no cost to the county.
- l. Request for authorization for an employee to attend a screening guidelines meeting concerning the Childhood Lead Poisoning Prevention Program January 9 in Austin at an approximate cost of \$250.

7. **Community Development Services**

- a. Request for approval of an agreement with Frank C. Dear for information technology consulting services in the amount of \$42,250.

- b. Request for authorization for two employees of Agricultural Extension to travel to College Station January 15 to pick up broilers for 4-H members to show at the 2001 Houston Livestock Show and Rodeo at an approximate cost of \$60.
- c. Request for authorization for an employee to travel to Fort Worth January 17-21 and January 31-February 2 to supervise 4-H members participating in the Fort Worth Livestock Show at an approximate cost of \$878.

8. **Library Services**

Request for authorization for two employees of the County Library to attend a conference of the American Library Association January 11-17 in Washington, D.C., at an approximate cost of \$2,250.

9. **Youth & Family Services**

- a. Request by Juvenile Probation for authorization to accept a console television donated to the department.
- b. Request by Juvenile Probation for authorization to accept a grant award from the Criminal Justice Division of the Office of the Governor for continuation of the Gang Prevention Program.
- c. Request by Juvenile Probation for authorization to extend the salary schedule for three positions through May 31 in connection with a Community Development Block Grant for an intensive aftercare program for juvenile offenders.
- d. Request by Community & Juvenile Justice Education for authorization for six employees of the Sheriff's Department to attend the 2001 Texas School Safety Summit January 28-31 in Austin at an approximate cost of \$2,200.
- e. Request by Children's Protective Services for authorization for 20 youth and eight adult sponsors to attend the annual Physical, Environmental, Achievements, Knowledge, and Skills Camp for youth March 12-16 in Wimberly at an approximate cost of \$1,800.
- f. Request by CPS for authorization for three employees to attend the annual National Network for Youth Symposium February 17-21 in Washington, D.C., at an approximate total cost of \$6,315.
- g. Request by CPS for authorization for an employee to attend board meetings of the Texas Network of Youth Services January 19, March 30, and June 8 in Austin at an approximate cost of \$374.
- h. Request by CPS for authorization for an employee to attend a meeting of the State Basic Skills Development Coordinators January 10-12 in Austin at an approximate cost of \$390.

- i. Request by CPS for authorization for an employee to attend a meeting concerning the Texas Network of Youth Services January 18 in Round Rock at an approximate cost of \$216.
- j. Request by CPS for approval of an amendment to an interlocal agreement with the Texas Department of Protective and Regulatory Services for the Children's Crisis Care Center to change service provisions and increase the contract amount by \$100,000.
- k. Request by CPS for authorization for seven youth and three employees to attend a Texas A&M University orientation conference February 2-3 in Commerce at an approximate total cost of \$1,800.

10. **Constables**

- a. Request by the constables' systems manager for approval of annual salary changes for certain peace officers in accordance with the career development program.
- b. Request by Constable Abercia for authorization for an employee to attend a board meeting of the Texas Criminal Justice Information Users Group January 19 in Austin at an approximate cost of \$235.
- c. Transmittal by Constable Abercia of a listing of officers sworn in on January 1, and notice of changes in the department's authorized list of regular deputies and reserve officers.
- d. Transmittal of notice by Constable Freeman, Precinct 2, of the addition of a regular deputy and deletion of a regular deputy in the department's authorized list and renewal bonds for reserve officers.
- e. Request by Constable Hickman, Precinct 4, for authorization to reclassify a sergeant position, including a car allowance, and for approval of car allowances for three other positions.
- f. Request by Constable Hickman for authorization to appoint nine deputies effective January 9.
- g. Request by Constable Hickman for approval of additional budget funds in the amount of \$62,263 for office expenses.
- h. Request by Constable Hickman for authorization for an employee to attend a DARE officer training class January 8-19 in Galveston at no cost to the county.

- i. Transmittal of notice by Constable Hickman of the department's authorized list of reserve officers and regular law enforcement personnel.
- j. Request by Constable Cheek, Precinct 5, for authorization to retain 10 vehicles in the department's fleet due to an increase in subdivision contracts and personnel.
- k. Transmittal by Constable Cheek of notice of a listing of officers sworn in on January 1, and changes in the department's authorized list of regular law enforcement personnel and reserves.
- l. Transmittal of notice by Constable Trevino, Precinct 6, of the change in status from reserve to regular deputy for four officers.
- m. Request by Constable Bailey, Precinct 8, for approval of payment in the amount of \$26 for expenses incurred by a deputy for travel to San Antonio to attend a training seminar.

11. **Sheriff**

- a. Request for authorization to reclassify two positions for detention officers who have completed the requirements for the upgrades.
- b. Request for approval of two deputy positions and two vehicles to conduct investigations at the Juvenile Probation Boot Camp.
- c. Request for authorization to accept a donation for the D.A.R.E. program.
- d. Request for authorization to renew agreements with various community associations for law enforcement services.
- e. Transmittal of notice of changes in the department's authorized list of reserve officers and regular law enforcement officers.
- f. Request for authorization to accept the FY 2000 State Criminal Alien Assistance Program Grant award in the amount of \$6,625,459.
- g. Request for authorization to restore five days pay for an employee in connection with a civil service appeal.
- h. Request for authorization for four employees to attend a seminar concerning deception detection January 17-19 in Huntsville at an approximate cost of \$1,515, with travel by county vehicle.
- i. Request for authorization for four employees to attend a conference of the American Correctional Association January 20-24 in Nashville at an approximate cost of \$5,386.

- j. Request for authorization for eight employees to attend a homicide investigation seminar January 22-26 in New Orleans at an approximate total cost of \$7,205, with travel by county vehicle.
- k. Request for authorization for an employee to attend a field sobriety testing class January 22-26 in Austin at a cost of \$180, with travel by county vehicle.
- l. Request for authorization for five employees to attend a training conference of the Texas Tactical Officers Association January 23-25 in San Antonio at an approximate total cost of \$1,880, with travel by county vehicle.
- m. Request for authorization for an employee to attend a communications seminar January 24 in Houston at a cost of \$195.

12. **Fire & Emergency Services**

Request for authorization for the Fire Marshal to attend a training program of the National Fire Academy February 4-16 in Emitsburg, Md., at an approximate cost of \$400.

13. **Medical Examiner**

- a. Request for authorization to accept an annual grant award in the amount of \$309,762 from the Criminal Justice Division of the Office of the Governor for DNA lab analyses.
- b. Request for authorization for an employee to attend a business planning seminar of the American Society of Crime Laboratory Directors January 8-10 in Quantico, Va., at no cost to the county.
- c. Request for authorization for an employee to attend a lab instrument education forum January 16-17 in Austin at an approximate cost of \$300, with travel by county vehicle.
- d. Request for authorization for two employees to attend an administrative meeting of the Association of Forensic DNA Analysts January 18-18 in Austin at an approximate cost of \$500, with travel by county vehicle.
- e. Request for authorization for an employee to attend a training seminar of the FBI Laboratory Division January 22-26 in Vienna, Va., at no cost to the county.

14. **County Clerk**

- a. Transmittal of an affidavit of substantial interest filed by Commissioner Radack concerning items on the court's agenda of December 19.
- b. Transmittal of the court's minutes for the meeting of November 21.

- c. Request for authorization for the County Clerk and an employee to attend the Election Center 2001 February 7-12 in Savannah, Ga., at an approximate total cost of \$3,900.
- d. Request for authorization for an employee to attend the Government Technology Conference February 13-16 in Austin at an approximate cost of \$975.
- e. Request for authorization to appoint officials for the Early Voting Ballot Board and Central Counting Station for an election January 20 in Morgan's Point regarding the sale of alcoholic beverages, and for approval of publication of notice of equipment test and payments for election officials.

15. **District Clerk**

Request for approval of agreements for use of the county's Subscriber Access Program.

16. **County Attorney**

- a. Request for approval of litigation expenses for cases in four state district courts, County Civil Court No. 3, and U.S. District Court.
- b. Request for approval of an order authorizing enforcement of the terms and provisions of a food service contract with Kuchenmeister, Inc., including the filing of a lawsuit to collect all monies owed to the county.
- c. Request for approval of an order authorizing settlement of damages to county property and for authorization for the County Judge to execute a release in exchange for payment to the county in the amount of \$60,000 in connection with a case in County Civil Court No. 3.
- d. Request for approval of an order authorizing settlement of a tort claim in the amount of \$1,676 in connection with a case in U.S. District Court.
- e. Request for authorization for an employee to attend an employment law course February 1-2 in Houston at a cost of \$440.

17. **District Attorney**

- a. Request for authorization to add two forfeited vehicles to the department's fleet and delete two other vehicles in connection with cases in the 61st and 127th District Courts.
- b. Request for authorization for 16 employees to attend a prosecutor trial skills course January 21-26 in Austin at an approximate total cost of \$5,650.
- c. Request for authorization to destroy certain records in accordance with department's the records control schedule.

- d. Request for authorization for 25 employees to attend investigator classes of the Texas District and County Attorneys Association February 4-9 in Kerrville at an approximate total cost of \$11,250.

18. **Justices of the Peace**

- a. Transmittal by Judge Gorczynski, JP 1.1, of his oath of office and designation of clerk forms.
- b. Request by Judge Patronella, JP 1.2, for authorization to extend two part-time positions through March 31, 2002.
- c. Request by Judge Patronella for approval of payment in the amount of \$195 for expenses incurred for travel to Austin to meet with legislative staff.
- d. Request by Judge McElroy, JP 4.1, for authorization to reclassify two positions.

19. **County Courts**

- a. Request for authorization for an employee to attend computer training classes in Houston at an approximate cost of \$1,199.
- b. Request for authorization for Judge Crowe, Civil Court No. 4, to attend a convention of the American Trial Lawyers Association February 10-15 in New Orleans at an approximate cost of \$1,900.

20. **District Courts**

- a. Request for approval of payment to the Harris County Department of Education for alternative dispute resolution services.
- b. Request for authorization for Judge Davidson, 11th Court, and an employee to attend a jury summit January 31-February 3 in New York at an approximate cost of \$2,400.
- c. Request for authorization for Judge Shelton and Associate Judge Molder, 313th Court, to attend the annual Juvenile Law Conference February 14-16 in Austin at an approximate total cost of \$1,350.
- d. Request for authorization for Judge Dempster, 308th Court, to attend a course of the National Judicial College February 26-March 2 in Reno at an approximate cost of \$2,465.
- e. Request for authorization for associate judges of the 314th and 315th Courts to attend the annual juvenile law conference February 14-16 in Austin at an approximate total cost of \$1,350.

- f. Request for authorization for Judge Ray, administrative judge, to attend a metropolitan courts meeting January 25 in Austin at an approximate cost of \$250.
- g. Request for approval of payment in the amount of \$1,980 for expenses incurred by Judge Brown, 152nd Court, to attend a seminar in Cambridge, Massachusetts.

21. **Fiscal Services & Purchasing**

a. **Auditor**

- 1. Request for approval of final payments to Angel Bro., Enterpr., for asphalt overlay of various roads in the Todville Road area in Precinct 2, and J & J Contracting, Inc., for construction of two press boxes at Dyess Park in Precinct 4.
- 2. Request for approval of an order authorizing the County Judge to execute an agreement between the county and Null Lairson for financial training services for the Auditor's Office in the amount of \$5,400.
- 3. Request for approval of orders authorizing refunds of \$270 to Susan S. Klingberg, \$300 to Pankau Consulting, \$300 to McGlinchey Stafford, and \$300 to Limited Title Services for deposit balances for the County Clerk's Subscriber Access system.
- 4. Request for approval to increase a change fund for Public Health & Environmental Services at the Southeast Clinic.
- 5. Request for approval to increase a petty cash account for the Gulf Coast Careers Division of Community Development.
- 6. Transmittal of certification of supplemental estimates of revenues for Stormwater Management Fund 245 for the county and TxDOT, Solid Waste Fund 251 for Public Health & Environmental Services, Library Donation Fund 277 for donations for the County Library, and grant revenues from the March of Dimes/Texas Gulf Coast Chapter, the Office of the Governor/Criminal Justice Division, and the Texas Department of Health Programs.
- 7. Request for approval of payrolls for the periods ending February 9, 23, and 28.
- 8. Transmittal of audited claims.

b. **Tax Assessor-Collector**

- 1. Request for approval of resolution honoring Dorothy F. Johnson on the occasion of her retirement.
- 2. Request for approval of tax refund payments.

c. **Purchasing**

1. Transmittal of projects scheduled for advertisement:
 - a. Identification wristbands for the Sheriff's Department.
 - b. Leather goods and related items for the Sheriff's Department.
 - c. Janitorial services for Aldine Westfield and Hughs Road Camp.
 - d. Microcuvettes for Public Health & Environmental Services.
 - e. Accept Type IV, non-putrescible, non-compacted solid waste for the county and the Flood Control District.
 - f. Furnish and deliver a medium duty truck with airless striper for Precinct 3.
 - g. Carpeting for the county.
2. Transmittal of a list of computer related equipment obtained through the State of Texas vendor program for the District Clerk, Constable of Precinct 5, County Criminal Courts, Tax Assessor-Collector, and the Sheriff's Department.
3. Transmittal of changes in contract with:
 - a. Storage Technology, contractor for maintenance of storage Tek equipment for the Central Technology Center, resulting in an addition of \$6,000 (00480).
 - b. netLibrary, Inc., contractor for electronic books, catalog records, and associated services for the County Library, resulting in no change to the contract amount (00483).
4. Recommendation that the award for maintenance of 3COM routers for the Central Technology Center be made to Siemens Information and Communication Networks, Inc., in the approximate amount of \$61,240 for the period of January 1-December 31, 2001, with recommendation of no award for items 7-18, 23-25, 27, 29, 30, 32, and 33, and authorization for the County Judge to take necessary action relating to the award.
5. Recommendation by the Office of the Purchasing Agent that the award for uniforms and related items for Constable, Precinct 1 be made to Direct Action Uniforms, low bid in the amount of \$52,966 for the period beginning February 1.
6. Recommendation that the award for call center services for the District Clerk be made to Computer Generated Solutions on the basis of lowest per call costs for the period of January 1-December 31, 2001.
7. Recommendation that the award for rental and laundry service of uniforms for FPM be made to Best Uniform Supply Company, lowest and best bid in the amount of \$54,863 for the period beginning March 1.
8. Recommendation by the Office of the Purchasing Agent that the award for furnishing and delivering four-wheel drive trenchers with backhoe be made to Vermeer Equipment of Texas, Inc., low bid in the amount of \$50,929.

9. Recommendation that the award for insulated trays for the Sheriff's Department be made to Sysco Food Services of Houston, Inc., at an estimated cost of \$24,136 for the period of March 1-February 28, 2002.
10. Request for approval of a renewal option with Fire Protection Services, Inc., for fire extinguisher services for the county, the Harris County Hospital District, the Flood Control District, and the Community Supervision & Corrections Department for the period of April 1-March 31, 2002.
11. Request for approval of a renewal option with Infrastructure Services, Inc., for maintenance and de-icing of the toll roads for the period of April 1-March 31, 2002.
12. Request for approval of a renewal option with Diagnostic Imaging for x-ray supplies for the Sheriff's Department for the period of April 1-March 31, 2002.
13. Request for approval of a renewal option with J & E Associates for janitorial services for various locations in Region No. 3 for the county for the period of March 1-February 28, 2002.
14. Request for approval of a renewal option with Brodart Co., for library materials and technical services for the county for the period of April 1-March 31, 2002.
15. Request for approval of a renewal option with Randalls Food Markets Inc., for outpatient pharmaceutical services for institutionalized children for the county for the period of April 1-March 31, 2002.
16. Request for approval of a renewal option with Nightingale Adult Day Center for interpreting services for hearing impaired persons for the county for the period of March 1-February 29, 2002.
17. Request for approval of an order authorizing the County Judge to execute an agreement between the county and United Way of the Texas Gulf Coast to update the Ryan White Planning Council's directory of resources and to provide information and referrals through its toll free helpline in the amount of \$5,300.
18. Request that Fire Safe Protection Services, Inc., be granted a sole source exemption from the competitive bid process for purchase and installation of a System Galaxy upgrade to security access systems for the Toll Road Authority in the amount of \$116,944.
19. Request that Compuware Corporation be granted a sole source exemption from the competitive bid process for purchase of a Compuware software product for the Central Technology Center at an approximate cost of \$35,805.

20. Request for authorization for an employee to attend a seminar of the National Association of Fleet Management February 4-6 in Albuquerque at an estimated cost of \$1,650.
21. Request for approval of property and equipment transfers within the county.
22. Request for authorization to dispose of surplus, abandoned, or stolen property as necessary and as required by law, and to transmit a record of the dispositions for approval by Commissioners Court at the next available court meeting.
23. Request for approval of orders authorizing the County Judge to execute amendments to agreements between the county and Amigos Volunteers in Education & Services, Inc., Donald R. Watkins Memorial Foundation, Inc., The Life Center, Inc., Visiting Nurses Association of Houston, Inc., Montrose Counseling Center, and People with AIDS Coalition-Houston, Inc., for Ryan White Title I Services for Public Health/HIV Services Division for the period ending February 28.
24. Request for authorization for three employees to attend a government technology conference February 13-16 in Austin at an estimated total cost of \$3,000.

22. **Commissioners Court**

a. **County Judge**

1. Consideration for discussion and possible action regarding the county's participation in HoustonJobCentral.com.
2. Request for approval of a proposed membership of the Harris County Historical Commission for the 2001-2002 term.
3. Request by the Office of Emergency Management for four employees to attend the annual Texas Emergency Management Training Conference February 18-21 in Austin at an approximate total cost of \$1,650, with travel by county vehicle.
4. Request by the Office of Emergency Management to install a kiosk station in the lobby of the Administration Building, 1001 Preston, to display roadway conditions, rainfall totals, and emergency conditions impacting county citizens.
5. Request by the Office of Emergency Management for two employees to attend a debris management course of the State Division of Emergency Management January 22-26 in Austin at an approximate total cost of \$300, with travel by county vehicle.

b. **Commissioner, Precinct 1**

Request for consideration and approval of the reappointment of Janice Beal, Ed.D, to the Joint City/County Commission on Children, and to the Board of Children's Protective Services.

c. **Commissioner, Precinct 2**

1. Request for approval for an employee to attend a management skills seminar January 16 in Houston at a cost of \$159.
2. Request for approval for an employee to attend the National Development Council's Economic Development Finance Professional Certification Program January 28-February 2 in Atlanta at an approximate cost of \$2,220.

d. **Commissioner, Precinct 3**

1. Request for authorization to accept reimbursement of \$152,573 from the Toll Road Authority for materials, labor, and equipment used in a pavement leveling project.
2. Request for approval to accept a check in the amount of \$727 from David and Lori Suissa for purchase of a bench for Brays Bayou Hike and Bike.
3. Request for approval for an employee to attend an educational seminar February 8 in Houston at a cost of \$67.
4. Request for approval to reclassify seven positions and increase a car allowance for another position.

e. **Commissioner, Precinct 4**

1. Request for approval for various sports associations and leagues to sell tournament items and charge admissions at precinct park facilities.
2. Request for approval for the Spring Klein Girls Softball Association to construct an office addition at Collins Park.
3. Request for authorization for the County Judge to execute an agreement with Cub Scout Pack No. 1323 for cleanup along the roadsides of Theiss Mail Route from Louetta Road to Champions Forest Drive in connection with the Adopt a County Road program.
4. Transmittal of traffic sign installations.

23. **Miscellaneous**

- a. Transmittal of a petition filed with the 125th District Court.
- b. Request for consideration and approval to renew contracts between the county and the Texas Attorney General's Office and APPRISS, dba The VINE Company for continuation of automated crime victim information and notification services for 2001.

24. **Emergency items.**

25. **Appearances before court**

By court policy, speakers whose intended comments relate to an identifiable item of business on this agenda will be limited to three minutes (3). Speakers whose intended comments do not relate to an identifiable item of business on this agenda will be limited to three minutes (3) if they have not appeared at any of the four preceding court meetings, and to one minute (1) if they have appeared at any of the four preceding court meetings.

- a. Steve Williams (3)
- b. Robert Bob Taylor (3)
- c. Charles Hixon (1)
- d. Others

26. **Opening of bids and proposals.**

Bids and proposals will be opened by the Purchasing Agent and recommendations will be presented for action by the court.

27. **Executive Session**

Request by Public Infrastructure for an executive session for review of trust information in connection with purchase of Tract 28 of Homestead Road in Precinct 1.

Adjournment.